

Dennis Murray called the meeting to order at 5 p.m. after the Invocation, given by Greg Lockhart, and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington.

City staff present: Aaron Klein – Public Works Director, John Orzech – Police Chief, Rick Wilcox– Fire Chief, Matt Lasko – Chief Development Officer, Angela Byington – Planning Director, Stuart Hamilton – IT Manager, Don Rumbutis – IT, Hank Solowiej – Finance Director, Justin Harris - Law Director, Eric Wobser – City Manager and Kelly Kresser–Commission Clerk.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to approve the minutes of the December 22 meeting and suspend the formal reading. The President declared the motion passed.

Dennis Murray welcomed **Boy Scouts St. Mary Pack #7** who are in attendance this evening and said he hopes they find some things of interest.

### **PRESENTATION**

Dennis Murray said tonight is a very special one and for the past several years, the city has revived an old tradition in Sandusky which is the **P.R.I.D.E. awards**. This is an opportunity to showcase the many residents who were nominated by their fellow citizens or staff members for the outstanding investments made in residential and commercial properties.

Talon Flohr, Neighborhood Outreach Coordinator, thanked the commissioners and staff members who helped made these awards possible as the residents love the program. The PRIDE awards are given to homes or businesses which have been either immaculately maintained or substantially improved over the last year. Nominations were taken in the fall of 2017 and the community voted on the winners and all of the nominees who are all here tonight. This years' nominated properties were:

#### **Residential**

- Mr. & Mrs. Gary Geasan, 514 Pierce Street
- Ms. Karen Gegner, 912 Fourth Street
- Mr. & Mrs. Michael Hallock, 1503 McDonough Street
- Mr. David Hirt, 1109 Milan Road
- Mr. & Mrs. Joe Kennedy, 1714 Sandusky Street
- Mr. & Mrs. Michael Hauenstein, 1818 Sandusky Street
- Mr. & Mrs. Elmer Kromer, 217 Finch Street
- Mr. Bill Mayo, 1508 Columbus Avenue
- Mr. & Mrs. Tony Sidoti, 1117 Campbell Street
- Mr. Steve Tamburrino, 1313 Central Avenue

#### **Commercial**

- Rainbow Muffler & Brake, 1644 Sycamore Line
- Dockside Accommodations, Mr. & Mrs. John Arnold for 719 Curran Street

Talon Flohr said this years' P.R.I.D.E. award winners are:

#### **Residential**

- Mr. & Mrs. Ken Bess, 1309 Central Avenue
- Mr. & Mrs. Roger Brown, 1401 Central Avenue
- Mr. Jeffrey Elchert, 1002 Carr Street
- Mr. & Mrs. Eric Hofstatter, 1412 Columbus Avenue
- Ms. Patricia Holzmilller-Printy, 1306 Tyler Street

**Commercial**

- Mr. Leon Groff for 604 West Washington Street
- Sandusky State Theatre, 107 Columbus Avenue
- Mr. & Mrs. Tom Bodner for 614 Columbus Avenue

**AUDIENCE PARTICIPATION**

Sharon Johnson, 1139 Fifth Street, said money is being calculated for the public Arts & Culture Commission with money from the admissions tax/general fund, averaging \$43,000 (Item #1). This is a non-essential expenditure and cannot believe the city is voting yes on this as it is a waste of money. Some of the money will be used for mural advertising on buildings, projects for tourists to stand in front of, and the city needs so much more. The city is way behind in taking down houses and is 200 behind; these houses sit rotting and bringing down valuation. There are streets and sidewalks needing to be done can cannot believe money will be wasted like this and Issue 8 dollars should be spent responsibly.

**PUBLIC HEARING**

**The President declared the Public Hearing open regarding the proposed rezoning of parcels at 2513 Venice Road and 1651 Tiffin Avenue.**

Casey Sparks, Chief Planner, said this Public Hearing pertains to a proposed amendment to the zoning code for 2513 Venice Road and 1651 Tiffin Avenue. These properties are currently zoned as residential, multi-family, and previously there was interest in a development on these parcels which did not pan out. The property has been recommended for rezoning to residential business and staff recommends this as the Comprehensive Plan calls for industrial uses within the area; however, understanding the property logically would be suited for commercial development and intent. The city has worked with the Ohio Development Services Agency to demolish the former gas station at this corner and remove the underground tanks. The Planning Commission did approve the rezoning of this property to general business and the City Commission is being asked to move forward with the rezoning.

