

# City of Sandusky Parks and Recreation

## Shelter and Gazebo Reservations

### Reservation Information:

Monday—Friday  
419.627.5886

### Park Hours:

Dawn—Dusk  
(approximately 6am—9pm)

### Cancellation and Refund Policy:

Cancellations must be received three (3) business days prior to your reserved event date for a full refund. Refunds are not given for inclement weather.

### Contact Information:

City of Sandusky  
Recreation Department  
222 Meigs St.  
Sandusky, Ohio 44870

### Emergency Calls

Dial: **9-1-1**

### Non Emergency:

**Sandusky Fire**

### Business hours:

Mon.—Fri. 8am—5pm

419.627.5822

### After hours:

419.627.5837

### Sandusky Police

### Business hours:

Mon.—Fri. 8am—5pm

419.627.5871

### After hours:

419.627.5863



Shoreline Park Shelter



Washington Park Gazebo



Greenhouse Pergola

### Reservations

Reservations must be made by contacting the Sandusky Recreation Office at 419.627.5886. Reservations are accepted March 1st thru Dec 31st of the current year and are available on a first-come first-serve basis. Full Payment is due at the time of booking to reserve any shelter and/or gazebo. Payment options include cash, check, MasterCard, and Visa payable to "City of Sandusky".

### Guidelines for making your event a success...

A reserved shelter must be left clean and litter free; all trash must be placed in the dumpster or trash cans provided. Guests are advised to bring additional trash bags if needed. If you fail to clean-up future reservations will be denied.

### ALCOHOL IS PROHIBITED IN THE PARKS

Gazebos can be reserved for wedding ceremonies only. NO wedding receptions can be held in Washington Park or Facer Park. NO confetti or rice is permitted to be thrown. Birdseed can be used as an alternative.

Do NOT staple, nail, paste, or otherwise affix decorations or items to the shelter, gazebos, and picnic tables.

Have a copy of your approved reservation form with you on the day of your event, as this is your proof of reservation.

Applicant must adhere to the Noise Control Ordinance, Chapter 519 of the Codified Ordinances of the City of Sandusky. This includes amplification equipment and or events involving excessive sound. A copy of the ordinance may be obtained by calling the Police Department at 419.627.5902



