

Dennis Murray called the meeting to order at 5:30 p.m. after the Invocation, given by Wes Poole, and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington.

City staff present: Aaron Klein – Public Works Director, John Orzech – Police Chief, Rick Wilcox– Fire Chief, Matt Lasko – Chief Development Officer, Angela Byington – Planning Director, Stuart Hamilton – IT Manager, Don Rumbutis – IT, Brad Link – Public Services Director, Hank Solowiej – Finance Director, Justin Harris - Law Director, Eric Wobser – City Manager and Kelly Kresser– Commission Clerk.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to approve the minutes of the October 23 meeting and suspend the formal reading. The President declared the motion passed.

PRESENTATION

Jim Miller, Sandusky Bicentennial Commission, said there are a number of historical things going on with the community in recognition of its Bicentennial including a newsletter called *Bicentennial Banter*, programs at the museums, the library, Elder College at Firelands/BGSU including information about large industry, the Underground Railroad and people who have visited our area throughout the years. There will be walking tours to teach people about the history behind buildings, specifically in the downtown area. Adams Junior High will host exhibits and programming on the Fourth of July. The Masons and Trinity Church are partnering as they are also celebrating their 200th anniversaries.

Lee Alexakos, Sandusky Bicentennial Commission, said events have been created to reach and involve as many people as possible. Community events include:

- Founders Day Parade on August 18;
- Community Watch Night on New Year's Eve;
- Heritage Sundays with local churches;
- Art Festival;
- Service Days and specific curriculum to involve local students;
- Large community photograph;
- Chalk event in downtown;
- Firelands Symphony Orchestra performance on August 19.

Jim Miller said there will be a Bicentennial Ball in the Cedar Point Ballroom for approximately 800 persons to raise funds to pay for other events. Legacy projects include public art, citywide beautification programs and infrastructure projects, Festival of Sail and winter festivities during the months of January, February and March.

Lee Alexakos said the Bicentennial Ball is scheduled for April 28 and will be a big special event to raise money and sponsorships are being sold for people who would like to contribute to the entire Bicentennial year events. Tickets will be available in early December.

Craig Samborski, host of the Festival of Sail for the Bicentennial Ball, said this event will take place July 12 – 15 and a fleet of at least six historic Tall Ships will be in Sandusky including a couple of Class A ships. The main festival location will be on the Jackson Street Pier and Shoreline Drive will be closed to accommodate additional vendors outside of the perimeter. There will also be a couple of ships on the Meigs Street Pier offering day tour passes and they are working on a discount for those who live in Erie or Ottawa County. The big duck will be in Sandusky for the event which had a lot of success this summer in Canada and is a very iconic feature to have. Typically there is an economic impact of somewhere between \$10 and \$15 million for local hotels, restaurants, bars and retail shops. The hours of the event are 9 a.m. to 5 p.m. so people

can spend money in local businesses after ticketed hours. The event is marketed nationally and people will come from around the country. Duluth, Minnesota, is on their fourth Festival of Ships and they sell tickets in all fifty states and all ten Canadian provinces. The organizers work with community groups and local businesses to promote Sandusky as a destination. This will be a gated event and there is an extensive security plan which will be vetted by Homeland Security and the U.S. Coast Guard as well as local safety forces to ensure a safe event.

Dennis Murray thanked the Bicentennial Commission and other Committee members for all of the work they have been doing and said this was put together almost three years ago and they are making a remarkable amount of progress. This will be a great celebration bringing about great aspects of our history.

Bob England, Chief Environmental Public Health Officer with the Erie County Health Department (ECHD), said there are a lot of good things going on with the **ECHD's lead control program**. In 2016, they were funded for \$1.5 million over a three-year period to remove lead hazards in Erie and Lorain County homes as well as an additional \$150,000 in healthy homes supplemental funding for other hazards found in homes. It was a monumental process to get the program started and there are many hoops to jump through in order to implement a federal grant. In January of 2017, the ECHD started providing risk assessments in homes to document the hazards and the first project was completed in May. Residents must be in the low- to moderate- income federal thresholds in order to qualify for approval. There are state and federal requirements which must be complied with and 23 projects have been completed year-to-date; before the end of 2017, another 15 are estimated to be completed. It is estimated 80 projects will be completed by October, 2019, which is the end of the grant cycle. Lead testing is being performed in children and in 2015, 12% showed lead exposures, 14% in 2016 and 12% in 2017. There were three confirmed lead poisonings in 2015, one in 2016 and seven in 2017 and these kids need medical and social assistance and will have lifelong issues. Lead poisoning is cumulative and levels can easily rise once it is in the bones or blood and children need to be removed from these exposures to prevent this. Ninety children were tested for lead at The Wightman-Wieber Kidsfest and 45% of these children had some form of lead exposure and the number one source of exposure is lead paint in the home. The majority of these kids are in the City of Sandusky as most of the homes were constructed prior to 1978 and have lead paint. In working with water utilities in Erie County, Bob England said he believes what happened in Flint, Michigan, is an anomaly and the number one source of lead poisoning is lead paint and lead dust inside a residential setting. Children and pregnant women absorb up to 50% of lead than the average adult and puts them at greater risk. In the City of Sandusky, there are about 11,000 homes and approximately 4,000 of these are rentals with a high percentage of chipping or peeling paint both inside and outside. The ECHD has been working with the city to find a way to protect kids in their homes and make sure they live up to their full potential by eliminating lead hazards. Dave Waddington said the ECHD received \$3.1 million in 2010 for 220 houses and people cannot be healthy if their home is sick and this has to be resolved. Dick Brady said at various times in history, we have received grants and asked what the ultimate solution is and if we can continue to throw money at problems or if we need more education or code enforcement efforts. Bob England said this starts with education, partnerships and buy-in to work with homeowners and/or landlords to take proactive, safe steps toward abatement. Dave Waddington asked if there is a mechanism to track learning disabilities from lead poisoning and if mothers can pass this on to babies. Bob England said mothers are a perfect vessel for protecting children, even where there is a risk of lead poisoning. Naomi Twine said there is alarming information in this report, especially involving children. Partnerships are important and the city needs to get involved. Wes Poole asked what is used to treat windows containing lead-based paint and Bob England said the material has a rubberized coating and is about ten times more expensive than paint. Wes Poole asked if the data collected supports the concepts raised about living environments for these children. Bob England said it is easy to document hazards with the parents they were able to engage and sometimes hazards are at other persons' homes such as grandparents or babysitters. Dennis Murray said he does not believe we are doing nearly enough and this is a silent health crisis for the most vulnerable members of our community and the consequences are enormous. This impacts the health of our

