

City of Sandusky Parks and Recreation

Shelter and Gazebo Reservations

Reservation Information:

Monday–Friday
419.627.5884

Park Hours:

Dawn–Dusk
(approximately 6am–9pm)

Cancellation and Refund Policy:

Cancellations must be received three (3) business days prior to your reserved event date for a full refund. Refunds are not given for inclement weather.

Contact Information:

City of Sandusky
Parks and Recreation
1024 Cement Ave.
Sandusky, Ohio 44870

Emergency Calls

Dial: **9-1-1**

Non Emergency:

Sandusky Fire

Business hours:

Mon.–Fri. 8am–5pm

419.627.5822

After hours:

419.627.5837

Sandusky Police

Business hours:

Mon.–Fri. 8am–5pm

419.627.5871

After hours:

419.627.5863



City of Sandusky Recreation Department

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Shoreline Park Shelter



Washington Park Gazebo



Greenhouse Pergola

Reservations

Reservations must be made by contacting the General Service's Office 419.627.5884. Reservations are accepted March 1st thru Dec 31st of the current year and are available on a first-come first-serve basis. Full Payment is due at the time of booking to reserve any Shelter and/or Gazebo. Payment options include cash, check, MasterCard, and Visa payable to "City of Sandusky".

Guidelines for making your event a success...

A reserved shelter must be left clean and litter free; all trash must be placed in the dumpster or trash cans provided. Guests are advised to bring additional trash bags if needed. If you fail to clean-up future reservations will be denied.

ALCOHOL IS PROHIBITED IN THE PARKS

Gazebos can be reserved for wedding ceremonies only. NO wedding receptions can be held in Washington Park or Facer Park. NO confetti or rice is permitted to be thrown. Birdseed can be used as an alternative.

Do NOT staple, nail, paste, or otherwise affix decorations or items to the shelter, gazebos, and picnic tables.

Have a copy of your approved reservation form with you on the day of your event, as this is your proof of reservation.

Applicant must adhere to the Noise Control Ordinance, Chapter 519 of the Codified Ordinances of the City of Sandusky. This includes amplification equipment and or events involving excessive sound. A copy of the ordinance may be obtained by calling the Police Department at 419.627.5902

See reverse side for Park Map

Thank you for choosing a City of Sandusky park for your event!



