

John Hamilton called the meeting to order at 5 p.m. after the **Invocation**, given by Keith Grohe, and the **Pledge of Allegiance**.

The clerk called **the roll** and the following Commissioners responded: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole. Diedre Cole arrived at 5:45 p.m.

City staff present: Paul Ricci - Fire Chief, John Orzech - Police Chief, Aaron Klein – City Engineer, Thomas Schwan – Transit Administrator, Don Rumbutis – IT, Don Icsman - Law Director, Nicole Ard - City Manager, Hank Solowiej - Finance Director and Kelly Kresser - Commission Clerk.

Upon motion of Julie Farrar and second of Keith Grohe, the commission voted to approve the minutes of the July 22 city commission meeting and suspend the oral reading. The President declared the motion passed.

AUDIENCE PARTICIPATION (*agenda items only*)

John Biechele, property owner of 2340 River Avenue, said he provided a proposal to purchase city property contiguous to his property on River Avenue. John Hamilton said the staff has not yet presented a recommendation regarding this proposed purchase.

PROCLAMATION

John Hamilton read a **proclamation declaring August 16 through September 2, 2013 “Drive Sober or Get Pulled Over Crackdown Weeks”**.

PRESENTATION

Carrie Handy, President of Sandusky Lions Club, introduced the **Project Lifesaver program** which has come to Erie County. Project Lifesaver helps persons who have a tendency to wander and cannot find their way back home. Radio transmitters are provided for persons to wear and cannot be removed; the radio frequency is unique to each client and can be used by calling 9-1-1 and deputies can be dispatched in order to determine their location. St. Vincent Life Flight is also on board with Project Lifesaver as they will provide a receiving unit to help locate these individuals. A short video was shown outlining Project Lifesaver. The Lions Clubs in Erie County are raising money to purchase equipment to make this project a reality and a grant has been received from Project Lifesaver International to start the program in Erie County. On October 26, the local Lions Clubs will participate in a fundraiser event at the Erie County Fairgrounds called “A Night at the Races”. Sheriff Paul Sigsworth said this project is important to help find people who tend to wander and many times they choose to wander during extreme hot or cold weather conditions and time is of the essence. They may also have underlying physical issues and Project Lifesaver is a tool to be able to return them to their home as soon as possible. Sheriff Sigsworth said Chief John Orzech and Chief Paul Ricci have been extremely supportive of the program and the fire department is donating \$500 toward the program; the Fraternal Order of Police Lake Erie Lodge has also donated to the program. Personnel from the Sheriff’s office will be coordinating the effort with area departments and check in with those enrolled. One member of the Sandusky Police Department will be trained to use the equipment. This program has worked well in Ottawa County and should be a good fit in Erie County. Sheriff Sigsworth said he cannot say enough about the Lions Clubs of Erie County and their support will be important moving forward. Julie Farrar said she works at the Ohio Veterans Home and they started with one Alzheimer’s unit, now there are three units and this is a growing problem. Project Lifesaver is a worthwhile endeavor and donations can be made through the Sandusky Lions Club. Sheriff Sigsworth said this is a quality of life issue and provides peace of mind for loved ones who may tend to wander off. There is an article in the newspaper about the number of children who wander off and die in the country annually and it summarizes the benefits of Project Lifesaver.

Larren Wikel, Vice President of **Erie Materials and Erie Blacktop**, said **there have been questions regarding the proposed project on King Street** and he has spoken to Aaron Klein. There are questions about the proposed hours of operation and the amount of traffic that may be added to this area in addition to dust and debris. The hours to load liquid asphalt will be approximately 6 a.m. – 6 p.m., but there may be times when trucks will be loaded earlier or later. If trucks are loaded later, these will be project specific. There are some customers who call late and they could be serviced earlier or later than normal. Erie Materials does plan to grow their business and may see more of these. The amount of truck traffic will be approximately 480 truckloads (5 – 6 loads per day) on an annual basis. If another tank is added to the site, it may be 10 – 12 loads per day or one load per hour and the hours will be

concentrated in the 6 a.m. – 6 p.m. timeframe. Larren Wikel said he hopes large stone may be loaded onto barges from this site and this is not small stone or dust. Julie Farrar asked about noise from the trucks and Larren Wikel said they are not different than any semi truck operating on this road and he has taken video with his cell phone showing what this may look like. Wesley Poole said he is happy answers to these questions are being provided at the front end and there should not be too many complaints from the citizens. The efforts being made are good. Julie Farrar asked if Monroe Street is built for heavy truck traffic and Aaron Klein said Monroe Street is a truck route already and was built to handle truck traffic.

