



**CITY OF SANDUSKY COMMISSIONERS
REGULAR SESSION AGENDA
January 10, 2011 at 5 p.m.
City Hall, 222 Meigs Street**

INVOCATION, PLEDGE OF ALLEGIANCE

CALL TO ORDER

SWEARING-IN

Richard R. Brady

ROLL CALL

D. Cole, P. Brown, D. Kaman, J. Hamilton, R. Brady, J. Farrar, D. Waddington

APPROVAL OF MINUTES

December 27, 2010

January 3, 2011 (special meeting)

AUDIENCE PARTICIPATION

Agenda Items Listed Below Only (3 minute limit)

The audience participation portion of the meeting is an opportunity for citizens to address the commission. Before speaking, members of the public are asked to step to the microphone and give their name and address. All remarks should be addressed to the commission as a whole.

PUBLIC HEARING

Proposed amendment to Section 1133.12 of the zoning code -
height regulations for business districts

COMMUNICATIONS

Motion to accept all Communications submitted below

ITEM #1 – Submitted by Thomas Schwan, Public Transit Administrator

Budgetary Impact: ODOT has awarded the city funds in the amount of \$110,032 for the CY 2011. A local match of \$55,016 is required and it is anticipated that this match will come from dollars from Serving Our Seniors and contract revenue.

RESOLUTION NO. _____: It is requested a Resolution be passed authorizing and directing the city manager to accept a grant in the amount of \$110,032 from the Ohio Department of Transportation through the U.S. Department of Transportation Federal Transit Administration for the CY 2011 Job Access and Reverse Commute program; and declaring that this Resolution shall take immediate effect in accordance with Section 14 of the city charter.

ITEM #2 – Submitted by Tom Whitted, Communications Systems/IT Manager

Budgetary Impact: Based on the audit, the total cost for citywide printing services will be reduced from \$3,431.69 to an estimated \$2,488.26 per month (fixed cost of \$1,047.17 per month for rent, maintenance and supplies plus cost per page), an estimated savings of \$943.43 per month. There will be additional savings after converting from single-sided to duplex printing. This is not an expenditure of any new funds. It will be consolidating and reducing current operating expenses citywide.

ORDINANCE NO. _____: It is requested an Ordinance be passed authorizing and directing the city manager to enter into an agreement with MT Business Technologies, Inc., of Avon Lake, Ohio, for managed print services; and declaring that this Ordinance shall take immediate effect in accordance with Section 14 of the city charter.

ITEM #3 – Submitted by Kelly Kresser, City Commission Clerk

A notice has been submitted to the City of Sandusky from the Ohio Department of Liquor Control, requesting a new liquor license for J. Bistro I, LLC, dba J. Bistro I, 129 West Market Street, Sandusky. It is requested the clerk notify the Ohio Department of Liquor Control that the city has no objections to this request.

CITY MANAGER'S REPORT

OLD BUSINESS

NEW BUSINESS

Schedule next planning session with Bruce Greenfield

Proposed: Wednesday, January 12 or Monday, January 31 at 5 p.m.

AUDIENCE PARTICIPATION

Open discussion on any item (5 minute limit)

EXECUTIVE SESSION

ADJOURNMENT

Buckeye Cablesystem broadcast on Cable Channel 81:

LIVE: Monday, January 10, 2011 at 8:30 p.m.

REPLAYS: Tuesday, January 11 at 5 p.m.
Monday, January 17 at 7 p.m.



CITY COMMISSIONERS

DANIEL J. KAMAN, President
JOHN F. HAMILTON, Vice President
PERVIS D. BROWN, JR.
DIEDRE Y. COLE
JULIE A. FARRAR
KIMBERLY A. NUESSE
DAVID L. WADDINGTON

DONALD C. ICSMAN, Law Director/Acting City Manager
KELLY L. KRESSER, Commission Clerk
HANK S. SOLOWIEJ, C.P.A., Finance Director

222 MEIGS STREET
SANDUSKY, OH 44870
Phone: 419.627.5850
Fax: 419.627.5825

www.ci.sandusky.oh.us

PRESS RELEASE

Contact: Kelly L. Kresser, City Commission Clerk
kkresser@ci.sandusky.oh.us

December 7, 2010

Public Hearing Scheduled

Sandusky – The City Commission has scheduled a Public Hearing on Monday, January 10, 2011 at 5 p.m. to consider:

an amendment to Section 1133.12, Height Regulations for Business Districts, of the City of Sandusky Zoning Code. *The proposed amendment would delete the existing second paragraph of Section 1133.12 and insert the following new language: "The maximum height of all buildings shall be 45 feet for properties north of Shoreline Drive between Lawrence Street and Franklin Street; for properties north of East Water Street between Franklin Street and Meigs Street; and for properties north of the easterly projection to Sandusky Bay of the northerly right-of-way line of East Water Street as currently established between Perry Street and Meigs Street. The height shall be measured from the established street grade, as defined in Chapter 1107, to the highest point of the building. Chimneys, flagpoles, towers, water tanks, and other mechanical appurtenances located upon or constructed in connection with a building may be erected above the maximum height specified."*

Further details and information with respect to this proposed amendment may be obtained from the Department of Planning, Engineering & Development, City Building, 222 Meigs Street, Sandusky, Ohio, during normal business hours (Monday through Friday, 8 a.m. - 5 p.m.). All persons interested in or affected by this request will have the right and opportunity to be heard at this meeting.

Kelly L. Kresser
Clerk of the City Commission
ADVERTISE: December 9, 2010

SANDUSKY, OHIO – HOME OF 'AMERICA'S ROLLER COAST'®

TO: Donald C. Icsman, Acting City Manager
FROM: Thomas Schwan, Public Transit Administrator
DATE: January 4, 2011

SUBJECT: Sandusky Transit System Job Access Reverse Commute (JARC) Grant

ITEM FOR CONSIDERATION: Request for Resolution of Authorization to accept a grant award of \$110,032 in Job Access Reverse Commute (JARC) Program funds from the Ohio Department of Transportation and to authorize the City Manager to execute any grant agreement as awarded. This would be a grant to continue the operation of the SPARC (Sandusky Perkins Area Ride Connection) Route.

BACKGROUND INFORMATION: The City of Sandusky received JARC funds in 2009 and 2010 from the Ohio Department of Transportation for the operation of the SPARC route. This point deviation route travels throughout the City and to centers of employment along U.S. #250. The SPARC route has been very popular and ridership has increased significantly from 2009 to 2010. In 2009, the SPARC route carried 20,250 passengers. In 2010, the SPARC service, with the addition of a second route in June, transported 46,870 passengers, an increase of 131% over 2009.

Job Access Reverse Commute (JARC) dollars are designated for those projects that provide transportation from urban areas where job opportunities have been lost to suburban areas where job opportunities are being created. The City of Sandusky originally applied for and was granted a \$100,000 grant in July of 2008 to fund the SPARC (Sandusky Perkins Area Ride Connection) project. It began operation on March 16, 2009. ODOT encouraged STS to apply for continuation funding to sustain the SPARC in 2010, giving the route sufficient time to prove its effectiveness, and was awarded \$110,032 in funds for CY 2010. ODOT has reserved and appropriated JARC funds for the CY 2011 based upon the proposals submitted for CY 2010 and subsequently has awarded continuing funds for the CY 2011 to the City.