children, test scores, can cause a higher rate of incarceration, significantly reduced earnings potential during the course of a lifetime and is an easily avoidable problem and we need to figure out the right solution. Dennis Murray said he embraces having a partnership to be part of the solution and the city is looking for the ECHD's guidance and it is important as about ten percent of the children tested at KidsFest were of significant alarm.

AUDIENCE PARTICIPATION

Sharon Johnson, 1139 Fifth Street, said the corner proposed for a medical marijuana plant (Item #4) is the gateway into Sandusky and a poor place to advertise this. If Ohio decides to legalize marijuana, she is concerned about what will happen to this.

CONSENT AGENDA ITEMS

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept all communications. The President declared the motion passed.

The President asked if anyone wished to remove any of the Consent Agenda Items; there were no requests to do so.

A. Submitted by Amanda McClain, Housing Manager

TRANSFER OF PROPERTY TO ERIE COUNTY LAND REUTILIZATION CORPORATION

Budgetary Information: There is no cost associated with the transfer of this property other than the total amount of staff time expended to prepare the property deeds and transfer title.

ORDINANCE NO. 17-195: It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program is no longer needed for any municipal purpose and authorizing the transfer of said property to the Erie County Land Reutilization Corporation for the purpose of utilizing grant funding from the Ohio Housing Finance Agency for the neighborhood initiative program and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

B. Submitted by John Orzech, Police Chief

CONTRACT WITH ERIE COUNTY GENERAL HEALTH DISTRICT FOR BULKY & SOLID WASTE VEHICLE INSPECTIONS

Budgetary Information: The city will collect an annual registration fee of \$50 per vehicle for the purpose of inspection, administration and enforcement of Chapter 955. One half of the permit fees collected will be paid by the city to the Board of Health for providing bulky and solid waste vehicle inspection services.

RESOLUTION NO. 052-17R: It is requested a resolution be passed authorizing the City Manager to enter into a contract for services with the Erie County General Health District Board of Health for bulky and solid waste vehicle inspection services; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

C. Submitted by Troy Vaccaro, Fleet Maintenance Chief Foreman

DISPOSAL OF UNNEEDED ITEMS & FOUR VEHICLES

Budgetary Information: Proceeds from the sale of the items will be placed into the city's general, street and law enforcement trust funds.

ORDINANCE NO. 17-196: It is requested an ordinance be passed authorizing and directing the City Manager to dispose of vehicles and miscellaneous items as having become unnecessary and unfit for city use pursuant to Section 25 of the city charter; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

D. Submitted by Angela Byington, Planning Director

CHANGE ORDER FOR AMTRAK DEPOT RENOVATION & MODERNIZATION PROJECT

Budgetary Information: The original contract amount was \$55,700. The request is to add an additional \$1,490 to account for unanticipated time and difficulty in drilling through the concealed hardened brick. The work was performed by a subcontractor and results in an increase to the contract of \$1,490 which includes labor, three percent bond and insurance, five percent

overhead and five percent profit. There was no contingency budgeted into the original contract to allow for such circumstances to be absorbed without a change order. The revised contract amount will be \$57,190. The requested change order will be paid for out of the Sandusky Transit System fund.

ORDINANCE NO. 17-197: It is requested an ordinance be passed authorizing and directing the City Manager to approve the first change order for work performed by Studer-Obringer, Inc., of New Washington, Ohio, for the Amtrak Depot renovation and modernization project in the amount of \$1,490; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

E. Submitted by Aaron Klein, Director of Public Works

PURCHASE OF BULK HIGHWAY DEICING ROCK SALT FOR CY 2018

Budgetary Information: Funds for the purchase of bulk rock salt are routinely included in the Division of Traffic's operating budget each year.