Lions Park North Shelter

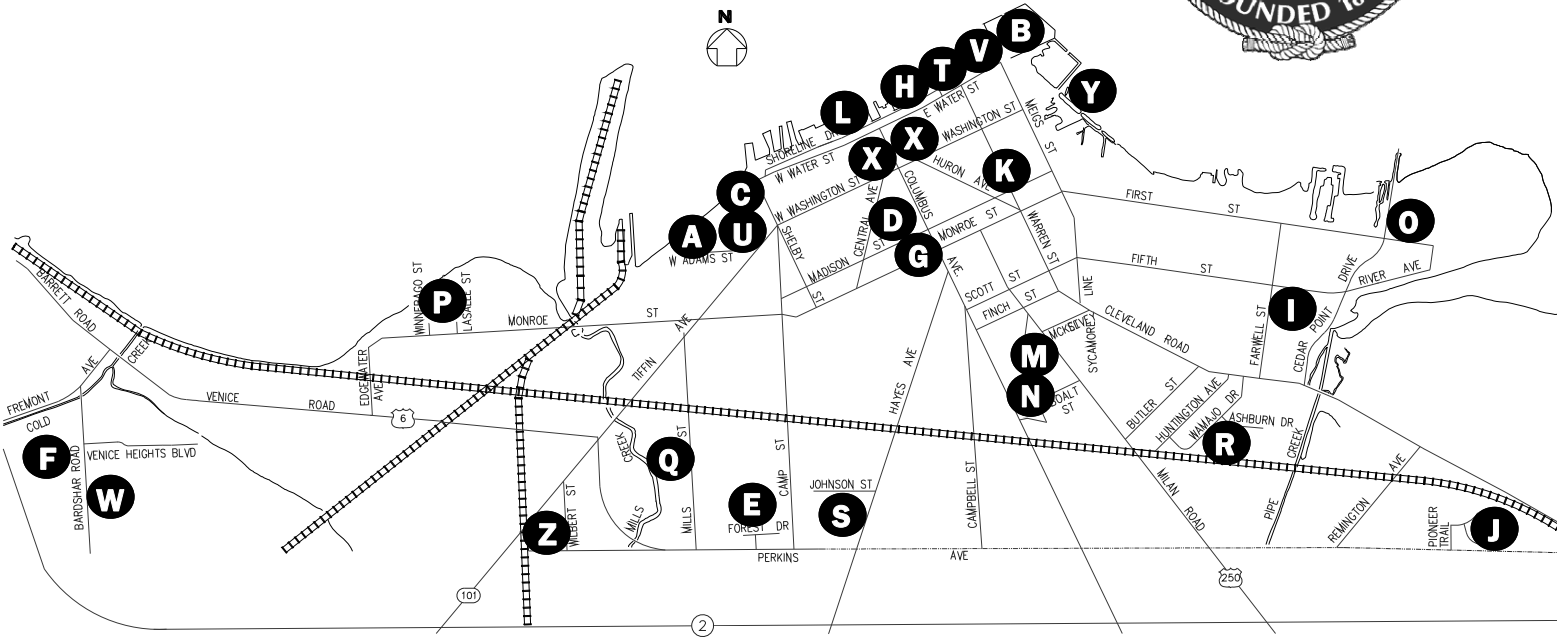


Wightman - Weiber Park Shelter



Facer Park Gazebo

City of Sandusky PARKS & FACILITIES



PARK / FACILITY	ADDRESS
A. Amvets Park	1707 W. Adams Street
B. Battery Park (at Battery Park Marina)	701 E. Water Street
C. Shelby Street Boat Ramp	101 Shelby Street
D. Central Park	600 block of Central Avenue
E. Churchwell Park (MacArthur)	1607 S. Forest
F. Dorn Community Park (ballfield park)	699 Bardshar Road
G. Epple Corner	Northwest corner of Columbus Ave. & Monroe Street
H. Facer Park	255 Water Street
I. Farwell Park	1800 block of Fifth Street
J. Foxborough Park	2040 Foxborough Street
K. Huron Park (includes Splash Pad)	600 block of Huron Avenue
L. Jackson Street Pier	233 E. Shoreline Drive
M. Wightman-Wieber Park (Jaycee North)	Baltimore Street
N. Jaycee Park South	Corner of Boalt and Lane St.
O. Kiwanis Park (ballfield facility)	2227 First Street
P. Lions Park (includes Splash Pad)	421 LaSalle Street
Q. Mills Creek Golf Course (municipal golf course)	1933 Mills Street
R. Orlando Pace Park (Sunnyside)	1130 Wamajo Drive
S. Schaeffer Park	2107 Hayes Avenue
T. Shoreline Park	411 E. Water Street
U. Sprau Park	1707 W. Adams Street
V. Sandusky Bay Pavilion	605 E. Water Street
W. Venice Park	701 Bardshar Road
X. Washington Parks	200 Washington Street
Y. Washington Street Pier	222 Meigs Street (behind City Hall)
Z. Wilbert Park	2002 Tiffin Avenue



City of Sandusky Parks and Recreation Shelter and Gazebo Reservation form

Date of Reservation: _____

Name of Group: _____ Today's Date: _____

Name of Applicant: _____ Phone Number: _____

Address: _____ City: _____ State: _____ Zip: _____

*Reservations are available Dawn - Dusk (approximately 6am—9pm). Reservation includes All Day Rental

When completed, please mail to or drop-off:
City of Sandusky, General Service's, ATTN: Kelly Kromer, 1024 Cement Ave., Sandusky, OH 44870

Information		Check One
CHURCHWELL PARK \$40.00 Resident or \$50.00 Non-Resident	Shelter (4 Tables – 1 Grill)	
FARWELL PARK \$40.00 Resident or \$50.00 Non-Resident	Shelter (3 Tables – 2 Grills)	
FOXBOROUGH PARK \$40.00 Resident or \$50.00 Non-Resident	Shelter (4 Tables – No Grills)	
WIGHTMAN – WIEBER PARK \$40.00 Resident or \$50.00 Non-Resident	Shelter and Portable Restroom <small>ADA Accessible Playground</small> (6 Tables – 2 grills)	
LIONS PARK NORTH \$40.00 Resident or \$50.00 Non-Resident	Shelter and Restrooms Splash Pad (8 Tables – 4 Grills)	
LIONS PARK SOUTH \$40.00 Resident or \$50.00 Non-Resident	Shelter and Restrooms Splash Pad (8 Tables – 4 Grills)	
SCHAEFFER PARK \$40.00 Resident or \$50.00 Non-Resident	Shelter (3 Tables – 2 Grills)	
VENICE PARK \$40.00 Resident or \$50.00 Non-Resident	Shelter (5 Tables – 1 Grill)	
SHORELINE PARK \$70.00 Resident or \$90.00 Non-Resident	Shelter w/ Electric and Restrooms (16 Tables – 4 Grills)	
SANDUSKY BAY PAVILION SHELTER \$40.00 Resident or \$50.00 Non-Resident	Shelter w/ Electric and Restrooms (8 Tables—2 Grills)	
GREENHOUSE PERGOLA \$40.00 Resident or \$50.00 Non-Resident		
DORN PARK \$40.00 Resident or \$50.00 Non-Resident	Shelter w/ Electric and Restrooms (6 Tables – 2 Grills)	
Gazebo Name	WEDDING ONLY	
WASHINGTON PARK GAZEBO \$40.00 Resident or \$50.00 Non-Resident	↓	
SHORELINE PARK GAZEBO \$40.00 Resident or \$50.00 Non-Resident		
FACER PARK GAZEBO \$40.00 Resident or \$50.00 Non-Resident		

OFFICE USE ONLY

Total: _____ Payment: Cash _____ Check _____ # _____

CC

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3 Digit Code: _____ Exp Date: ____/____

Card Holders Name: _____

Card Holders Signature: _____ Telephoned

Approved: _____ Date: _____

RELEASE AND WAIVER OF LIABILITY

KNOW ALL MEN BY THESE PRESENTS:

I, _____ (responsible party), in consideration of receiving permission to enter into and utilize The City of Sandusky's Park Shelter and/or Gazebo hereby waive and relinquish any and all claims, debts, rights of action, obligations and demands against the City of Sandusky, together with its employees, agents, officers, and representatives which may hereafter accrue by reason of any injuries or death arising directly or indirectly out of or related to the use of the City's Park Shelter and/or Gazebo.

_____ (responsible party) agrees to indemnify, defend, and save the City harmless from all loss, liability, cost or damages in connection with or on account of any damages that may occur or be claimed with respect to any of its volunteers, guests, and invitees or their property arising directly or indirectly out of or related to the use of the City's Park Shelter and/or Gazebo.

_____ (responsible party) agrees that it shall be responsible and liable for any damage to any City property resulting from or related to the use of the City's Park Shelter and/or Gazebo by _____ (responsible party), and/or volunteers, guest, and invitees.

The responsible party has read this agreement and has entered into this agreement freely and voluntarily.

Signed this ____ day of _____, 20__.

Caution: Read before Signing.

Witness

Name (Printed)

Address (Printed)

City, State (Printed)

Signature