**There being no public comments, the President declared the Public Hearing closed.**

**Upon motion of Naomi Twine and second of Dick Brady, the commission voted to accept all communications. The President declared the motion passed.**

**CONSENT AGENDA****A. Submitted by Scott Thom, Chief Building Official****CONSULTING CONTRACT WITH GEORGE POULOS FOR PRIMARY ALTERNATE MASTER PLANS REVIEWER AND PRIMARY ALTERNATE BUILDING OFFICIAL**

**Budgetary Information:** Mr. Poulos will be paid at the rate of \$2,000 per month for work performed for a total of \$24,000. The cost of this contract will be paid with the Building Division operating budget. The plan review expense will be paid by the collection of plan review fees by the Division of Building Inspection.

**ORDINANCE NO. 18-001:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a consulting contract with George J. Poulos for CY 2018; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**B. Submitted by Scott Thom, Chief Building Official****CONSULTING CONTRACT WITH JOHN FEICK FOR ALTERNATE PLANS REVIEWER AND ALTERNATE BUILDING OFFICIAL**

**Budgetary Information:** Mr. Feick will be paid at the rate of \$55 per hour for work performed up to a maximum of \$8,500. The cost of this contract will be paid with the Building Division operating budget. The plan review expense will be paid by the collection of plan review fees by the Division of Building Inspection. This contract can be terminated at any time, by either party, with thirty days' notice to the other party.

**ORDINANCE NO. 18-002:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a consulting contract with John A. Feick for CY 2018; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**C. Submitted by Stuart Hamilton**

**ANNUAL AGREEMENT RENEWAL FOR OFFICE 365**

**Budgetary Information:** The cost for this service for a twelve month period will be \$20,138.25 and will be paid by the IT contractual services funds in the amount of \$10,069.12, by the water fund in the amount of \$5,034.57 and by the sewer fund in the amount of \$5,034.56.

**ORDINANCE NO. 18-003:** It is requested an ordinance be passed authorizing and directing the City Manager to expend funds for the subscription licensing for Microsoft Office 365 for government from Insight Public Sector of Hanover Park, Illinois, for the city's emailing system; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dick Brady and second of Dave Waddington, the Commission voted to accept the Consent Agenda and declare all ordinances and/or resolutions as drafted and presented to the City Commission under the Consent Agenda shall take effect in full accordance with the Section reflected in the ordinances and/or resolutions, whether it be in full accordance with Section 13 or Section 14 of the City Charter. Roll call on the motion: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington, 7. Roll call on the ordinances and resolutions: Yeas: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington, 7. The President declared the ordinances and resolutions contained in the Consent Agenda passed in full accordance with the City Charter.**

**REGULAR AGENDA**

**SECOND READING**

**1. Submitted by Greg Voltz, Assistant Planner**

**CREATION OF PUBLIC ARTS & CULTURE COMMISSION**

**Budgetary Information:** There is no direct budgetary impact related to the creation of the Public Arts and Culture Commission. The Public and Cultural Art & Acquisition Fund reference in the proposed Chapter 187 shall be funded on an annual basis with the use of general funds, not admission tax dollars. One percent of the total admissions tax received from the previous year will be used to calculate the budget for the Public Arts & Culture Commission.

**ORDINANCE NO. 18-004:** It is requested an ordinance be passed amending Part One (Administrative Code), Title Seven (Boards and Commissions), by the addition of Chapter 187 (Public Arts & Culture Commission) of the codified ordinances, in the manner and way specifically set forth hereinbelow.

**Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance at second reading.**

*Discussion:* Dennis Murray said there was a discussion at the last commission meeting about wanting to add specific criteria for membership. There was not enough time to pull together feedback since this meeting and understands the desire is to adopt this legislation and move forward with the process and before they actually begin work, it will be amended with regard to specifics for membership. Eric Wobser said the Request for Proposals for firms to assist the city in the development of a public art plan includes preparing criteria for those who would serve on a public art commission. We have gotten some great advice and the criteria can make or break whether the program is successful and would like to first select this firm, and then come back to the commission to adopt the criteria; then based upon the criteria, to put together the membership of the Arts & Culture Commission. Wes Poole asked if there was a community which this legislation was modeled from and Eric Wobser said we looked at several communities, both larger and smaller, and ultimately tried to find best practices suitable for Sandusky. The funding mechanism is unique since Sandusky is a small city with a large amusement park, this does create

some advantages. It was recommended to adopt legislation with a funding source which would be more flexible than a specific capital project and because the admissions tax is available and growing, this was a good fit for Sandusky. A Master Plan will be developed to guide the investments to implement the plan as opposed to trying to shoehorn something into a specific capital project which may or may not be the ideal location for public art. Greg Voltz said the city looked at various cities in Ohio, and nationally, and it made sense to tie the program to the capital budget allowing flexibility to do more with less. We looked at Sylvania Township, the Cities of Cleveland, Columbus and Kent, the State of Ohio, and Charlotte, North Carolina. Wes Poole asked if their programs are all publicly financed and Greg Voltz said they are similar, yes. Wes Poole said public art should be driven by the public as what people like or do not like varies and the city should not be driving this. The best art project in Sandusky dealt with the lighthouses which were done by the community through the Merry-Go-Round Museum. In the presentation made at the last commission meeting, the art program in the City of Belleville, Illinois, was mentioned but it is not financed by the city. The independent organization or foundation in Belleville runs the program which is a weekend event that has grown so large people have to apply to bring their art. The people of the community decide who they want based on this process and sell “art bucks” to the community to purchase art shown at the event and afterward, the sculptures are donated back and feels this is a better process. Looking around this community, Wes Poole said we should deal with people who are artistic in the community and is not excited to pay someone else to tell us how to decorate our community; rather, prefers the corporations which will truly benefit from public art to take the lead on this. His opinion is those whom he would select to be on the board, should not tell the city what to put in residents’ neighborhood(s). The concept of identifying \$40,000 per year in the city’s budget going on forever without even looking at what is needed in the community in subsequent years is not a good idea. Dick Brady said the only disappointment he has is the money is so incredibly small and wishes it were a multiple of \$40,000; the fabric of every community is based on a lot of things and part of it has to be arts and culture. This expenditure, in a budget of \$23 million, is not appropriately significant enough and supports arts and culture in the community. Greg Lockhart said he is a big fan of art and theatre and said art is a good interest for our city to have and asked about the composition of this new commission and how it will go about its business. Dennis Murray said the Arts & Culture Commission would be composed following an amendment recommended by the chosen consultant. The legislation provides members be appointed partly by the City Manager and the majority by the City Commission. Greg Lockhart said most city boards are appointed by the commission and Dennis Murray said many of our boards are mixed appointments by the commission and/or City Manager. Dennis Murray said this is the recommendation being made by staff and it seems to make sense to him. Wes Poole asked if the city really put out an RFP to determine if an Arts Commission is to be formed with people who have a background or experience in art and why we would pay someone to give this to us when we already know what we want.

**Roll call on the motion: Yeas: Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine and Dave Waddington, 5. Nays: Wes Poole and Greg Lockhart, 2. The President declared the motion passed. Roll call on the ordinance: Yeas: Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine and Dave Waddington, 5. Nays: Wes Poole and Greg Lockhart, 2. The President declared the ordinance passed at second reading.**

## **SECTION 13**

### **2. Submitted by Casey Sparks, Chief Planner**

#### **AMENDMENT TO ZONING MAP FOR 2513 VENICE ROAD AND 1651 TIFFIN AVENUE**

**Budgetary Information:** There is no impact to the general fund.

**ORDINANCE NO. 18-005:** It is requested an ordinance be passed amending the official zone map of the City of Sandusky to rezone two parcels from residential multi-family district to general business district; and declaring that this ordinance shall take effect under suspension of the rules as contained in and in accordance with Section 13 of the city charter.