ORDINANCE NO. 17-198: It is requested an ordinance be passed authorizing and directing the City Manager to purchase bulk highway deicing rock salt for the Division of Traffic Services to be used in the CY 2018 from Morton Salt, Inc., of Chicago, Illinois; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

F. Submitted by Aaron Klein, Director of Public Works

CHEMICAL PURCHASES FOR CY 2018

Budgetary Information: Funds for the purchase of these items are routinely included in the operating budgets of the water and sewer plants.

1. **ORDINANCE NO. 17-199**: It is requested an ordinance be passed authorizing and directing the City Manager to purchase 12,000 gallons, more or less, of liquid sodium permanganate from Bonded Chemicals, Inc., of Columbus, Ohio, for use at the Big Island Water Works Plant during the calendar year 2018; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.
2. **ORDINANCE NO. 17-200**: It is requested an ordinance be passed authorizing and directing the City Manager to purchase 18,000 gallons, more or less, of hydrofluosilicic acid from Sal Chemical of Wierton, West Virginia, for use at the Big Island Water Works Plant during the calendar year 2018; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.
3. **ORDINANCE NO. 17-201**: It is requested an ordinance be passed authorizing and directing the City Manager to purchase 50,000 gallons, more or less, of sodium hydroxide liquid from JCI Jones Chemicals of Barberton, Ohio, for use at the Big Island Water Works Plant during the calendar year 2018; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.
4. **ORDINANCE NO. 17-202**: It is requested an ordinance be passed authorizing and directing the City Manager to purchase 90,000 gallons, more or less, or sodium hypochlorite from Bonded Chemical of Columbus, Ohio, for use at the Big Island Water Works Plant during the calendar year 2018; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.
5. **ORDINANCE NO. 17-203**: It is requested an ordinance be passed authorizing and directing the City Manager to purchase 550 tons wet weight, more or less, of aluminum sulfate polymer blend liquid from Applied Specialties of Avon Lake, Ohio, for use at the Big Island Water Works Plant during the calendar year 2018; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.
6. **ORDINANCE NO. 17-204**: It is requested an ordinance be passed authorizing and directing the City Manager to purchase 93,000 pounds, more or less, of powdered activated carbon from Calgon Carbon, Corporation of Moon Township, Pennsylvania, for use at the Big Island Water Works Plant during the calendar year 2018; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.
7. **ORDINANCE NO. 17-205**: It is requested an ordinance be passed authorizing and directing the City Manager to purchase 350,000 pounds, more or less, of ferrous chloride solution from Kemira Water Solutions, Inc., of Lawrence, Kansas, for use at the Waste Water

Treatment Plant during the calendar year 2018; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

8. **ORDINANCE NO. 17-206**: It is requested an ordinance be passed authorizing and directing the City Manager to purchase 55,000 pounds, more or less, of polymer liquid from SNF Polydyne, Inc., of Riceboro, Georgia, for use at the Waste Water Treatment Plant during the calendar year 2018; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

G. Submitted by Aaron Klein, Director of Public Works

CHANGE ORDER #2 & FINAL FOR POWDER ACTIVATED CARBON SYSTEM IMPROVEMENTS PROJECT

Budgetary Information: The original contract, which is a lump sum project, was for \$1,619,000. Change Order #2 and final is for a deduction of \$212,106.17 that would reduce the contract to \$1,406,893.83. Including design, construction, construction inspection, interest and fees, the original Water Supply Revolving Loan from the Ohio EPA was \$2,071,950. Staff will begin completion of the closeout documents for the loan which will determine the final loan amount and interest rates.

ORDINANCE NO. 17-207: It is requested an ordinance be passed authorizing and directing the City Manager to approve the second and final change order for work performed by Mooser Construction, Inc., of Fremont, Ohio, for the Big Island Water Works new powder activated carbon system improvements and fluorescence equipment for algal toxin plant optimization project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

FIRST READING

H. Submitted by Victoria Kurt, Recreation Superintendent

CONTRACT WITH GREAT WHITE NORTH FOR DRAGON BOAT RACES IN 2018

Budgetary Information: The amount payable by the City of Sandusky Recreation Division to supplier, Great White North Communications, Ltd., under the agreement for the 2018 Dragons & Bacon Festival is \$14,540. A 25% deposit totaling \$3,635 is due upon signing the agreement on or before January 31, 2018. The city shall have the right to terminate the agreement due to the cancellation of the event or lack of team registrations if written notice of cancellation is received before August 16, 2018, at which the 25% deposit will be refunded. If paid, the city will recoup these costs from the registration fees paid by the participants.

PASSED AT FIRST READING: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a services agreement with Great White North Communications, Ltd., of Toronto, Ontario, for services related to the second annual Dragons and Bacon Festival for the Recreation Department.