Lions Park North Shelter



Wightman - Wieber Park



Facer Park Gazebo

See reverse side for Park Map

*Thank you for choosing a City of Sandusky park for your event!*

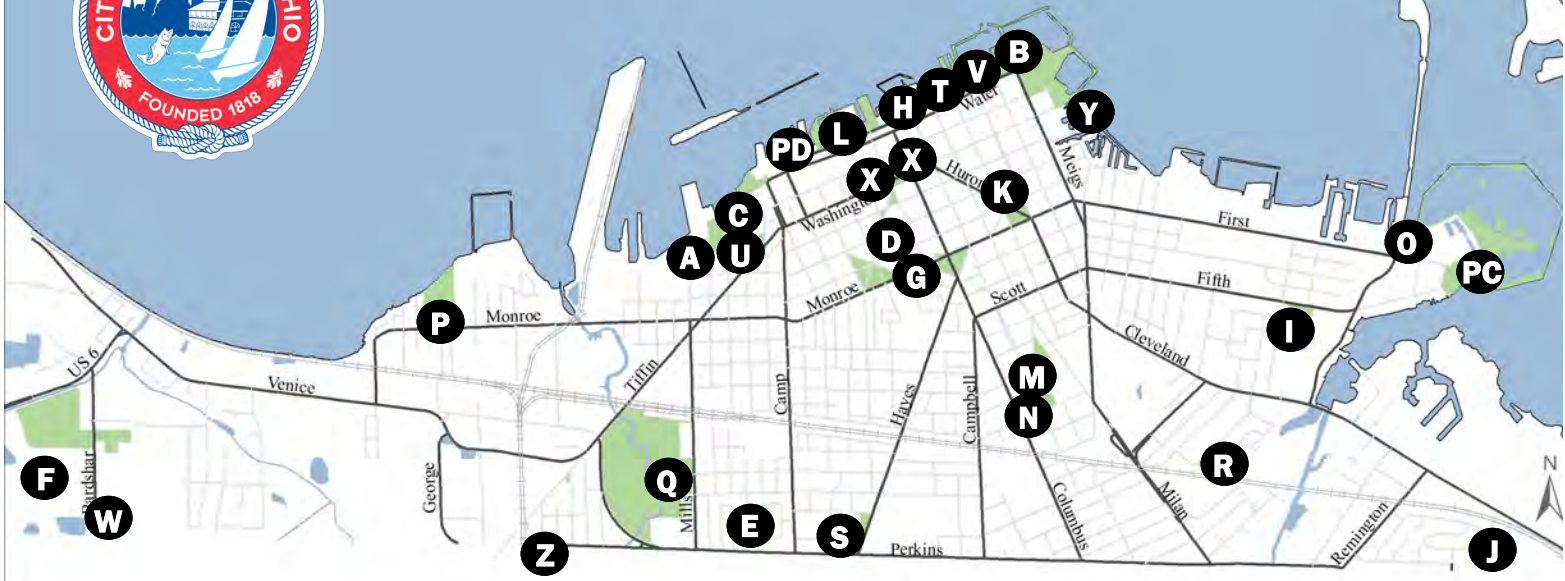
Effective 3/3/18

**SANDUSKY**  
**2018**

City of Sandusky Recreation Department

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# City of Sandusky PARKS & FACILITIES



PARK / FACILITY	ADDRESS
A. AMVETS Park	1707 W. Adams Street
B. Battery Park (at Battery Park Marina)	701 E. Water Street
C. Shelby Street Boat Ramp	101 Shelby Street
D. Central Park	600 block of Central Avenue
E. Churchwell Park (MacArthur)	1607 S. Forest
F. Dorn Community Park (ballfield park)	699 Bardshar Road
G. Epple Corner	Northwest corner of Columbus Ave. & Monroe Street
H. Facer Park	255 Water Street
I. Farwell Park	1800 block of Fifth Street
J. Foxborough Park	2040 Foxborough Street
K. Huron Park (includes Splash Pad)	600 block of Huron Avenue
L. Jackson Street Pier	233 E. Shoreline Drive
M. Wightman-Wieber Park (Jaycee North)	Baltimore Street
N. Jaycee Park South	Corner of Boalt and Lane St.
O. Kiwanis Park (ballfield facility)	2227 First Street
P. Lions Park (includes Splash Pad)	421 LaSalle Street
Q. Mills Creek Golf Course (municipal golf course)	1933 Mills Street
R. Orlando Pace Park (Sunnyside)	1130 Wamajo Drive
PD. Paper District Marina	611 W. Shoreline Drive
PC. Pipe Creek Wildlife Area (Big Island Canoe Launch)	River Road
S. Schaeffer Park	2107 Hayes Avenue
T. Shoreline Park	411 E. Water Street
U. Sprau Park	1707 W. Adams Street
V. Sandusky Bay Pavilion	605 E. Water Street
W. Venice Park	701 Bardshar Road
X. Washington Parks	200 Washington Street
Y. Washington Street Pier	222 Meigs Street (behind City Hall)
Z. Wilbert Park	2002 Tiffin Avenue



# City of Sandusky Parks and Recreation Shelter and Gazebo Reservation form



Date of Reservation: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Name of Group: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

\*Reservations are available Dawn - Dusk (approximately 6am—9pm). Reservation includes All Day Rental

When completed, please mail to or drop-off:  
City of Sandusky ATTN: Jason Werling, 222 Meigs St. Sandusky, OH 44870