Upon motion of Dave Waddington and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 13 of the city charter. Roll call on the motion: Yeas: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 13 of the city charter.

#### FIRST READING

**3. Submitted by Angela Byington, Planning Director**

##### **FUNDING FOR DOWNTOWN EAST BAY PLAN**

**Budgetary Information:** There will be a \$3,122 impact on the Issue 8 capital projects fund.

**PASSED AT FIRST READING:** It is requested an ordinance be passed amending Ordinance No. 17-095, passed on May 8, 2017; approving an amendment to the cooperative agreement between the City of Sandusky and the Trust for Public Land for professional services for the Sandusky Downtown East Bay plan.

Upon motion of Nikki Lloyd and second of Dave Waddington, the Commission voted to approve this ordinance at first reading. Roll call on the motion: Yeas: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington, 7. The President declared the ordinance passed at first reading.

#### FIRST READING

**4. Submitted by Victoria Schaefer, Recreation Superintendent**

##### **LEASE AGREEMENT WITH RON HILE DBA GREAT LAKES GRINDERS AT SHORELINE PARK**

**Budgetary Information:** The agreement will not result in any additional budgetary expenses. The city will benefit from the agreed upon rental fee income of \$70 per month and electric service reimbursement of \$30 per month.

**PASSED AT FIRST READING:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into the lease agreement with Ron Hile II dba Great Lakes Grinders for the operation of the Shoreline Park concession area to extend the term an additional five years.

Upon motion of Naomi Twine and second of Wes Poole, the Commission voted to approve this ordinance at first reading.

*Discussion:* Dick Brady said he is thrilled Great Lakes Grinders will be with us for another five years.

Roll call on the motion: Yeas: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington, 7. The President declared the ordinance passed at first reading.

#### FIRST READING

**5. Submitted by Trevor Hayberger, Assistant Law Director**

##### **AMENDMENT TO CHAPTER 145, PAY CLASSIFICATIONS AND SALARY RANGES**

**Budgetary Information:** There is no budgetary impact to the general fund.

**PASSED AT FIRST READING:** It is requested an ordinance be passed amending Part One (Administrative Code), Title Five (Officers and Departments), Chapter 145 (Employment Provisions) of the codified ordinances of the City of Sandusky, in the manner and way specifically set forth hereinbelow.

**Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance at first reading.**

*Discussion:* Naomi Twine asked for background as to how this is being presented. Justin Harris said Trevor Hayberger works with the city's Human Resources Department and said there are various job titles which do not exist as well as existing positions which were not listed in our ordinances when this Chapter was originally created. There are also currently 46 or 47 different job classifications with various pays in our salary ranges and annual cost of living adjustments have not been reflected in the actual pay ranges as some are outside of the existing ranges. It was determined it would be better to have five job classifications or ranges rather than 46 to capture these annual increases to reflect the salaries. When people get hired by the city, they would be classified as a Director, Foreman, etc., and placed into one of these five ranges as appropriate. This legislation would only apply to non-classified, administrative personnel. Dave Waddington said the totals in the ranges have been expanded out and this is reflected in this legislation.

**Roll call on the motion: Yeas: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington, 7. The President declared the ordinance passed at first reading.**

#### **6. Submitted by Jane Cullen, Project Engineer**

##### **PERMISSION TO BID VENICE ROAD PUMP STATION IMPROVEMENT PROJECT**

**Budgetary Information:** The estimated cost of the project, including engineering, inspection, advertising and miscellaneous costs is \$1,046,178 and will be paid with sewer funds.