I. Submitted by Hank Solowiej, Finance Director

PAYMENT FOR PROPERTY & CASUALTY INSURANCE FOR 2018 WITH ARTHUR J. GALLAGHER

Budgetary Information: The annual cost has become part of the annual operating budget and the City of Sandusky's total cost for 2017 - 2018 will be an amount not to exceed \$435,000. The insurance year is December 1, 2017 through November 30, 2018. Based on exposures, the cost will be distributed to the general fund (\$278,818), street fund (\$45,072), water fund (\$54,507) and sewer fund (\$56,603). The prior year ordinance was passed by the City Commission on November 14, 2016 (Ordinance #16-199) that covered the period December 1, 2016 through November 30, 2017, for an amount not to exceed \$415,000.

ORDINANCE NO. 17-208: It is requested an ordinance be passed authorizing and directing the City Manager and/or Finance Director to make payment to Arthur J. Gallagher & Company for property, casualty and liability insurance costs for the period of December 1, 2017, through November 30, 2018; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dick Brady and second of Wes Poole, the Commission voted to accept the Consent Agenda and declare all ordinances and/or resolutions as drafted and presented to the

City Commission under the Consent Agenda shall take effect in full accordance with the Section reflected in the ordinances and/or resolutions, whether it be in full accordance with Section 13 or Section 14 of the City Charter. Roll call on the motion: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. Roll call on the ordinances and resolutions: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the ordinances and resolutions contained in the Consent Agenda passed in full accordance with the City Charter.

1. Submitted by John Orzech, Police Chief and Rick Wilcox, Fire Chief

AGREEMENT WITH ERIE COUNTY SHERIFF'S DEPARTMENT FOR DISPATCHING SERVICES

Budgetary Information: The city agrees to reimburse the Erie County Sheriff's Department in 2018 for the actual cost of wages and benefits for the employment of five dispatchers at a cost not to exceed \$365,307.37 of which \$182,653.68 (50%) will be taken from the 2018 Fire Department proposed budget and \$182,653.69 (50%) will be taken from the 2018 Police Department proposed budget. In 2019, for the actual cost of wages and benefits for the employment of five dispatchers at a cost not to exceed \$387,610.96 of which \$193,805.48 (50%) will be taken from the 2019 Fire Department proposed budget and \$193,805.48 (50%) will be taken from the 2019 Police Department proposed budget. In 2020, for the actual cost of wages and benefits for the employment of five dispatchers at a cost not to exceed \$404,631.58 of which \$202,315.79 (50%) will be taken from the 2020 Fire Department proposed budget and \$202,315.79 (50%) will be taken from the 2020 Police Department proposed budget.

ORDINANCE NO. 17-209: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a three year agreement with the Erie County Sheriff for the provision of public safety dispatching services for the City of Sandusky Police, Fire and Service Departments commencing on January 1, 2018, through December 31, 2020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Dennis Murray said the coordinated dispatching is phenomenal and has worked out well in terms of what the city pays and the level of service. Dick Brady served as Chairman of the group who brought certain parties together to regionalize in 2007.

Roll call on the motion: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

2. Submitted by Scott Thom, Chief Building Official

SECOND AMENDMENT TO 2017 CONSULTING CONTRACT WITH JOHN FEICK

Budgetary Information: Mr. Feick will continue to be paid at the rate of \$55 per hour for work performed up to an additional amount not to exceed \$21,500 – an increase of \$7,500. The cost of this contract will be paid through the Building Division operating budget. The plan review expense will be paid by the collection of plan review fees by the Division of Building Inspection.

ORDINANCE NO. 17-210: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a second amendment to the agreement for services of consultant John A. Feick for CY 2017; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the motion

passed. Roll call on the ordinance: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

3. Submitted by Arielle Blanca, Community Development Manager

~~CDBG FY 2017 SUBSTANTIAL AMENDMENT~~

~~**Budgetary Information:** There are no funds required to implement this amendment as all funds are currently allocated to the city through the existing and past CDBG grants.~~

~~**ORDINANCE NO. _____:** It is requested an ordinance be passed approving a substantial amendment to the city's FY 2017 one year Action Plan for the Community Development Block Grant program year of July 1, 2017 through June 30, 2018, and authorizing and directing the City Manager to submit the amended Action Plan to the United States Department of Housing & Urban Development; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.~~

Dennis Murray said this item will not be presented tonight as a Public Hearing needs to be set.

4. Submitted by Matt Lasko, Chief Development Officer

PURCHASE AGREEMENT WITH THE FOREST SANDUSKY, LLC

Budgetary Information: The city will sell both parcels of property for a combined \$365,000. The net proceeds of which will be deposited into the city's real estate development fund. In the event the sale is voided and the earnest deposit of \$10,000 is released to the city, those funds will also be deposited into the city's real estate development fund.