BUDGETARY INFORMATION: ODOT has awarded the City funds in the amount of \$110,032 for the CY 2011. A local match of \$55,016.00 is required and it is anticipated that this match will come from dollars from Serving Our Seniors and contract revenue.

BUDGET/STRATEGIC PLAN IMPACT: The state grant, if awarded, will allow Sandusky Transit System to sustain the SPARC service for our residents. The project will have no impact on the City's budget as all monies for the additional service will be provided through State of Ohio JARC grant funding and matching local sources other than City general revenue funds.

ACTION REQUESTED: Resolution authorizing the acceptance of a JARC grant from the Ohio Department of Transportation and the City Manager to execute any grant agreement. It is further requested that this legislation take immediate effect in full accordance with Section 14 of the City Charter in order to meet the Ohio Department of Transportation deadline of January 17, 2011 for the return of the grant agreement.

Thomas Schwan
Transit Administrator

Carrie Handy
Chief Planner

Todd Roth
Director of PED

I concur with this recommendation:

Donald C. Icsman
Acting City Manager

cc: Donald Icsman, Law Director
Kelly Kresser, Commission Clerk

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO ACCEPT A GRANT IN THE AMOUNT OF \$110,032.00 FROM THE OHIO DEPARTMENT OF TRANSPORTATION THROUGH THE US DOT FEDERAL TRANSIT ADMINISTRATION (FTA) FOR THE CY 2011 JOB ACCESS AND REVERSE COMMUTE PROGRAM; AND DECLARING THAT THIS RESOLUTION SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, this City Commission previously authorized the filing of grant applications with the Ohio Department of Transportation for Job Access Reverse Commute (JARC) Program funds by Resolution No. 011-08R, passed on April 28, 2008, and by Resolution No. 007-09R, passed on March 23, 2009; and

WHEREAS, the City of Sandusky received JARC funds in CY 2009 and CY 2010 from the Ohio Department of Transportation for the operation of the Sandusky Perkins Area Ride Connection (SPARC) program which began operation on March 16, 2009; and

WHEREAS, the Ohio Department of Transportation has reserved and appropriated JARC funds for the CY 2011, based upon the proposals submitted for CY 2010, and has awarded continuing funds to the City of Sandusky for the CY 2011; and

WHEREAS, the Ohio Department of Transportation has awarded funds to the City of Sandusky in the amount of \$110,032.00 for the CY 2011 JARC Program which requires a local match of \$55,016.00 of which it is anticipated will be paid with funds from Serving Our Seniors and contract revenue; and

WHEREAS, this legislation should be passed under suspension of the rules as an emergency measure in accordance with accordance with Section 14 of the City Charter in order to execute and return grant agreement to the Ohio Department of Transportation by their deadline of January 17, 2011; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of Municipal Departments, including the Sandusky Transit System of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio, finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Resolution** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission authorizes and directs the City Manager to accept a grant in the amount of \$110,032.00 for the CY 2011 Job Access and Reverse Commute (JARC) Program from the Ohio Department of Transportation and to execute any required contracts or agreements on behalf of the City.

Section 2. The Clerk of the City Commission is hereby directed to furnish a certified copy of this Resolution to the Ohio Department of Transportation as required by the Ohio Department of Transportation CY 2011 Job Access and Reverse Commute Program (JARC) grant agreement.

Section 3. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such

portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Resolution were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. That for the reasons set forth in the preamble hereto, this Resolution is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DANIEL J. KAMAN
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: January 10, 2011



DEPARTMENT OF INFORMATION TECHNOLOGY

Tom Whitted, Manager
twhitted@ci.sandusky.oh.us

222 Meigs Street
Sandusky, OH 44870
419-627-5969
www.ci.sandusky.oh.us

To: Donald C. Icsman, Acting City Manager
From: Tom Whitted, Communications Systems / IT Manager
Date: January 3, 2011
Subject: Commission Agenda Item

ITEM FOR CONSIDERATION: Legislation requesting the City Manager to enter into an agreement with MT Business Technologies, Inc. of Avon Lake, Ohio for Managed Print Services for all City Buildings for a 5-year period.

Currently each City department purchases their own printer hardware and supplies. Currently there are 86 devices throughout the City buildings, each using different cartridges, toners and software. Whenever there are issues with a printer, IT Dept has to troubleshoot 86 different devices. This is time consuming and requires a different skill set for each device as well as a new learning curve each time. Also, when a device is deemed not repairable, the departments buy what ever is available to them which may take a different type of a print cartridge. This leaves many new, but unusable, print cartridges being stored because the printer is un-repairable which is a waste of money. Also, most devices use print cartridges which are not efficient. All the printing devices that will be in service throughout the city, will use toners, which print at a much reduced cost.

MT Business Technologies in conjunction City IT Dept. has performed a 3 month audit and has found the following:

1. Printing costs could be reduced by 27.5 percent city wide per month at current print volume. If we move to duplex printing, we will save even more.
2. By deploying 13 new devices and shifting 25 devices around that we own, we can reduce total devices from 86 to 38. This will allow for improved work flow for staff, as well as shift all maintenance and toner replacements from CITY IT to MT Business. The toner replacement as well as repair of any devices will handled by MT Business. The city will not be buying toner, or spending for repairs, any longer. MT Business will be doing it all. This will take a big burden off City IT which will save time and money for IT Staff.
3. Energy savings- Because we are getting rid of the cartridge style printers, power consumption for the devices will be greatly reduced allowing for a better carbon footprint for the City.
4. Improvement of Budget control- There will be one billing to the City and it will be broken down by department per what their usage per page was for the month. This will relieve staff from having to spend time paying separate bills for each department
5. Document confidentiality. Each user will have a code so that they can print to a device and only retrieve the print job, when they are ready. This will protect any confidential documents.

MT Business has been working with the City for 20 years and has been a quality vendor. MT Business provides services to many local government offices and businesses (see attached listings of prominent clients).

A presentation was given by Brian Harris of MT Business Technologies at the November 8, 2010, Commission Meeting.

BUDGETARY INFORMATION: Based on the audit, the total cost for citywide printing services will be reduced from \$3,431.69 to an estimated \$2,488.26 per month (fixed cost of \$1,047.17 per month for rent, maintenance and supplies plus cost per page), an estimated savings of \$943.43 per month. There will be additional savings after converting from single-sided to duplex printing. This is not an expenditure of any NEW funds. It will be consolidating and reducing current operating expenses Citywide.

ACTION REQUESTED: Approval for the City Manager to enter into a 5-year agreement with MT Business Technologies, Inc., of Avon Lake, Ohio for Managed Print Services for all City Buildings. It is further requested that this legislation be passed under suspension of the rules in full accordance with Section 14 of the City Charter in order to realize this cost savings at the earliest possible time.

I concur with this recommendation:

Donald C. Icsman, Acting City Manager

cc: Kelly Kresser, City Commission Clerk
Hank Solowiej, Finance Director

MT Business Technologies, Inc.