CURRENT BUSINESS

Upon motion of Pervis Brown and second of Julie Farrar, the commission voted to accept all communications. The President declared the motion passed.

ITEM #1 – Submitted by Amanda Meyers, Paralegal

ACCEPT FOUR PARCELS OF NON-PRODUCTIVE LAND THROUGH LAND REUTILIZATION PROGRAM

Budgetary Information: The cost of these acquisitions will be approximately three hundred and thirty two dollars (\$332) in title fees, recording fees and transfer fees, but upon sale the purchaser(s) shall be required to pay these costs and the city will recoup them. The taxing districts will not collect the delinquent taxes, assessments, penalties and interest currently due and owing in the amount of thirty one thousand three hundred thirty three dollars and sixty two cents (\$31,333.62) of which twenty thousand three hundred ten dollars and nineteen cents (\$20,310.19) is owed to the city for assessments. Demolition of the structure located at 304 West Monroe Street will be paid for with either Moving Ohio Forward Funds or out of the city's nuisance removal fund and will not be recouped. By returning this non-productive land to tax producing status, the taxing districts will begin collecting approximately one thousand seven hundred forty three dollars and forty eight cents (\$1,743.48) yearly in real estate taxes and assessments.

RESOLUTION NO. 027-13R: It is requested a resolution be passed **approving and accepting certain real property for acquisition into the land reutilization program;** and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Pervis Brown and second of Keith Grohe, the commission voted to approve this resolution. Roll call on the motion: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. Roll call on the resolution: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. The President declared the resolution passed.

ITEM #2 – Submitted by Amanda Meyers, Paralegal

PURCHASE AND SALE AGREEMENT FOR PROPERTY LOCATED AT 611 PERRY STREET IN LAND REUTILIZATION PROGRAM

Budgetary Information: The cost associated with this purchase and sale agreement is the total amount of the deed preparation, recording fees and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The city will recoup the cost of the expenses from the non-refundable earnest money deposit of one hundred and eighty seven dollars (\$187) required to be paid by the purchaser.

ORDINANCE NO. 13-071: It is requested an ordinance be passed **declaring that certain real property owned by the city as part of the land reutilization program identified as parcel #56-00658 located at 611 Perry Street, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of a purchase and sale agreement with respect to that real property;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Keith Grohe and second of Wesley Poole, the commission voted to approve this ordinance according to Section 14 of the city charter. Roll call on the motion: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. Roll call on the ordinance: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. The President declared the ordinance passed.

ITEM #3 – Submitted by Amanda Meyers, Paralegal

PURCHASE AND SALE AGREEMENT FOR PROPERTY LOCATED AT 608 EAST JEFFERSON STREET IN LAND REUTILIZATION PROGRAM

Budgetary Information: The cost associated with these purchase and sale agreements is the total amount of the title examination, survey and deed preparation. Any such costs shall be recouped by the city from the non-refundable earnest money deposits required to be paid by purchasers upon sale. The

purchasers shall pay the real estate transfer tax and recording fees upon purchase. By returning this non-productive land to tax producing status, the taxing districts will immediately begin collecting real property taxes and assessments once again.

ORDINANCE NO. 13-072: It is requested an ordinance be passed **declaring that certain real property owned by the city as part of the land reutilization program identified as parcel #56-00465.000 located at 608 East Jefferson Street, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of purchase and sale agreements with respect to that real property;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Jeff Smith and second of Keith Grohe, the commission voted to approve this ordinance according to Section 14 of the city charter.

Discussion: Wesley Poole said this will provide long-term off-street parking for the area and it was a good thing to work with the property owners to divide this property. This will help in the long term with snow removal and other issues.

Roll call on the motion: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. Roll call on the ordinance: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. The President declared the ordinance passed.

ITEM #4 – Submitted by Amanda Meyers, Paralegal

PURCHASE AND SALE AGREEMENT FOR PROPERTY LOCATED AT 2212 MILAN ROAD IN LAND REUTILIZATION PROGRAM

Budgetary Information: The cost associated with the request for proposals is the total amount of administrative staff time for preparation and fees for newspaper publication.