ORDINANCE NO. 17-211: It is requested an ordinance be passed declaring that certain real property owned by the city located at 2513 Venice Road, identified as Parcel #58-01990.000, and 1651 Tiffin Avenue, identified as Parcel #58-02419.000 are no longer needed for any municipal purpose and authorizing and directing the City Manager to enter into an agreement to sell the designated real property to The Forest Sandusky, LLC; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Nikki Lloyd, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Erik Vaughan, CEO of The Forest, said we are at a very exciting and historic time in Ohio as on September 8, 2016, medical marijuana was legalized through House Bill 523. The Ohio Board of Pharmacy is accepting applications for 60 retail dispensary locations where patients can get this medicine as recommended by a doctor. Application submissions are due November 17 and license awards are expected in March and April of 2018. The first patient in Ohio will be served in September, 2018. Ohio is separated into 29 districts and a certain number of dispensaries were given to each based upon population. There will be two dispensaries in Northwest District 8 which includes Erie, Huron, Richland and Ashland Counties. The Pharmacy Board oversees the retail dispensary portion of the program, the Department of Commerce oversees the cultivation, processing and laboratory services and the Medical Board oversees the physicians. The Board of Pharmacy ensures public safety and access to a safe medical product with the ability to scale this program as patient needs grow. The only persons who will be eligible to receive this medicine will be those recommended by a physician with one of 21 qualifying conditions. Medical marijuana is a gateway out of prescribing opioid painkilling medicines for patients with severe chronic pain and 90% of Ohioans were for medical marijuana when recommended by a physician and is why House Bill 523 passed. Erik Vaughan said his background is in finance and economics and was a partner in a Cleveland research firm called the Cleveland Research Company. Another partner is Brad Maloof who is the CEO of Amware Group which is a trucking and supply chain logistics company and Pat McManamon who is a partner and is the CEO of Cannasure which services the cannabis industry writing property, general liability and product liability for operators through the supply chain in the 29 states where marijuana is legal. Key advisors include Jared Maloof, (CFO), and general counsel Kevin Murphy with Walter

Haverfield. The Forest Team is going for five locations across the State of Ohio including the City of Sandusky. DenverRelief Consulting are the experts in this field and have operated their own dispensaries in Colorado and are now partners to launch, audit and run dispensaries now in 13 United States, Canada and Puerto Rico. Brandon Lynaugh is also here and has been integral for legalization of Ohio medical marijuana and is a great resource in Columbus. He and his firm set up the industry association which will help to set this up. The Forest Team also has an advisory board and the names of those who are part of it will be public record after the application has been submitted through the Board of Pharmacy. The facility will allow for patients to spend approximately 20 minutes on site by checking in with a security guard with a card received from their physician and having a one-on-one consultation in a secure waiting area. From there, they will be given the appropriate medication for the qualifying condition. The Forest will see about 300 patients per day when mature and there will be ten to twenty employees on site depending on the time of the week. Data from other states where medical marijuana is available shows 50% of patients are over the age of 50 years and about two percent of Ohio's population will be eligible for recommendations from their physician. The store will be very clean, simple and beautiful buildings designed with specific rules from the Board of Pharmacy and the Ohio Medical Marijuana Control program. The signage will be approximately 4,000 SF and will be non-descript. Nikki Lloyd said it is important to educate our residents a medical requirement will be necessary for dispensing, is a pharmacist, and was in Colorado to personally see the benefits and it is important to support this. Brandon Lynaugh with The Forest said people cannot carry a card to obtain this unless they have gone to a physician who recommends this and only the Ohio State Medical Association can certify training programs which the physicians must go through. This is a highly regulated and highly controlled operation. Nikki Lloyd said the State has a lot of control and the Board of Pharmacy has been very active because of the opioid addiction and is sure the proper steps are being taken. Dave Waddington supports this because of cancer patients and people with chronic pain and there has to be a different avenue for them and this is safer than some of the opiates being used. Dave Waddington asked how many employees there will be and what type of income they will make. Erik Vaughan said there will be ten to twelve employees initially and will get to twenty-five or thirty at the mature mark. This will be from entry level employees making \$15 per hour with benefits along with higher level management positions. Greg Lockhart said in the states where medical marijuana has occurred, the use of opiates has decreased. The building to be constructed should be appropriate for the area and an improvement at this prominent location. Erik Vaughan said the details of this are not yet public as this is a highly competitive process but in this industry, they have to go above and beyond in order for people to gain acceptance because of stereotypes. There will be great patient access and flow with ADA parking and secure delivery. The building will be non-descript from the outside and very nice on the inside. Naomi Twine asked about the qualifications for patients and the form this will be dispensed in. Erik Vaughan said the consumption will be predominately through vaporizers, transdermal patches, tinctures which can go into liquids or edibles which are approved and heavily regulated by the State of Ohio. The product will come into this facility already packaged. Brandon Lynaugh said a recent John Hopkins University study has released solid data generated in the United States where medical marijuana has been legalized showing a 25% decrease in opioid overdose deaths. Dick Brady said he understands how important this is and the problems which medical marijuana can aid with proves this is the right direction to go in and the city is able to sell a parcel of property to create ten plus jobs and this warrants a favorable vote for this purpose. Dennis Murray said this is welcome in our community and this is a conditional sale which will not go through unless The Forest actually receives the license; were this anywhere else in the city, he would support it, but does not support it at this location directly across from the Catholic cemetery. This does not seem like the right use of this gateway piece of property owned by the city.