**RESOLUTION NO. 001-18R:** It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed Venice Road pump station improvements project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Dave Waddington, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Dave Waddington said this has been on his bucket list for a long time because of flooding in the west end and is glad to see this. Water used to be pumped into Cold Creek and city personnel could be there for two or three days at a time. Aaron Klein said on the west end, we have had flooding issues although into a separate sewer system rather than into our sanitary lift station. The contract for design and investigation included an inflow and infiltration study and we discovered there are some areas which can be tightened up and we have done a lot of work on our sanitary systems. A lot of the flow seems to be coming through private laterals and in order to accommodate this additional flow, we need to increase the capacity of the lift station which currently can take in about two million gallons per day (MGD); during high flow events we can take out a pump as it is the only way to stop basements from flooding, but this is pumped directly into the creek and is not something the EPA wants to continue. This legislation will allow us to increase the capacity for the lift station from 2 MGD to about 4½ MGD. In addition to looking at the storm water flow, a design project was approved on the McCartney Road intersection and will put another main in this area from our capital budget for storm flow. The Bay View connection sewer system comes into our sewer system way downstream and is not affected by this. Dennis Murray said with regard to inflow and infiltration, we are talking about groundwater getting into the sewer laterals, not that sewer materials are getting into the ground. Aaron Klein said the houses in this area of town are older and were annexed into the city several years ago and we do not have a good idea where the connections are, but know a lot of them have combined sanitary and storm sewers.

Roll call on the motion: Yeas: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington, 7. The President declared the motion passed. Roll call on the resolution: Yeas: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington, 7. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**~~7. Submitted by Jeff Meinert, WWTP Superintendent~~**

**~~WWTP EMERGENCY POWER REPAIRS~~**

~~**Budgetary Information:** The cost of \$10,612 for equipment purchase and \$11,325 for contractual services, totaling \$21,937 will be paid from the sewer funds.~~

~~**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed authorizing and directing the City Manager and/or Finance Director to expend funds for the emergency purchase and installation of a transfer switch at the Waste Water Treatment Plant in the amount of \$21,937; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.~~

**8. Submitted by Matt Lasko, Chief Development Officer**

**DEMOLITION OF 1719 WEST MADISON STREET**

**Budgetary Information:** The project cost based on the proposal is \$15,000. This project will be paid with EMS funds. Until the time of potential reimbursement, the city will charge and assess all costs related to the demolition against the premises respectively as a municipal lien.

**ORDINANCE NO. 18-006:** It is requested an ordinance be passed approving the emergency demolition work at the property located at 1719 West Madison Street, ratifying the award to and execution of the contract with Ed Burdue & Co., LLC, of Sandusky, Ohio; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Wes Poole, Nikki Lloyd, Dick Brady, Dennis Murray, Naomi Twine, Greg Lockhart and Dave Waddington, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**~~9. Submitted by Brad Link, Public Services Director~~**

**~~PURCHASE OF ONE TON CRANE AND DUMP BODY FOR FORESTRY DIVISION~~**

~~**Budgetary Information:** The total cost for the purchase is \$40,600 and will be paid with capital projects funds. This project was made possible through Issue 8 funds.~~

~~**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed authorizing and directing the City Manager to expend the funds for the purchase and installation of a Ferrari 551R crane and Galion stainless steel dump body from Kalida Truck Equipment, Inc., of Walbridge, Ohio, for the Division of Forestry; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.~~

**CITY MANAGER'S REPORT**

- Upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to accept a donation in the amount of \$40 from Kathleen Fitz. The President declared the motion passed.
- A new **Bicentennial badge** will be worn by members of the Police Department for the year of 2018. The badges are a throwback to an earlier badge design worn by members of the agency and have a more modern look.
- **Retired K9 Justice passed away last week.** We appreciated his service to the community and our thoughts and prayers are with Detective West and his family

as they took great care of K9 Justice during the two years of his retirement, beginning December 31, 2015.