Prominent Clients – Sandusky

Poulos Architects

Cedar Point Ltd.

The Northern Ohio Medical Specialists Group

North Coast Professional Corporation

James L. Ruhsatz C.P.A.

Barnes Wendling CPAs LLC

Payne, Hammersmith, Nickles & Company

Loris Printing, Inc.

Lewco Inc.

Lyman Harbor Entertainment Complex

National City Bank – All Locations

First Merit Bank – All Locations

Great Lake Retirement Group

San Bay Company

Mack Iron Works Company

Sandusky Orthopedic Surgery

EHOVE Career Center

Sandusky Library

Sandusky Bay Law Library

John Hancock Financial Services

Allied Waste Services of Sandusky

Erie Cablevision Inc.

JBT Foodtech

Tone, Grubbe, McGory & Vermeeran

Reno, Bogden & Ferber Company L.P.A.

Firelands Regional Medical Center

Firelands Association of Realtors

Central Ohio Paper & Packaging

American Red Cross

Denton ATD

American Colors, Inc.

MT Business Technologies, Inc.'s Prominent Clients Government Offices

Perkins Township Fire Department, Perkins Township, Perkins Township Police Department, Perkins Township Highway Department, Village of Woodville, Sandusky County Sanitary Engineers, TASC of Sandusky County, City of Fremont, Fremont Mayors Office, Fremont Police Department, Fremont Fire Department, Fremont Clerk of Courts, Fremont Legal Department, NASA, ODOT, Sandusky County Job & Family Services, Big Island Water Works, Sandusky Water Pollution Control, Sandusky Water Distribution, Sandusky County Juvenile Justice Center, City of Sandusky Engineering Services, City of Sandusky Finance Department, City of Sandusky Traffic Division, City of Sandusky Service Center, City of Sandusky Administrative Services, Sandusky Police Department, City of Sandusky Clerk of Courts, City of Huron Finance Department, City of Huron Police Department, Huron Parks & Recreation, Huron Boat Basin, Ballville Township

◆
Erie County Probate Court
◆
Erie County Tax Map Office
◆
Erie County Planning & Development
◆
Erie County Personnel Department
◆
Erie County Board of MRDD
◆
Erie County Auditor Office
◆
Erie County Title Department
◆
Northpoint Educational Service Center
◆
Erie County Landfill
◆
Erie County Family Court
◆
Erie County Graphics Department
◆
Erie County Common Pleas Court
◆
Erie County Juvenile Detention Center
◆
Erie County Court
◆
Erie County Metro Housing
◆
Erie County D.O.E.S.
◆
Erie County Clerk of Courts
◆
Erie County Public Defender
◆
Erie County Prosecutors Office
◆
Erie County Water Department
◆
Erie County Metroparks
◆
Erie County Treasurers Office

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MT BUSINESS TECHNOLOGIES, INC., OF AVON LAKE, OHIO, FOR MANAGED PRINT SERVICES; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, the City's Information Technology Department, in conjunction with MT Business Technologies, Inc., recently completed a 3-month audit of the City's printing devices and based upon the findings is recommending entering into an agreement with MT Business Technologies, Inc. to provide print management services which include equipment rental, repair and replacement of parts, service calls and toner replacements; and

WHEREAS, based upon the proposal submitted by MT Technologies, Inc., and presented at the November 8, 2010, City Commission meeting, the City could potentially save 27.5 percent on printing services by allowing MT Technologies, Inc. to consolidate printing devices and implement cost saving measures; and

WHEREAS, this legislation should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to enter into an agreement as soon as possible to realize the significant cost savings at the earliest possible time; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Information Technology Department of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this Ordinance be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager is authorized and directed to enter into an agreement with MT Business Technologies, Inc, of Avon Lake, Ohio, for managed print services, substantially in the same form as Exhibit "1", a copy of which is attached to this Ordinance and is specifically incorporated as if fully rewritten herein, together with such revisions or additions as are approved by the Law Director as not being adverse to the City and as being consistent with carrying out the terms of this Ordinance.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this

City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DANIEL J. KAMAN
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: January 10, 2011



Total Print Management Agreement

APPLICATION NO.

CONTRACT NO.

33588 Pin Oak Parkway • Avon Lake, OH 44012 • Phone: 440-933-7682 • Fax: 440-933-7738

The words you and your refer to the customer. The words Owner, we, us and our refer to MT Business Technologies, Inc. Every attempt has been made to eliminate confusing language and create a simple, easy-to-read document.

CUSTOMER INFORMATION

Form with fields for FULL LEGAL NAME, STREET ADDRESS, CITY, STATE, ZIP, PHONE, FAX, BILLING NAME, BILLING STREET ADDRESS, CITY, STATE, ZIP, E-MAIL, EQUIPMENT LOCATION.

MAKE/MODEL NO./ACCESSORIES

SERIAL NO. STARTING METER

See Attached separate Schedule "A" if necessary See Attached separate Pool Billing Schedule if necessary

AGREEMENT TERMS

PAYMENT AMOUNT

SECURITY DEPOSIT

Table with 3 columns: Term in Months, PAYMENT AMOUNT, SECURITY DEPOSIT. Includes values for 60 months, \$1,047.17, and \$0.

Table with 2 columns: Payment includes, Excess charge. Rows include B&W Pages, Color Pages, and Scans per month.

Please Check One of the following: B&W Overage Meters will be billed Monthly Quarterly Annually Color Overage Meters will be billed Monthly Quarterly Annually

END OF AGREEMENT OPTIONS: You will have the following options at the end of the original term, provided the Agreement has not terminated early and no event of default under the Agreement has occurred and is continuing.

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT, THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.

OWNER ACCEPTANCE MT Business Technologies, Inc. DATED OWNER SIGNATURE TITLE

CUSTOMER ACCEPTANCE

By providing a telephone number for a cellular phone or other wireless device, you are expressly consenting to receiving communications (for NON-marketing or solicitation purposes) at that number, including, but not limited to, prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system from Owner and its affiliates and agents.

Sandusky City Of DATED CUSTOMER SIGNATURE / PRINT NAME TITLE

FEDERAL TAX I.D.# SIGNATURE / PRINT NAME TITLE

CONTINUING GUARANTY

As additional inducement for us to enter into the Agreement, the undersigned ("you") unconditionally, jointly and severally, personally guarantee that the customer will make all payments and meet all obligations required under this Agreement and any supplements fully and promptly.