Roll call on the motion: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Wes Poole, Dick Brady and Dave Waddington, 6. Nays: Dennis Murray, 1. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

5. Submitted by Jeff Keefe, Project Engineer**UPDATE TO CITY'S HEAVY TRUCK STREET SCHEDULE**

Budgetary Information: No funding is required for this item.

RESOLUTION NO. 053-17R: It is requested a resolution be passed approving a modified heavy truck route schedule for the City of Sandusky; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Naomi Twine, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Dennis Murray said this truck route applies to vehicles as through traffic, it is not against a particular destination on a roadway.

Roll call on the motion: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the motion passed. Roll call on the resolution: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.

6. Submitted by Jane Cullen, Project Engineer**AUTHORIZATION TO BID GARTLAND AVENUE PROJECT**

Budgetary Information: The estimated cost of the project, including engineering, inspection, advertising and miscellaneous costs is \$944,140 with \$527,218.82 to be paid with sewer funds and \$290,659.22 to be paid with water funds and \$126,261.96 with capital project funds (Issue 8).

RESOLUTION NO. 054-17R: It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed Gartland Avenue reconstruction project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Aaron Klein said this road is in definite need of reconstruction and the storm sewer is directly above the sanitary sewer which is an environmental issue. We will replace both sewers and put in a new storm and sanitary sewer with new laterals to each property which means a significant cost for the sewer portion. There is a 6" waterline as well and per EPA requirements, the minimum size is 8" so new services will be run to each property. One other thing to be done as an alternate is to resurface the Jefferson Street end between Huron Avenue and Gartland Avenue at the north end as well as drainage work. We get four to six inches of water during a normal rain event at this intersection and there is a lot of standing water. We will be looping the waterline along Jefferson Street. Curb trees will also be replaced which have damaged the existing sidewalk. The sanitary sewers (lower) are currently 8" while the storm sewer is 10" and the lower one does not have as much capacity which causes overflows. Residents in the near vicinity are happy this work is being done and they also have an opportunity to work with the city's contractor to have work done on the area between the sidewalk and their home. These are gravity sewers and there is no instrumentation on the laterals so there is not a way to know if there were blockages at individual homes.

Roll call on the motion: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the motion passed. Roll call on the resolution: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes

Poole, Dick Brady and Dave Waddington, 7. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.

7. Submitted by Jeff Keefe, Project Engineer

AUTHORIZATION TO BID PHASE I AND II FOR CAMPBELL STREET PROJECT

Budgetary Information: The estimated cost of the project, including engineering, inspection, advertising and miscellaneous costs is \$855,330.68 with \$225,000 to be paid with sewer capital funds, \$82,424 to be paid with water funds, \$175,000 from Ohio Public Works funding and \$372,906.68 to be paid with capital projects funds made possible by Issue 8.

RESOLUTION NO. 055-17R: It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed Campbell Street resurfacing and Columbus/Scott/Campbell intersection project, Phase I and II; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Nikki Lloyd, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Aaron Klein said we try every possibility to search for funding for projects of this magnitude and received \$175,000 from the Ohio Public Works Commission and this money has to be spent by the end of June, 2018. These monies were going to be used for a resurfacing of Campbell Street from the railroad tracks to the intersection of Columbus Avenue and Scott Street. We asked ODOT for additional funding and were awarded \$125,000 which can only be used for intersection improvements. We have been working with ODOT to use these funds on the same timeline as the OPWC monies but this was not possible. This Resolution is to bid the resurfacing of Campbell Street from the intersection of Columbus Avenue and Scott Street to the railroad tracks. We have had main breaks within this section during the past 16 months and will be doing water line work as well. There are a lot of leaking joints with the sewers and we will be replacing manholes and lining the sewer as well. There are also items in our five-year capital plan which are being added and items required by the EPA. Wes Poole said he is always comfortable and happy to support these kinds of projects and the city's infrastructure is old and is glad we take opportunities to improve these things. It is important long-term for our rebirth and for getting people to move into the community.

Roll call on the motion: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the motion passed. Roll call on the resolution: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.

8. Submitted by Jeff Keefe, Project Engineer

AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT FOR CAMPBELL STREET, COLUMBUS AVENUE & SCOTT STREET INTERSECTION

Budgetary Information: The amendment to the scope of work will increase the professional design agreement amount by \$33,889, making the not to exceed amount for the agreement \$75,389 which will be funded entirely by the Community Development Block Grant funds.

ORDINANCE NO. 17-212: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an amendment to the agreement for professional design services with WSP USA, Inc., of Cleveland, Ohio, for the Columbus/Scott/Campbell intersection improvements project, as part of the Campbell Street resurfacing project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray,

Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

FIRST READING

9. Submitted by Jeff Keefe, Project Engineer

UPDATE TO CHAPTER 933 - SEWER RATES

Budgetary Information: This change will maintain the current storm sewer rate for 2018 through 2020, and change the storm sewer rate structure for non-residential properties based on an equivalent residential unit in 2021. This change and funding has been incorporated into the five-year capital plan.

PASSED AT FIRST READING: It is requested an ordinance be passed amending Part Nine (Streets, Utilities and Public Services Code), Title Three (Utilities), Chapter 933 (Sewer Regulations and Rates), Section 933.25 (Rates) of the codified ordinances of the City of Sandusky in the manner and way specifically set forth hereinbelow.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance at first reading.