- Members of the Police and Fire Departments will be participating in the **Parent Summit at Sandusky High School** on January 20 from 8 a.m. until 1 p.m. The Blue Streaks are trying to reach 500 parents to participate in this informative event and more information and registration can be found at [www.scs.k-12.net](http://www.scs.k-12.net).
- Police Officers who wanted to continue having **beards/facial hair for the month of January could do so by donating to the Special Olympics and a total of \$755 was donated toward this cause.**
- The City received the **Certificate of Achievement for Excellence in Financial Reporting** award by the Government Finance Officers Association of the United States and Canada for its 2016 comprehensive annual financial report. This is the 26th time the city has received this award and commended Hank Solowiej and his team for keeping the books clean and allowing the city to receive these accolades for our accounting and our services.
- In December, 2017, State Auditor David Yost released the 2016 "**Financial Health Indicators**" report. According to this report, there are no critical outlook indicators and there is only one cautionary outlook indicator. The remaining indicators were all noted as positive outlook.
- With the tremendous cold slamming our city this winter, please take any additional **precautionary steps necessary to avoid frozen water lines inside and outside the house**, including setting thermostats at 55 degrees minimum, insulating exposed pipes, opening cabinets and other unheated areas where water lines are exposed and letting the cold water faucet trickle continuously during extreme cold weather. More information can be found on the city's website.
- The city has approved temporary **no parking zones during the demolition phase of the Ontario School improvements**. No parking signs have been posted and school zone flashing beacons have been turned off.
- The Division of Streets & Traffic completed **leaf collection** prior to the Christmas holiday. Thanks to new equipment which was tested this season, crews improved efficiency and versatility for all divisional tasks when switching between leaf collection and snow removal. Also, the GIS system aided with communications internally and with residents, and the drop-off location worked very well for those residents who chose to use it. We have collected data utilizing GIS that will help fine tune the process in the future. Many thanks to Scott Kromer, David Borsick, Jerod Smith and the other staff who helped in this effort.
- All **sidewalk improvements for the 2017 sidewalk program** have been successfully completed. The surrounding properties will be backfilled, seeded and mulched in the spring.
- On January 3, 2018, the city published the annual notice in the [Sandusky Register](#) outlining **solid waste disposal requirements**. Any properties found to have trash, debris, garbage and other refuse in the public right-of-way or boulevard outside of the permitted times shall be declared a nuisance and the city may cause said refuse to be immediately removed without further notice. If the city removes the nuisance, the cost of doing so, along with a \$100 administrative fee, shall be assessed to the property owner. As a reminder trash, debris, garbage and other refuse or recyclables may be placed upon a curb for curbside collection no earlier

than 6 p.m. on the evening prior to the scheduled collection of solid waste, and any solid waste or containers which remain after collection shall be removed from said curb no later than 8 p.m. on the date of collection.

- We would like recognize **George Poulos, former Chief Building Official**, who officially retired from the City of Sandusky. George Poulos has served the city professionally and diligently since 2001 and has reviewed and overseen many major projects constructed over the last 17 years and has provided excellent mentorship and transitional guidance over the last three months to the city's new Chief Building Official. We wish Mr. Poulos well on his well-deserved retirement, although look forward to working with him on a contractual basis in 2018 as he is being retained as the city's alternate master plans examiner and chief building official.
- **The 2018 guidelines and application for economic development** assistance have been completed and are available for distribution. The city anticipates having \$450,000 available for projects in 2018 with continued emphasis on substantial redevelopment, signage and façade, and small business assistance. Similar to 2017, any interested party is required to complete a pre-application meeting with development staff prior to submitting an application. Guidelines and applications are available in hard copy form in the Department of Community Development. Persons with questions, or to request an electronic copy of the guidelines, contact Maria Muratori, Development Specialist, at 419.627.5891 or email her at: [mmuratori@ci.sandusky.oh.us](mailto:mmuratori@ci.sandusky.oh.us).
- The regular **Planning Commission meeting** will be held Wednesday, January 24 at 4:30 p.m. in the first floor conference room.
- The regular **Board of Zoning Appeals meeting** will be held Thursday, January 18 at 4:30 p.m. in the first floor conference room.
- **Upon motion of Dave Waddington and second of Greg Lockhart, the commission voted to change the terms of the ordinance specific to Ohio Bike Week with regard to the days of the week for the event.**

*Discussion:* Eric Wobser said [Ordinance No. 15-073](#) established the terms and conditions for **Ohio Bike Week** through the year 2021. Advantage Entertainment is requesting the date be moved up one week with the addition of Sunday allowing the event to run four days instead of the previous three-day festival. The requested event dates will be May 24 - 27 with clean-up/tear-down taking place on Monday, May 28. Dick Brady said he understands the extra day would be Sunday rather than ending on Saturday evening. Justin Harris said the city has always had a contract for four days, usually Wednesday through Saturday, with clean-up on Sunday. This legislation would still allow for a four-day event starting on Thursday and cleaning up on Monday. The contract is silent as to specific dates but said the event is held during the month of June; this change will include dates during the month of May and is the reason we are asking for a vote on the change.