PRINT NAME OF GUARANTOR SIGNATURE DATED



1. AGREEMENT: You agree to rent from us the personal property described under "MAKE/MODEL/ACCESSORIES" and as modified by supplements to this Master Agreement from time to time signed by you and us (such property and any upgrades, replacements, repairs and additions referred to as "Equipment") for business purposes only. You agree to all of the terms and conditions contained in this Agreement and any supplement, which together are a complete statement of our Agreement regarding the listed equipment ("Agreement") and supersedes any purchase order or outstanding invoice. This Agreement may be modified only by written Agreement and not by course of performance. You authorize us to insert in this Agreement serial numbers and other identification about the Equipment, as well as other omitted factual matters. This Agreement becomes valid upon execution by us and will begin on the date shown and will continue from the first day of the following month for the number of consecutive months shown. The term will be extended automatically for successive 12 month terms unless you send us written notice you do not want it renewed at least ninety (90) days before the end of any term. THE BASE RENTAL PAYMENT SHALL BE ADJUSTED PROPORTIONATELY UPWARD OR DOWNWARD, IF THE ACTUAL COST OF THE EQUIPMENT EXCEEDS OR IS LESS THAN THE ESTIMATE PROVIDED TO CUSTOMER. If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others. You authorize us to insert or correct missing information on this lease including your proper legal name, serial numbers and any other numbers describing the Equipment. You agree to provide updated annual and/or quarterly financial statements to us upon request.

2. RENT: Rent will be payable in installments, each in the amount of the basic rental payment shown plus any applicable sales tax, use tax, or property tax. We will have the right to apply all sums, received from you, to any amounts due and owed to us under the terms of this Agreement. In the event this Agreement is not commenced, the security deposit will be retained by us to compensate us for our documentation, processing and other expenses. If for any reason, your check is returned for nonpayment, a \$35.00 bad check charge will be assessed.

3. MAINTENANCE AND SUPPLIES: The charges established by this Agreement include payment for the use of the designated Equipment and accessories, maintenance by Supplier (during normal business hours); inspection, adjustment, parts replacement, drums and cleaning material required for the proper operation, as well as black toner and developer. Paper and staples must be separately purchased by customer. ~~Color toner, not included in this Agreement will be priced separately. If necessary, the service and supply portion of this Agreement will be assigned.~~ You may be charged a total print management and shipping and handling fee.

A. Repair and Replacement of Parts: MT Business Technologies, Inc. (hereinafter the "Company") will replace, without charge, parts which have been broken or worn through normal use that are necessary for machine servicing and maintenance adjustment. The Company will provide cleaning of the equipment that is required for satisfactory performance during the term of this agreement. Excluded from this agreement are modifications outside of manufacturers specifications, software or loss of software/data, the Fiery Print Server/Rip/TRS and the installation of supplies and maintenance kits that are operator replaceable, i.e., toner, staples, paper, collection bottles, oil, ink, batteries, chargers.

B. Service Calls: Service Calls will be made during the Company's regular business hours - Monday through Friday 9:00 a.m. - 5:00 p.m., excluding holidays. Where available, emergency calls that are requested outside of regular business hours will be billed at the current after-hour rate.

C. Equipment Damage and Supplies: This agreement shall not apply to repairs made necessary by accident, misuse, abuse, neglect, theft, vandalism, electrical power failure, fire, water, acts of God or repair by other than MT Business Technologies, Inc. personnel. Also excluded from this agreement are service calls resulting from using supplies other than those recommended by the Company, including Through-put material such as paper, labels, transparencies, etc.

D. Customer Care: The Customer shall exert reasonable care in the operation and maintenance of the equipment.

E. Warranties: With respect to the parts and service furnished hereunder, MT Business Technologies Inc. makes no warranties, express or implied, save and except those warranties expressly made by the Manufacturers of such parts and MT Business Technologies, Inc. expressly excludes all warranties of merchantability or fitness for any particular purpose.

F. Client/Customer shall not hire, solicit for hire or aid any third party in hiring any employee of MT Business Technologies, Inc. for a period of (1) year following the performance of any MT Business Technologies, Inc. employee services.

Options Menu - Select Covered Items Below:

Supplies - B&W: Toner, Developer, Ink	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Supplies - Color: Toner, Developer, Ink	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Drum, PCU, Masters, All In One Unit	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Maintenance Kits:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

4. OWNERSHIP OF EQUIPMENT: We are the Owner of the equipment and have sole title to the equipment (excluding software). You agree to keep the equipment free and clear of all liens and claims.

5. WARRANTY DISCLAIMER: WE MAKE NO WARRANTY EXPRESS OR IMPLIED, INCLUDING THAT THE EQUIPMENT IS FIT FOR A PARTICULAR PURPOSE OR THAT THE EQUIPMENT IS MERCHANTABILITY. YOU AGREE THAT YOU HAVE SELECTED EACH ITEM OF EQUIPMENT BASED UPON YOUR OWN JUDGMENT AND DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US. Notwithstanding any other terms and conditions of the Agreement, you agree that as to software only: a) We have not had, do not have, nor will have any title to such software, b) You have executed or will execute a separate software license agreement and we are not a party to and have no responsibilities whatsoever in regard to such license agreement, c) You have selected such software and WE MAKE NO WARRANTIES OF MERCHANTABILITY, DATA ACCURACY, SYSTEM INTEGRATION OR FITNESS FOR USE AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR THE FUNCTION OR NATURE OF SUCH SOFTWARE.

6. LOCATION OF EQUIPMENT: You will keep and use the equipment only at your address shown above and you agree not to move it unless we agree to it. At the end of the Agreement's term, you will return the Equipment to a location we specify at your expense, in retail resalable condition, full working order, and in complete repair.

7. LOSS OR DAMAGE: You are responsible for the risk of loss or for any destruction of or damage to the equipment. No such loss or damage relieves you from the payment obligations under this Agreement. You agree to promptly notify us in writing of any loss or damage and you will then pay to us the present value of the total of all unpaid rental payments for the full rental term plus the estimated fair market value of the Equipment at the end of the originally scheduled term, all discounted at four percent (4%) per year. Any proceeds of insurance will be paid to us and credited, at our option, against any loss or damage. You authorize us to sign on your behalf and appoint us as your attorney in fact to execute in your name any insurance drafts or checks issued due to loss or damage to the equipment.

8. INSURANCE/COLLATERAL PROTECTION: You agree (a) to keep the Equipment fully insured through a carrier acceptable to us against loss at its replacement cost, with us named as loss payee; (b) to maintain comprehensive public liability insurance acceptable to us; (c) to provide proof of insurance satisfactory to us no later than thirty (30) days following the commencement of this Agreement (or at commencement if we so elect), and thereafter upon our written request; (d) if you fail to obtain and maintain properly loss insurance satisfactory to us and/or you fail to provide proof of such insurance to us within thirty (30) days of the commencement of the Agreement (or at commencement if we so elect), we have the option, but not the obligation, to do as provided in either (A) or (B) as follows: if we place insurance on the Equipment, we will not name you as an insured and your interests may not be fully protected. If we secure insurance on the Equipment, you will pay us an amount for the premium which may be higher than the premium that you would pay if you placed the insurance independently and may result in a profit to us through an investment in reinsurance. Any insurance proceeds received will be applied, at our option, (i) to repair, restore or replace the Equipment, or (ii) to pay us the remaining balance of the Agreement plus our estimated residual value, both discounted at 6% per year, provided we elect to apply this Subsection A. (B) We may bill you and you shall pay us a monthly property damage surcharge of up to .0035 of the total stream of payments as a result of our administrative costs, credit risk or other costs. We may make a profit on this program. Provided you are current in paying the property damage surcharge and all other obligations under this Agreement at the time of a loss (intentional acts are not included), the remaining balance owed on this Agreement will be forgiven, provided we elected to apply this subparagraph B. You must be current in all your obligations to benefit from this program. NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF YOUR OBLIGATION TO MAINTAIN LIABILITY INSURANCE COVERING THE EQUIPMENT.