Discussion: Aaron Klein said there is a small fee for storm sewers and currently is \$3 per bill charge which is set to change to \$3 per equivalent residential unit after 2018. The EPA has regulations about storm water and this is the only way to fund these programs. Dick Brady said it is important to know we are spending these dollars by improving the water quality for our residents. Aaron Klein said the east end sewer improvement projects added two lift stations at Lions Park sewer work, \$25,000 toward the forestry program to plant trees annually and several other “green” projects in our parks. Dennis Murray said the more trees we plant, the more moisture or rainwater is pulled up into the tree and is a great way to alleviate the storm water burdens.

Roll call on the motion: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the ordinance passed at first reading.

10. Submitted by Aaron Klein, Director of Public Works

PURCHASE OF HOPPERS AND GATE CONTAINERS FOR WASTE WATER TREATMENT PLANT

Budgetary Information: The cost for the purchase of six water tight sealed gate containers with bowed tarp system, including all shipping and freight costs will not exceed \$48,344 which will be paid with sewer funds from the Waste Water Treatment Plant’s operational budget as it was budgeted for in 2017.

ORDINANCE NO. 17-213: It is requested an ordinance be passed authorizing and directing the City Manager to expend funds for the purchase of six water tight sealed gate containers with mounted bowed tarp systems for the Waste Water Treatment Plant from Northeast Industrial Manufacturing, Inc. of Greenville, Pennsylvania; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Nikki Lloyd, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

CITY MANAGER'S REPORT

- Upon motion of Dave Waddington and second of Nikki Lloyd the commission voted to accept a donation from the IAFF Local #327 Union in the amount of \$200 for the employee holiday party.
- Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept a donation from an anonymous donor in the amount of \$200 for the Police Department for Thanksgiving distribution.
- Upon motion of Naomi Twine and second of Nikki Lloyd, the commission voted to accept a donation from Leo Brown in the amount of \$100 for the "Coats for Kids" for Christmas.
- Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept a donation in the amount of \$800 from Remember Cruisin' Car Club and \$6.17 from Brycen Wobser for the K-9 fund.
- Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept a donation of four 12-channel monitors and six 6-channel monitors, worth approximately \$20,000.

Discussion: Eric Wobser said the Ohio Department of Transportation made this in-kind donation for the Street & Traffic Division. Although used, these units are in good condition and newer than most of the city's current stock.

The President declared the motion passed.

- Upon motion of Naomi Twine and second of Nikki Lloyd, the commission voted to accept the donation of two platform lifts from Construction Equipment for the Washington Park and downtown Holiday lighting and banner installation. The President declared the motion passed.
- Eric Wobser said **John Orzech** was honored this weekend at the American Legion with the **Marine of the Year** award.
- **Officer Zachary Blair** was sworn-in for a full-time position with the Police Department on November 2 which brings the department to full staffing.
- Members of the **Police Department** will be passing out our snowflake wands at the tree lighting ceremony in downtown on November 24.
- The final **Audit/Finance Committee** meeting of 2017 is scheduled for Friday, December 15 at 7:45 a.m.
- Congratulations to **Jerod Smith** who has been promoted from a **Maintenance III** position to **Foreman** in the **Streets & Traffic Division**.
- Congratulations to **Bryan Booth** who joined the **Sewer Maintenance Division** and **James McIntyre** who has joined the **Street Division**.
- A Request for Qualifications has been issued for the **Safe Routes to Schools** project for pedestrian improvements around the high school starting in 2019.
- The **Landing Park** plan (greenspace at the former site of Griffing Airport) will be discussed at Planning Commission on Wednesday, November 15. Funding for this park plan is made possible by the city, Erie Metroparks and Cedar Fair.