ORDINANCE NO. 13-073: It is requested an ordinance be passed **declaring that certain real property acquired through the city's land reutilization program and owned by the city identified as Parcel #57-04055.000 located at 2212 Milan Road is no longer needed for any municipal purpose and authorizing and directing the city manager to proceed with a request for proposals process for the sale of property;** and declaring that this ordinance take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Julie Farrar and second of Jeff Smith, the commission voted to approve this ordinance according to Section 14 of the city charter. Roll call on the motion: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. Roll call on the ordinance: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. The President declared the ordinance passed.

ITEM #5 – Submitted by Troy Vaccaro, Chief Foreman

DISPOSAL OF VEHICLE FORFEITED IN A CRIMINAL CASE TO SANDUSKY POLICE DEPARTMENT

Budgetary Information: There is no budgetary impact. The proceeds from the sale will be placed into the police department's forfeiture fund.

ORDINANCE NO. 13-074: It is requested an ordinance be passed **authorizing and directing the city manager to dispose of personal property as having become unnecessary and unfit for city use pursuant to Section 25 of the city charter;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Keith Grohe and second of Pervis Brown, the commission voted to approve this ordinance according to Section 14 of the city charter. Roll call on the motion: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. Roll call on the ordinance: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. The President declared the ordinance passed.

ITEM #6 – Submitted by Thomas Schwan, Sandusky Transit Administrator

RESOLUTION OF NECESSITY FOR SPARC ROUTE BUS SHELTER PROJECT

Budgetary Information: The engineer's estimate for the total project cost, including engineering, inspection, advertising and miscellaneous costs is \$68,000. The project will be funded with ARRA grant money at a maximum amount of \$68,579. There is no city-funded match required so there will be no impact on the city's general fund.

RESOLUTION NO. 028-13R: It is requested a resolution be passed **declaring the necessity for the city to proceed with the proposed Sandusky Transit System SPARC route bus shelter project; approving the specifications and engineer's estimate of cost thereof; and directing the city manager to advertise for**

and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Pervis Brown and second of Keith Grohe, the commission voted to approve this resolution according to Section 14 of the city charter. Roll call on the motion: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. Roll call on the resolution: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. The President declared the resolution passed.

ITEM #7 – Submitted by Thomas Schwan, Sandusky Transit Administrator

PAYMENT TO TRAPEZE SOFTWARE FOR ANNUAL SUPPORT FEE FOR SANDUSKY TRANSIT SYSTEM

Budgetary Information: The total cost for the annual support fee is \$14,500 and \$7,250 will be paid with funds received from the Ohio Department of Transportation CY 2013 rural transit program grant 5311 operating funds (50%) and the required local match of \$7,250 (50%) will be paid with funds generated by contract revenues established by the Sandusky Transit System.

ORDINANCE NO. 13-075: It is requested an ordinance be passed **authorizing and directing payment to Trapeze Software Group of Irving, Texas for the annual software support and maintenance fee for the period of July 1, 2013 through June 30, 2014;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Jeff Smith and second of Pervis Brown, the commission voted to approve this ordinance according to Section 14 of the city charter. Roll call on the motion: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. Roll call on the ordinance: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. The President declared the ordinance passed.

ITEM #8 – Submitted by Aaron M. Klein, P.E.

AMENDMENT TO PROFESSIONAL DESIGN SERVICES AGREEMENT WITH JONES & HENRY ENGINEERS, LTD. FOR REQUIRED MODIFICATIONS TO REVISED GENERAL PLAN

Budgetary Information: The cost for services in the original agreement was \$195,036 and the additional work requested will cost an additional \$45,000 and will be paid with sewer funds. This would bring the total contract amount to perform the work requested by the Ohio EPA to \$240,036.

ORDINANCE NO. 13-076: It is requested an ordinance be **passed authorizing and directing the city manager to enter into an amendment to the agreement for professional design services with Jones & Henry Engineers, Ltd. for the wastewater collection improvements preliminary design project;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Julie Farrar and second of Wesley Poole, the commission voted to approve this ordinance according to Section 14 of the city charter. Roll call on the motion: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. Roll call on the ordinance: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. The President declared the ordinance passed.

ITEM #9 – Submitted by Aaron M. Klein, P.E.