9. INDEMNITY: We are not responsible for any loss or injuries caused by the installation or use of the equipment. You agree to hold us harmless and reimburse us for loss and to defend us against any claim for losses or injury caused by the Equipment.

10. TAXES AND FEES: You agree to pay when due all taxes (including personal property tax, fines and penalties) and fees relating to this Agreement or the Equipment. If we pay any of the above for you, you agree to reimburse us and to pay us a processing fee for each payment we make on your behalf. In addition you agree to pay us a UCC filing fee of \$35.00 and reimburse us for all costs involved in documenting and conveying this Agreement. You further agree to pay us up to \$70.00 on the date the first payment is due as an origination fee. We reserve the right to charge a fee upon termination of this Agreement either by trade-up, buy-out or default. Any fee charged under this Agreement may include a profit and is subject to applicable taxes.

11. ASSIGNMENT: YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN OR SUBRENT THE EQUIPMENT OR THIS AGREEMENT. We may sell, assign or transfer this Agreement without notice. You agree that if we sell, assign, or transfer this Agreement, the new Owner will have the same rights and benefits that we have now and will not have to perform any of our obligations. You agree that the rights of the new Owner will not be subject to any claims, defenses, or set offs that you may have against us.

12. DEFAULT AND REMEDIES: If you do not pay any rental payment or other sum due to us or other party when due or if you break any of your promises in the Agreement or any other Agreement with us, you will be in default. If any part of a payment is late, you agree to pay a late charge of 15% of the payment which is late or if less, the maximum charge allowed by law. If you are ever in default, we may retain your security deposit and at our option, we can terminate or cancel this Agreement and require that you pay (1) the unpaid balance of this Agreement (discounted at 4%); (2) the amount of any purchase option and if none is specified, 20% of the original Equipment cost which represents our anticipated residual value in the Equipment; (3) and return the Equipment to us to a location designated by us. We may recover interest on any unpaid balance at the rate of 8% per annum. We may also use any of the remedies available to us under Article 2A of the Uniform Commercial Code as enacted in the State of Owner or its Assignee or any other law. If we refer this Agreement to an attorney for collection, you agree to pay our reasonable attorney's fees and actual court costs. If we have to take possession of the Equipment, you agree to pay the cost of repossession. The net proceeds of the sale of any repossessed Equipment will be credited against what you owe us under this Agreement. YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES FOR ANY DEFAULT BY US UNDER THIS AGREEMENT. You agree that any delay or failure to enforce our rights under this Agreement does not prevent us from enforcing any rights at a later time. It is further agreed that your rights and remedies are governed exclusively by this Agreement and you waive customer's rights under Article 2A (509-522) of the UCC.

13. UCC FILINGS: You grant us a security interest in the Equipment if this Agreement is deemed a secured transaction and you authorize us to record a UCC-1 financing statement or similar instrument, in order to show our interest in the Equipment.

14. SECURITY DEPOSIT: The security deposit is payable upon execution and non-interest bearing and is to secure your performance under this Agreement. Any security deposit made may be applied by us to satisfy any amount owed by you; in which event you will promptly receive the security deposit to the full amount as set forth above, if all conditions herein are fully complied with and provided you have not ever been in default of this Agreement per paragraph 12. The security deposit will be refunded to you after the return of the Equipment in accordance with paragraph 8.

15. CONSENT TO LAW, JURISDICTION, AND VENUE: This Agreement shall be deemed fully executed and performed in the state of Ohio ^{Ohio} and shall be governed by and construed in accordance with its laws. If the Owner or its Assignee shall bring any judicial proceeding in relation to any matter arising under the Agreement, you irrevocably agree that any such matter may be adjudged or determined in any court located in the state of Ohio or the Assignee's principal place of business, or in any court or courts in your state of residence, or in any other court having jurisdiction over you or your assets, all at the sole election of the Owner. You hereby irrevocably submit generally and unconditionally to the jurisdiction of any such court so elected by Owner in relation to such matters. You waive trial by jury in any action between us and waive defense of inconvenient forum.

16. OVERAGES AND COST ADJUSTMENTS: You agree to comply with any billing procedures designated by us, including notifying us of the meter reading at the end of each month. At the end of the first year of this Agreement and once each successive twelve month period, we may increase your payment, and the per page charge over the pages included (Overage) by a maximum of 10% of the existing charge.

17. UPGRADE/DOWNGRADE PROVISION: AFTER INCEPTION OF THE AGREEMENT AND UPON YOUR REQUEST, WE MAY REVIEW YOUR PAGE VOLUME AND PROPOSE OPTIONS FOR UPGRADING OR DOWNGRADING TO ACCOMMODATE YOUR NEEDS.

18. TRANSITION BILLING: In order to facilitate an orderly transition, including installation and training, and to provide a uniform billing cycle, the "Effective Date" of this Agreement will be at our discretion within 30 days of installation. This payment for the transition period will be based on the base minimum usage payment prorated on a 30 day calendar month and will be added to your first invoice.



Total Print Management
Pool Billing Schedule

APPLICATION NO.

CONTRACT NO.

This Pool Billing Schedule is to be attached to and become part of the Item Description for the Agreement dated ... by and between the undersigned and MT Business Technologies, Inc.

POOL NAME: IT DEPT - MFP

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: HPLJ C3500N - CUSTOMER OWNED, CNBRC18913

Monthly Payment* n/a, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0185, Number of Color Pages Included 0, Excess Color Page Charge* 0.109, Number of Scans Included n/a, Excess Scan Charge* n/a

POOL NAME: CODE ENFORCEMENT - MFP

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: Ricoh MP171spf, PS480, HDD, Cab 44

Monthly Payment* \$40.71, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0099, Number of Color Pages Included n/a, Excess Color Page Charge* n/a, Number of Scans Included n/a, Excess Scan Charge* n/a

POOL NAME: CITY MAR OPC - MFP

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: Ricoh 171spf, HDD

Monthly Payment* \$34.13, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0099, Number of Color Pages Included n/a, Excess Color Page Charge* n/a, Number of Scans Included n/a, Excess Scan Charge* n/a

POOL NAME: CITY COMMISSIDNER - PRINTER

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: HPCP 3505n - CUSTOMER OWNED, CNBC7CM08J

Monthly Payment* n/a, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0185, Number of Color Pages Included 0, Excess Color Page Charge* 0.109, Number of Scans Included n/a, Excess Scan Charge* n/a

VERIFICATION

This Pool Billing Schedule is hereby verified as correct by the undersigned, who acknowledges receipt of a copy.

Sandusky City Of
DATED CUSTOMER
SIGNATURE / PRINT NAME
TITLE



Total Print Management
Pool Billing Schedule

APPLICATION NO.

CONTRACT NO.

This Pool Billing Schedule is to be attached to and become part of the Item Description for the Agreement dated ... by and between the undersigned and MT Business Technologies, Inc.