Information		Check One
CHURCHWELL PARK \$40.00 Resident or \$50.00 Non-Resident	Shelter (4 Tables – 1 Grill)	<input type="checkbox"/>
FARWELL PARK \$40.00 Resident or \$50.00 Non-Resident	Shelter (3 Tables – 2 Grills)	<input type="checkbox"/>
FOXBOROUGH PARK \$40.00 Resident or \$50.00 Non-Resident	Shelter (4 Tables – No Grills)	<input type="checkbox"/>
WIGHTMAN – WIEBER PARK \$40.00 Resident or \$50.00 Non-Resident	Shelter and Portable Restroom <small>ADA Accessible Playground (open to public)</small> (6 Tables – 2 grills)	<input type="checkbox"/>
LIONS PARK NORTH SHELTER \$40.00 Resident or \$50.00 Non-Resident	Shelter and Restrooms <small>Splash Pad (open to public)</small> (8 Tables – 4 Grills)	<input type="checkbox"/>
LIONS PARK SOUTH SHELTER \$40.00 Resident or \$50.00 Non-Resident	Shelter and Restrooms <small>Splash Pad (open to public)</small> (8 Tables – 4 Grills)	<input type="checkbox"/>
SCHAEFFER PARK \$40.00 Resident or \$50.00 Non-Resident	Shelter (3 Tables – 2 Grills)	<input type="checkbox"/>
VENICE PARK \$40.00 Resident or \$50.00 Non-Resident	Shelter (5 Tables – 1 Grill)	<input type="checkbox"/>
SHORELINE PARK \$70.00 Resident or \$90.00 Non-Resident	Shelter w/ Electric and Restrooms (16 Tables – 4 Grills)	<input type="checkbox"/>
SANDUSKY BAY PAVILION SHELTER \$40.00 Resident or \$50.00 Non-Resident	Shelter and Portable Restroom (8 Tables—2 Grills)	<input type="checkbox"/>
GREENHOUSE PERGOLA \$40.00 Resident or \$50.00 Non-Resident		<input type="checkbox"/>
DORN PARK \$40.00 Resident or \$50.00 Non-Resident	Shelter w/ Electric and Restrooms (6 Tables – 2 Grills)	<input type="checkbox"/>
Gazebo Name	WEDDING ONLY	<input type="checkbox"/>
WASHINGTON PARK GAZEBO \$40.00 Resident or \$50.00 Non-Resident	↓	<input type="checkbox"/>
SHORELINE PARK GAZEBO \$40.00 Resident or \$50.00 Non-Resident		<input type="checkbox"/>
FACER PARK GAZEBO \$40.00 Resident or \$50.00 Non-Resident		<input type="checkbox"/>

**OFFICE USE ONLY**

Total: \_\_\_\_\_ Payment: Cash \_\_\_\_\_ Check \_\_\_\_\_ # \_\_\_\_\_ Credit Card \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

## RELEASE AND WAIVER OF LIABILITY

### KNOW ALL MEN BY THESE PRESENTS:

I, \_\_\_\_\_ (responsible party), in consideration of receiving permission to enter into and utilize The City of Sandusky's Park Shelter and/or Gazebo hereby waive and relinquish any and all claims, debts, rights of action, obligations and demands against the City of Sandusky, together with its employees, agents, officers, and representatives which may hereafter accrue by reason of any injuries or death arising directly or indirectly out of or related to the use of the City's Park Shelter and/or Gazebo.

\_\_\_\_\_ (responsible party) agrees to indemnify, defend, and save the City harmless from all loss, liability, cost or damages in connection with or on account of any damages that may occur or be claimed with respect to any of its volunteers, guests, and invitees or their property arising directly or indirectly out of or related to the use of the City's Park Shelter and/or Gazebo.

\_\_\_\_\_ (responsible party) agrees that it shall be responsible and liable for any damage to any City property resulting from or related to the use of the City's Park Shelter and/or Gazebo by \_\_\_\_\_ (responsible party), and/or volunteers, guest, and invitees.

The responsible party has read this agreement and has entered into this agreement freely and voluntarily.

Signed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Caution: Read before Signing.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Address (Printed)

\_\_\_\_\_  
City, State (Printed)

\_\_\_\_\_  
Signature