AMENDMENT TO BUILDING OCCUPANCY AND MAINTENANCE AGREEMENT WITH ERIE COUNTY AND THE ERIE COUNTY HEALTH DEPARTMENT

Budgetary Information: Through June, 2013, the Erie County Health Department pays a monthly rate of \$16,364.70. The new rate from June through December would be \$19,193.

ORDINANCE NO. 13-077: It is requested an ordinance be passed **authorizing the city manager to enter into an amendment to the building occupancy and maintenance agreement between the City of Sandusky, the Board of County Commissioners of Erie County and the Erie County Health Department;** and declaring that this ordinance shall take immediate effect with Section 14 of the city charter.

Upon motion of Jeff Smith and second of Keith Grohe, the commission voted to approve this ordinance according to Section 14 of the city charter. Roll call on the motion: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. Roll call on the ordinance: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. The President declared the ordinance passed.

ITEM #10 – Submitted by Hank S. Solowiej, CPA & Finance Director**PAYMENT FOR A SUBMERGED LANDS LEASE WITH THE SANDUSKY SAILING CLUB**

Budgetary Information: This submerged lands lease is payable by the City of Sandusky as the leaseholder. The Sandusky Sailing Club will reimburse the city for the cost of the lease pursuant to their lease agreement with the city. ODNR does not allow a sub-leaseholder to make a submerged lands lease payment on the city's behalf. Ordinance 12-086 was passed by the city commission on August 27, 2012, approving payment in the amount of \$18,104.36 for the period September 1, 2012 – August 31, 2013.

ORDINANCE NO. 13-078: It is requested an ordinance be passed **authorizing and directing the city manager to make payment to the Ohio Department of Natural Resources, Office of Coastal Management for rental payment on Submerged Lands Lease File #SUB-0530-ER for the period of September 1, 2013 through August 31, 2014;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Keith Grohe and second of Jeff Smith, the commission voted to approve this ordinance according to Section 14 of the city charter. Roll call on the motion: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. Roll call on the ordinance: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton and Wesley Poole, 6. The President declared the ordinance passed.

ITEM #11 – Submitted by John Orzech, Police Chief**AGREEMENT WITH AW HOBBS SECURITY SYSTEMS FOR INSTALLATION OF VIDEO AND AUDIO SURVEILLANCE CAMERAS FOR SPD AND CITY HALL BUILDING (AND REMOVAL OF CURRENT SYSTEM)**

Budgetary Information: The total cost for the removal and installation of the video and audio surveillance system plus a four year maintenance agreement will be \$32,278.50 which will be paid for with capital funds.

ORDINANCE NO. 13-079: It is requested an ordinance be passed **authorizing and directing the city manager to enter into an agreement with AW Hobbs Security Systems of Sandusky, Ohio, for the removal and installation of video and audio surveillance cameras for the police department and city building;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Pervis Brown and second of Keith Grohe, the commission voted to approve this ordinance according to Section 14 of the city charter.

Discussion: Wesley Poole asked the difference in cost between the south side (police) of the city building and the north side. John Orzech said the cost for the police side is \$17,230 and the cost for the north side is \$13,368.50. Wesley Poole asked what the city's experience has been and if there are any unsolved crimes as the additional \$17,230 was not planned or budgeted for this year. John Orzech said security on the north side of the building has not been addressed and there was a fire at the skate park earlier this summer which surveillance could have been used for if it had been in place. There was also an incident in the parking lot last week and there is always some contention with victims or suspects from the municipal court and the surveillance can be used to see what actually happens. Wesley Poole asked if there are items in terms of security that are needed such as capital equipment, access, control or locks as a decision was made to do this (surveillance equipment) without talking about priorities for securing the area overall. John Orzech said there have been discussions amongst staff about not having more than one access point on the north side of the building and to set up a "one stop shop". These are discussions the city manager will continue to have with staff. Wesley Poole asked about this purchase in relation to future expansions or security needs and this was put together because someone said the city should do it and he wants to make sure it is coordinated. John Orzech said the way the camera system is laid out, these cameras will still be needed at the proposed locations. John Hamilton said he will abstain as he has used this company fairly frequently for work.

Roll call on the motion: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, Deidre Cole and Wesley Poole, 6. Abstain: John Hamilton, 1. Roll call on the ordinance: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, Diedre Cole and Wesley Poole, 6. Abstain: John Hamilton, 1. The President declared the ordinance passed.