POOL NAME: CITY COMMISSIONER - MFP

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Rows include Ricoh C2050, Side Tray, Fax Option, FAC 43 Cabinet.

Summary table with rows for Monthly Payment, Number of B&W Pages, Excess B&W Page Charge, Number of Color Pages, Excess Color Page Charge, Number of Scans, Excess Scan Charge.

POOL NAME: FINANCE DEPT - MFP

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Rows include Ricoh MP4001sp, 1-bin tray, HDD, PB3040 paper tray unit.

Summary table with rows for Monthly Payment, Number of B&W Pages, Excess B&W Page Charge, Number of Color Pages, Excess Color Page Charge, Number of Scans, Excess Scan Charge.

POOL NAME: FINANCE DEPT - PRINTER

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row includes HPLJ 4100n - CUSTOMER OWNED with serial USGNJ07289.

Summary table with rows for Monthly Payment, Number of B&W Pages, Excess B&W Page Charge, Number of Color Pages, Excess Color Page Charge, Number of Scans, Excess Scan Charge.

POOL NAME: CITY DEVELOPMENT - PRINTER

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row includes HPLJ 4050n - CUSTOMER OWNED with serial USBB255844.

Summary table with rows for Monthly Payment, Number of B&W Pages, Excess B&W Page Charge, Number of Color Pages, Excess Color Page Charge, Number of Scans, Excess Scan Charge.

VERIFICATION

This Pool Billing Schedule is hereby verified as correct by the undersigned, who acknowledges receipt of a copy.

Sandusky City Of
DATED CUSTOMER
SIGNATURE / PRINT NAME
TITLE



Total Print Management
Pool Billing Schedule

APPLICATION NO.

CONTRACT NO.

This Pool Billing Schedule is to be attached to and become part of the Item Description for the Agreement dated ... by and between the undersigned and MT Business Technologies, Inc.

POOL NAME: H.R. - MFP

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Rows: 1. Ricoh C2050, 2. Side Tray, 3. Cabinet 43, 4. Fax Option

Monthly Payment* \$86.32, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0099, Number of Color Pages Included 0, Excess Color Page Charge* 0.069, Number of Scans Included n/a, Excess Scan Charge* n/a

POOL NAME: ENGINEER DEPT - MFP

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Rows: 1. Ricoh MP171spf, 2. PS480, 3. HDD

Monthly Payment* \$38.25, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0099, Number of Color Pages Included 0, Excess Color Page Charge* 0.069, Number of Scans Included n/a, Excess Scan Charge* n/a

POOL NAME: ENGINEER DEPT - PRINTER

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row: 1. HPLJ 8000n - CUSTOMER OWNED, Serial #: USGG001550

Monthly Payment* n/a, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0185, Number of Color Pages Included n/a, Excess Color Page Charge* n/a, Number of Scans Included n/a, Excess Scan Charge* n/a

POOL NAME: PROSECUTORS - MFP

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row: 1. Ricoh 161spf - CUSTOMER OWNED

Monthly Payment* n/a, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0099, Number of Color Pages Included n/a, Excess Color Page Charge* n/a, Number of Scans Included n/a, Excess Scan Charge* n/a

VERIFICATION

This Pool Billing Schedule is hereby verified as correct by the undersigned, who acknowledges receipt of a copy.

Sandusky City Of

DATED CUSTOMER

X SIGNATURE / PRINT NAME

TITLE

X SIGNATURE / PRINT NAME

TITLE



Total Print Management
Pool Billing Schedule

APPLICATION NO.

CONTRACT NO.

This Pool Billing Schedule is to be attached to and become part of the Item Description for the Agreement dated _____ by and between the undersigned and MT Business Technologies, Inc.

POOL NAME: LAW DEPT - MFP

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: Ricoh MP171spf - CUSTOMER OWNED

Monthly Payment* n/a
Number of B&W Pages Included 0
Excess B&W Page Charge* 0.0099
Number of Color Pages Included n/a
Excess Color Page Charge* n/a
Number of Scans Included n/a
Excess Scan Charge* n/a

POOL NAME: DETECTIVES - MFP

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: Ricoh C2050, Side Tray, Fax, Cabinet 43

Monthly Payment* \$86.32
Number of B&W Pages Included 0
Excess B&W Page Charge* 0.0099
Number of Color Pages Included 0
Excess Color Page Charge* 0.069
Number of Scans Included n/a
Excess Scan Charge* n/a

POOL NAME: DETECTIVES - PRINTER

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: HPLJ 8000n - CUSTOMER OWNED, USCB001239

Monthly Payment* n/a
Number of B&W Pages Included 0
Excess B&W Page Charge* 0.0185
Number of Color Pages Included n/a
Excess Color Page Charge* n/a
Number of Scans Included n/a
Excess Scan Charge* n/a

POOL NAME: PATROL ROOM - PRINTERS

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: HPLJCP2025dn - CUSTOMER OWNED, CNG5406305; Row 2: HPLJ 8150dn - CUSTOMER OWNED, JPDLR38084

Monthly Payment* n/a
Number of B&W Pages Included 0
Excess B&W Page Charge* 0.0185
Number of Color Pages Included 0
Excess Color Page Charge* 0.109
Number of Scans Included n/a
Excess Scan Charge* n/a

VERIFICATION

This Pool Billing Schedule is hereby verified as correct by the undersigned, who acknowledges receipt of a copy.

Sandusky City Of
DATED CUSTOMER

X SIGNATURE / PRINT NAME TITLE

X SIGNATURE / PRINT NAME TITLE



Total Print Management
Pool Billing Schedule

APPLICATION NO.

CONTRACT NO.

This Pool Billing Schedule is to be attached to and become part of the Item Description for the Agreement dated _____ by and between the undersigned and MT Business Technologies, Inc.

POOL NAME: SHERIFF'S OPC - PRINTER

Asset Location: 2800 Columbus Ave., Sandusky Ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: HPLJP3005 - CUSTOMER OWNED, JPRFC19063

Monthly Payment* n/a, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0185, Number of Color Pages Included n/a, Excess Color Page Charge* n/a, Number of Scans Included n/a, Excess Scan Charge* n/a

POOL NAME: POLICE/FIRE ADMIN OPC - MFP

Asset Location: 222 Meigs St. sandusky ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: Ricoh MP171spf, Row 2: HDD

Monthly Payment* \$34.13, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0099, Number of Color Pages Included n/a, Excess Color Page Charge* n/a, Number of Scans Included n/a, Excess Scan Charge* n/a

POOL NAME: FIRE STATION #7 - PRINTER

Asset Location: 3816 Venice Rd. Sandusky Ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: HPLJ 4050n - CUSTOMER OWNED, USBC149101

Monthly Payment* n/a, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0185, Number of Color Pages Included n/a, Excess Color Page Charge* n/a, Number of Scans Included n/a, Excess Scan Charge* n/a

POOL NAME: FIRE STATION #1 - PRINTER

Asset Location: 600 W. Market Street, Sandusky Ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: HPLJ 4050n - CUSTOMER OWNED, USBC150126

Monthly Payment* n/a, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0185, Number of Color Pages Included n/a, Excess Color Page Charge* n/a, Number of Scans Included n/a, Excess Scan Charge* n/a

VERIFICATION

This Pool Billing Schedule is hereby verified as correct by the undersigned, who acknowledges receipt of a copy.