**Roll call on the motion: Yeas: Wes Poole, Nikki Lloyd, Dick Brady, Naomi Twine, Greg Lockhart and Dave Waddington, 6. Abstain: Dennis Murray, 1. The President declared the motion passed.**

#### **OLD BUSINESS**

None.

**NEW BUSINESS**

Dennis Murray said “hats off” to the **crews working in our Street Division who have done an extraordinary job with recent road conditions as well as employees in Water Distribution** during the terribly cold weather. They do extremely difficult work very well and we are fortunate to have them and have had better outcomes as a result of better equipment this year during leaf collection efforts. Dick Brady said those who think working for the city is a cushy job have never been out in the middle of Perkins Avenue in a four feet deep trench in zero degree weather with water blowing in their faces. To put this into perspective, the City of Cleveland has 24 four-person crews working round the clock repairing water line breaks; we have a lot less people, but are very effective with what we do. There is nothing to upend your life more than a water line break and the loss of water in a home or place of business and appreciates those who work here.

Dave Waddington said the city jumped on announcing **warming centers during the recent cold weather** and is hopeful staff can find locations on the east and west side of town for folks to get out of the weather. There are always people at the laundromat on Cleveland Road early in the morning and we can do better to help and to get the word out about these locations. Eric Wobser said Talon Flohr, our Neighborhood Outreach Coordinator, did a really great job of reaching out to a number of stakeholders including safety service personnel and local churches and this was a good exercise for this and other cold spells, natural emergencies or natural disasters. We can build and learn upon this process and try to find locations in both the west and east end of town and appreciates this issue being brought to the city’s attention. Dave Waddington said he is also concerned about neighbors or residents in Sandusky as not everyone can run out and get a hotel room and this is another concern he shares. Dennis Murray said he shares these concerns and thanked city staff for acting on this so quickly as well as the New Jerusalem Church for opening their doors.

Dave Waddington said he, along with Commissioners Brady and Murray, will be at **Care & Share this Saturday from 10 a.m. to 12 p.m. for a canned food drive**. Checks will also be accepted as a donation. Dennis Murray said he understands there is a 20:1 ratio of what Care & Share can do with funds as they can purchase much more with a dollar than the average person.

**AUDIENCE PARTICIPATION**

Kathryn Carter, 5309 Columbus Avenue, said with regard to the Arts & Culture Commission, we must remember people who look at art either like it, or dislike it, and may not have art backgrounds. It seems odd/forced to hire a company to come into the city to put together a commission of people to choose places to put public art. There are a lot of artists who will come in from all over the place and set up art for the summer and Washington Park would be a perfect place for this. One year the Franklin Conservatory brought in a Chihuly glass exhibition and the city liked it so much, they purchased it and now rotate it in and out of the conservatory. People could come to purchase art for their backyards, gardens and our waterfront. It seems forced to hire someone to come in and set this all up.

Sharon Johnson, 1139 Fifth Street, said staff received a two percent raise and this is pitiful. Sharon Johnson asked how the commission expects the union to come to the table when the city is spending \$43,000 per year in artwork.

Timothy Work, 409 52<sup>nd</sup> Street, thanked the city Water Distribution staff for their recent work and said they were repairing a main break across the street from his home recently when it was zero degrees. They deserve a lot of credit and this is a very tough job.

**At 6:15 p.m., upon motion of Greg Lockhart and second of Dave Waddington, the commission voted to adjourn. The President declared the motion passed.**

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Kelly L. Kresser, CMC  
Commission Clerk

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Dennis E. Murray, Jr.  
President of the City Commission