- A reminder for our residents who may be concerned about **flooding in their homes during heavy rains**: a check valve can be installed in homes to prevent this water from entering via the drains. The property owner should contact a licensed contractor to explore their options. For a list of licensed plumbers and a plumbing permit, please contact the Building Division at 419.627.5940.
- The Ohio Department of Commerce announced results of the first round of **Tier II (smaller facility) medical marijuana cultivation facilities**. Tier II facilities are those that would initially house no more than 3,000 square feet of growing space. Twelve of the 76 applicants were awarded licenses and no licenses were awarded in Sandusky or Erie County. The larger, Tier I cultivation facility awards will be announced in coming weeks.
- Construction at the new **City Hall facility** has commenced beginning with interior demolition activities. There will be, at times, disturbances to traffic flow along Columbus Avenue and pedestrian accessibility along Washington Row and Columbus Avenue. The city will work to minimize sidewalk and partial street closures during the duration of the project and make the community aware in advance of any changes or closures.
- The regular **Planning Commission** meeting will be held November 15 at 4:30 p.m. in the first floor conference room. Both the Shoreline Drive and The Landing conceptual plans will be reviewed during this meeting.
- There will be a special **Planning Commission meeting on December 6 at 4:30 p.m. regarding the new Hancock and Ontario school buildings**.
- A **Landmark Commission** meeting will be held November 15 following the Planning Commission meeting, in the first floor conference room.
- The regular **Board of Zoning Appeals** meeting will be held on November 16 at 4:30 p.m. in the first floor conference room.
- **The Foxborough Park playset construction** has begun. Weather depending, the project should be completed by the spring.
- **Metal roofing for the Shoreline Park shelter** is in and construction is scheduled to begin this week.
- **The annual Christmas Lighting Ceremony will take place on Friday, November 24 at 6 p.m.** Santa will proceed up Columbus Avenue into Washington Park in Dick and Linda Howell's 1933 Plymouth Rumble Seat Roadster escorted by the Sandusky Fire and Police Departments.
- **The 'Dot the i, Block the M' Run/Walk will be held at 8:30 a.m. on November 25** and will start and end at Cameo Pizza. Pre-registration is available on the city's website and will be \$25 per participant and includes a participant medal and long sleeved t-shirt. Proceeds from the run/walk will benefit the United Way of Erie County. The Recreation Department has creatively figured out a way, using our Masonic street grid, to carve an "O" and an "M" out of the streets allowing participants to choose their course based upon their allegiance to their favorite team. Special thanks to Jason Werling for creating this fun event.
- The **wayfinding signage project** is in the midst of construction and there are 88 signs in total. There have been some questions about the directional routes which may require further signage or are pointed in the wrong direction. This is being researched and we are confident we will be on top of the contractor to ensure it is delivered as appropriate.

OLD BUSINESS

None.

NEW BUSINESS

Upon motion of Dave Waddington and second of Wes Poole, the commission voted to look into the placement of decorative signage at the city's greenhouse for its 110th anniversary in 2018.

Discussion: Aaron Klein said the Public Works Division can make metal signs and it would depend on what we are looking for. Greg Lockhart said he has been talking about this with members of the Friends of the Greenhouse and of the Tree Commission and they envisioned something noticeable, inviting and substantial and had mentioned to them the sign at Lions Park which is a composite. Wes Poole said our signage at significant buildings should be the same and believes the one at the boat launch facility is substantial. Brad Link said most of the city's facilities including the Service Center and the boat launch facility have a faux limestone base sign with two wooden poles and the logo and text for each respective location.

The President declared the motion passed.

Upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to set a Public Hearing for the November 27 commission meeting pertaining to a substantial amendment for the CDBG program. Roll call on the motion: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the motion passed.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to set a Public Hearing for the November 27 commission meeting regarding a request to change the name of a portion of Shelby Street between Filmore and Pierce Streets to "Ebenezer Crossing". Roll call on the motion: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the motion passed.

Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to set a Public Hearing for the December 22 City Commission meeting regarding a zoning amendment filed by Firelands Regional Medical Center for parcels fronting Rockwell Street, Hayes Avenue and Pierce Street. Roll call on the motion: Yeas: Greg Lockhart, Nikki Lloyd, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady and Dave Waddington, 7. The President declared the motion passed.

Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to set the 2018 City Commission meeting schedule as distributed. The President declared the motion passed.

AUDIENCE PARTICIPATION

Kathryn Carter, 5309 Columbus Avenue, said the group looking to build the marijuana dispensing facility should purchase the former bank property on Perkins Avenue as they cannot legally deposit money in the bank. The area of town proposed for this site is known for homeless persons and asked what will happen if people are vaping in non-smoking areas. The greenspace which was the former Griffing Airport may still show up in Google maps and Dennis Murray said Google is the master of this data set and receive feedback to correct these kinds of things.

Albert Dantzler, 2042 Rohde Street, said he has tried to get a tree trimmed for the last six or seven years and sticks fall from this tree.

Upon motion of Greg Lockhart and second of Naomi Twine, the commission voted for the tree at 2042 Rohde Street to be reevaluated for removal by the Sandusky Tree Commission. The President declared the motion passed.

Discussion: Dennis Murray said this is a misrepresentation of the facts and these trees have been trimmed twice in 2017. Greg Lockhart said he would like to see this tree be evaluated again for either removal or further trimming. Wes Poole said we should take care of this and it has been multiple years and limbs break off and fall into this yard regularly. We should have notified the resident when it was trimmed and it is obviously a nuisance and this should be taken down. This is on a steep embankment which makes it even more difficult. Dennis Murray said trees are an important part of the urban landscape and these are both nice trees and have been trimmed twice this year; this is not a function of the City Commission, it is a function of the Tree Commission to determine the removal of a tree. The City Commission is not qualified to do this nor should they do this. Albert Dantzler said the city was qualified to tell him he could **not** cut it down ten years ago. Greg Lockhart said he is a member of the Tree Commission and they could take another look at it to determine if it is a hindrance. The tree is enormous and probably was planted at a time when we were not looking carefully at what was being planted or what species would have been appropriate in the boulevard.

The President declared the motion passed.

At 7:02 p.m., upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to adjourn. The President declared the motion passed.

Kelly L. Kresser, CMC
Commission Clerk

Dennis E. Murray, Jr.
President of the City Commission