Sandusky City Of, DATED CUSTOMER, SIGNATURE / PRINT NAME, TITLE

22235 - 10/16/2009



Total Print Management
Pool Billing Schedule

APPLICATION NO.

CONTRACT NO.

This Pool Billing Schedule is to be attached to and become part of the Item Description for the Agreement dated ... by and between the undersigned and MT Business Technologies, Inc.

POOL NAME: FIRE STATION #1 - MFP

Asset Location: 600 W. Market Street, Sandusky, Ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Rows include Ricoh C2050, Side Tray, Cabinet 43, Fax.

Monthly Payment* \$86.32
Number of B&W Pages Included 0
Excess B&W Page Charge* 0.0099
Number of Color Pages Included 0
Excess Color Page Charge* 0.069
Number of Scans Included n/a
Excess Scan Charge* n/a

POOL NAME: FIRE STATION #3 - PRINTER

Asset Location: 2034 Fifth Street, Sandusky Ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: HPLJ 4050n - CUSTOMER OWNED.

Monthly Payment* n/a
Number of B&W Pages Included 0
Excess B&W Page Charge* 0.0185
Number of Color Pages Included n/a
Excess Color Page Charge* n/a
Number of Scans Included n/a
Excess Scan Charge* n/a

POOL NAME: SEWER DEPT - PRINTER

Asset Location: 304 Harrison Street, Sandusky, Ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: HPLJ 5200 - CUSTOMER OWNED. Row 2: HPLJCP 1210n color - CUSTOMER OWNED. Serial #: CNB1100414.

Monthly Payment* n/a
Number of B&W Pages Included 0
Excess B&W Page Charge* 0.0185
Number of Color Pages Included 0
Excess Color Page Charge* 0.109
Number of Scans Included n/a
Excess Scan Charge* n/a

POOL NAME: SERVICE CENTER - MFP

Asset Location: 1024 Cement Avenue, Sandusky, Ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: Ricoh MP171spf.

Monthly Payment* \$30.04
Number of B&W Pages Included 0
Excess B&W Page Charge* 0.0099
Number of Color Pages Included n/a
Excess Color Page Charge* n/a
Number of Scans Included n/a
Excess Scan Charge* n/a

VERIFICATION

This Pool Billing Schedule is hereby verified as correct by the undersigned, who acknowledges receipt of a copy.

Sandusky City Of
DATED CUSTOMER

X SIGNATURE / PRINT NAME

TITLE

X SIGNATURE / PRINT NAME

TITLE



Total Print Management
Pool Billing Schedule

APPLICATION NO.

CONTRACT NO.

This Pool Billing Schedule is to be attached to and become part of the Item Description for the Agreement dated _____ by and between the undersigned and MT Business Technologies, Inc.

POOL NAME: SEWER DEPT - MFP

Asset Location: 304 Harrison Street, Sandusky, Ohio 44870

Table with 4 columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: Ricoh MP2000spf, Row 2: DF2010, Row 3: PS450.

Monthly Payment* \$69.79, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0099, Number of Color Pages Included n/a, Excess Color Page Charge* n/a, Number of Scans Included n/a, Excess Scan Charge* n/a

POOL NAME: SERVICE CENTER - MFP

Asset Location: 1024 Cement Avenue, Sandusky Ohio 44870

Table with 4 columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: Ricoh C2050, Row 2: Side Tray, Row 3: Cabinet, Row 4: Fax.

Monthly Payment* \$86.32, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0099, Number of Color Pages Included 0, Excess Color Page Charge* 0.069, Number of Scans Included n/a, Excess Scan Charge* n/a

POOL NAME: SERVICE CENTER - MFP

Asset Location: 1024 Cement Avenue Sandusky, Ohio 44870

Table with 4 columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: HPLJ 4050n - CUSTOMER OWNED, Serial #: USBC149714.

Monthly Payment* n/a, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0185, Number of Color Pages Included n/a, Excess Color Page Charge* n/a, Number of Scans Included n/a, Excess Scan Charge* n/a

POOL NAME: BIG ISLAND WW - PRINTER

Asset Location: 2425 First Street, Sandusky, OH 44870

Table with 4 columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: HPLJ 4100 - CUSTOMER OWNED.

Monthly Payment* n/a, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0185, Number of Color Pages Included n/a, Excess Color Page Charge* n/a, Number of Scans Included n/a, Excess Scan Charge* n/a

VERIFICATION

This Pool Billing Schedule is hereby verified as correct by the undersigned, who acknowledges receipt of a copy.

Sandusky City Of
DATED CUSTOMER
SIGNATURE / PRINT NAME
TITLE



Total Print Management
Pool Billing Schedule

APPLICATION NO.

CONTRACT NO.

This Pool Billing Schedule is to be attached to and become part of the Item Description for the Agreement dated ... by and between the undersigned and MT Business Technologies, Inc.

POOL NAME: WATER MAINTENANCE - MFP

Asset Location: 2425 First Street, Sandusky, Ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Rows include Ricoh MP2000, All in one Kit, DF2010, Cabinet.

Summary table for Water Maintenance: Monthly Payment n/a, Number of B&W Pages 0, Excess B&W Page Charge 0.0099, etc.

POOL NAME: BIG ISLAND WW - MFP

Asset Location: 2425 First Street, Sandusky Ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Rows include Ricoh MP2000, DF2010, Print/Scan Kit, Fax.

Summary table for Big Island WW: Monthly Payment n/a, Number of B&W Pages 0, Excess B&W Page Charge 0.0099, etc.

POOL NAME: CEMETARY - MFP

Asset Location: 2917 Milan Rd., Sandusky, Ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Rows include Ricoh C2030, Cabinet.

Summary table for Cemetery: Monthly Payment \$69.06, Number of B&W Pages 0, Excess B&W Page Charge 0.0099, etc.

POOL NAME: GREENHOUSE - MFP

Asset Location: 620 Elm Street, Sandusky, Ohio 44870

Table with columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row includes Ricoh MP171spf.

Summary table for Greenhouse: Monthly Payment \$30.04, Number of B&W Pages 0, Excess B&W Page Charge 0.0099, etc.

VERIFICATION

This Pool Billing Schedule is hereby verified as correct by the undersigned, who acknowledges receipt of a copy.

Signature lines for Sandusky City Of and two other parties, including DATED, CUSTOMER, SIGNATURE / PRINT NAME, and TITLE labels.



Total Print Management
Pool Billing Schedule

APPLICATION NO.

CONTRACT NO.

This Pool Billing Schedule is to be attached to and become part of the Item Description for the Agreement dated _____ by and between the undersigned and MT Business Technologies, Inc.

POOL NAME: MAIN COPY RM - MFP

Asset Location: 222 Meigs Street, Sandusky, Ohio 44870

Table with 4 columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: Ricoh 2060 - CUSTOMER OWNED, Print/Scan Kit, SR861 finisher, 2/3 hole Punch.

Monthly Payment* n/a, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.00494, Number of Color Pages Included n/a, Excess Color Page Charge* n/a, Number of Scans Included n/a, Excess Scan Charge* n/a.

POOL NAME: MAIN COPY RM - MFP

Asset Location: 222 Meigs Street, Sandusky, Ohio 44870

Table with 4 columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: Ricoh 3235C - CUSTOMER OWNED, PS580, SR960 Finisher.

Monthly Payment* n/a, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0099, Number of Color Pages Included 0, Excess Color Page Charge* 0.069, Number of Scans Included n/a, Excess Scan Charge* n/a.

POOL NAME: LAW DEPT - PRINTER

Asset Location: 222 Meigs Street, Sandusky, Ohio 44870

Table with 4 columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: HPLJCP 4025 - CUSTOMER OWNED, JPBC401HG.

Monthly Payment* n/a, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0185, Number of Color Pages Included 0, Excess Color Page Charge* 0.109, Number of Scans Included n/a, Excess Scan Charge* n/a.

POOL NAME: POLICE RECORDS - MFP

Asset Location: 222 Meigs Street, Sandusky Ohio 44870

Table with 4 columns: Make/Model/Accessories, Asset Description, Serial #, Starting Meter. Row 1: Ricoh MP4001spf, PB3040, 1 Bin Tray.

Monthly Payment* \$118.67, Number of B&W Pages Included 0, Excess B&W Page Charge* 0.0099, Number of Color Pages Included n/a, Excess Color Page Charge* n/a, Number of Scans Included n/a, Excess Scan Charge* n/a.

VERIFICATION

This Pool Billing Schedule is hereby verified as correct by the undersigned, who acknowledges receipt of a copy.

Sandusky City Of
DATED CUSTOMER SIGNATURE / PRINT NAME TITLE
SIGNATURE / PRINT NAME TITLE

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
8606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

41792620005 PERMIT NUMBER		NEW TYPE	J BISTRO I LLC DBA J BISTRO I 129 W MARKET ST SANDUSKY OH 44870	
ISSUE DATE				
12 28 2010				
FILING DATE				
D5J				
PERMIT CLASSES				
22	077	B	Z20833	
TAX DISTRICT		RECEIPT NO.		



FROM 12/30/2010

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT	RECEIPT NO.	



MAILED 12/30/2010

RESPONSES MUST BE POSTMARKED NO LATER THAN. 01/31/2011

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **B NEW 4179262-0005**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF SANDUSKY CITY COUNCIL
222 MEIGS STREET
SANDUSKY OHIO 44870

FOR OFFICE USE ONLY	
NEW	TRANSFER
PERMIT # 4179242-0005	

OHIO DEPARTMENT OF COMMERCE - DIVISION OF LIQUOR CONTROL
 6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005
 Telephone: (614) 644-2431 - http://www.com.ohio.gov/liqr

LIMITED LIABILITY COMPANY DISCLOSURE FORM

(This form must accompany all applications of an LLC business entity)

SECTION A.

Name of Limited Liability Company J Bistro I, LLC	DBA Name J Bistro I	
Permit Premises Address 129 West Market Street	City, State Sandusky, Ohio	Zip Code 44870
Township (if in Unincorporated Area)	Tax Identification No (TIN) 27-1364041	

Limited Liability Company ("LLC") - Chapter 1705 Ohio Revised Code. Indicate below the managing members, LLC Officers, and all persons with a 5% or greater membership or voting interest, and attach a copy of the Articles of Organization filed with the Ohio Secretary of State.

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

SECTION B. List the top five (5) officers of the captioned business. If an office is NOT held, please indicate by writing NONE.

EACH OFFICER LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191.

NAME OF OFFICER	SOCIAL SECURITY NUMBER	DATE OF BIRTH
1) CEO None		
2) President None		
3) Vice-President None		
4) Secretary None		
5) Treasurer None		

SECTION C. List the managing members and all persons with a 5% or greater membership or voting interest in the LLC

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191.

1) Name Karen L. Harris	Social Security No (if individual)	<input checked="" type="checkbox"/> Managing Member <input type="checkbox"/> 5% or greater voting interest <input type="checkbox"/> 5% or greater membership interest
Residence Address 811 W. Mason Road	Tax Identification No (if applicable)	
City and State Milan, Ohio	Zip Code 44846	
Telephone No 419-499-3383	Date of Birth 09/10/1946	
2) Name Jerry E. Harris	Social Security No (if individual)	<input checked="" type="checkbox"/> Managing Member <input type="checkbox"/> 5% or greater voting interest <input type="checkbox"/> 5% or greater membership interest
Residence Address 811 W. Mason Road	Tax Identification No (if applicable)	
City and State Milan, Ohio	Zip Code 44846	
Telephone No 419-499-3383	Date of Birth 06/19/1944	

(PLEASE SEE REVERSE SIDE SHOULD YOU NEED ADDITIONAL SPACE)

STATE OF OHIO, Erie COUNTY ss,

I, Karen Harris being first duly sworn, according to law, deposes and says that he/she is (Title) Agent of the J Bistro I, a business duly authorized by law to do business in the State of Ohio, and that the statements made in the foregoing affidavit are true

(Signature) Karen Harris (Print Name and Title) Karen Harris Member

Sworn to and subscribed in my presence this 22 day of November 2010

(Notary Public) [Signature] (Notary Expiration)

RECEIVED DEC 10 AM 11:11
 LICENSING SECTION RM 1-B

From: Carrie Handy
To: Kelly Kresser
Date: 1/5/2011 12:00 PM
Subject: Re: License transfer

Kelly -

This proposed location for J. Bistro is appropriately zoned for a restaurant/bar establishment. The Division of Planning has no objection to this request.

Carrie

>>> Kelly Kresser 1/4/2011 4:11 PM >>>

Please let me know if you have any objections to the new liquor license request for J. Bistro. I would like to get this on Monday's agenda, if possible.

Thanks!

From: Rudolfo Ruiz
To: Kresser, Kelly
Date: 1/4/2011 4:09 PM
Subject: Re: Ohio Department of Liquor

I have no history from this business since they came from Perkins. We however have no objections for renewal.

Rudy Ruiz, MBA, CFI-I
Fire Prevention Bureau
Sandusky Fire Department
419-627-5823 office
419-557-1145 cell

The United States Fire Administration recommends everyone should have a comprehensive fire protection plan that includes smoke alarms, residential sprinklers, and practicing a home fire escape plan.

>>> Kelly Kresser 1/3/2011 11:27 AM >>>

Attached is a request from the Ohio Division of Liquor Control for a new B permit for J. Bistro I LLC, 129 West Market Street.

Please provide your comments so that the commission can act upon this request.

From: Charlie Sams
To: Kelly Kresser
Date: 1/6/2011 10:46 AM
Subject: Re: here it is

CC: James Lang
Kelly,

A records check was completed and we have no objections.

1/6/2011 8:33 AM >>>

Assistant Chief Charlie Sams
Sandusky Police Department
222 Meigs Street
Sandusky, Ohio 44870
(419)627-5870 - direct
(419)627-5862 - fax
csams@ci.sandusky.oh.us