CITY MANAGER'S REPORT

Upon motion of Diedre Cole and second of Keith Grohe, the commission voted to accept a donation for the Green Fund in the amount of \$25 from Holly Hardecker in memory of Ellen Amstutz. The President declared the motion passed.

Upon motion of Diedre Cole and second of Pervis Brown, the commission voted to accept a donation for the Green Fund in the amount of \$20 from James and Cathy Sharpe in memory of Ellen Amstutz. The President declared the motion passed.

Upon motion of Keith Grohe and second of Diedre Cole, the commission voted to accept a donation for the Green Fund in the amount of \$50 from the Roger Gerold family in memory of Ellen Amstutz. The President declared the motion passed.

Upon motion of Keith Grohe and second of Jeff Smith, the commission voted to accept a donation for the Green Fund in the amount of \$20 from Charlene Kreimes in memory of Ellen Amstutz. The President declared the motion passed.

Upon motion of Keith Grohe and second of Jeff Smith, the commission voted to accept a donation for the Green Fund in the amount of \$50 from Bob Hargrove in memory of Ellen Amstutz. The President declared the motion passed.

Upon motion of Keith Grohe and second of Pervis Brown, the commission voted to accept a donation for the Green Fund in the amount of \$75 from Central Mutual Insurance Company and their employees in memory of Ellen Amstutz. The President declared the motion passed.

Upon motion of Keith Grohe and second of Pervis Brown, the commission voted to accept a donation for the Green Fund in the amount of \$50 from Joe and Ann Lee in memory of Ellen Amstutz. The President declared the motion passed.

Upon motion of Pervis Brown and second of Diedre Cole, the commission voted to accept a donation for the Green Fund in the amount of \$10 from Jan Benson Gardner in memory of Ellen Amstutz. The President declared the motion passed.

Nicole Ard thanked everyone for **helping to remember Ellen Amstutz for her support in the community and for her work with trees in the City of Sandusky.**

Nicole Ard said a **donation of several truckloads of dirt was received from Corso's to help support the local girl's fastpitch softball league at Dorn Community Park. Upon motion of Keith Grohe and second of Jeff Smith, the commission voted to accept this donation. The President declared the motion passed.**

Upon motion of Jeff Smith and second of Keith Grohe, the commission voted to accept a donation of \$100 from The Glass Guys for the Sandusky Fire Department. The President declared the motion passed.

Nicole Ard said the city **received \$349,000 from the Federal Transit Administration for transit services.** A grant agreement was executed last week and the city should be receiving these funds by the end of this week. **Upon motion of Keith Grohe and second of Wesley Poole, the commission voted to accept this money from the Federal Transit Administration. The President declared the motion passed.**

Nicole Ard said she spoke with the mayor of Wadsworth, Ohio, on Friday and they are planning community activities for Memorial Day weekend, 2014, and have asked to borrow the City of Sandusky's **Boy With the Boot statue** to have a replica made. If Sandusky is to lend the statue, it would not be provided until October, 2013, and the mayor from Wadsworth is aware of this. Julie Farrar asked if the city commission should provide direction to work with Wadsworth at the end of October by loaning this statue.

Upon motion of Pervis Brown and second of Keith Grohe, the commission voted to give authority to the city manager to work with the City of Wadsworth, Ohio, regarding the loan of this statue under mutually acceptable terms.

Discussion: Diedre Cole asked if this is what is already being done and Nicole Ard said she has spoken with the mayor of Wadsworth and this motion is helpful and will ease her (Wadsworth mayor) fears. John Hamilton said some concerns have been expressed by members of the community about loaning the statue without any specific timeline for its return. Julie Farrar said she spoke with Tom Speir today and it is normal for Sandusky to remove the statue from Washington Park each October and this is when Wadsworth is looking to obtain it; she is certain it will be returned prior to next season. Wesley Poole

said it appears the city manager has this under control and is doing what is being approved (that it is okay to loan the statue). Jeff Smith asked if Wadsworth is willing to repair Sandusky's Maid of the Mist statue and Nicole Ard said they have done fundraising to take care of expenses with the Friends of the Greenhouse and there has been interest expressed in taking care of the Maid of the Mist.

Roll call on the motion: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton, Deidre Cole and Wesley Poole, 7. The President declared the motion passed.

Nicole Ard said she received an **amendment to the license agreement for the bump-out on Columbus Avenue and with Daly's**. This would be a change in the dimensions of the fenced-in area. Don Icsman said in 1999, the original license agreement allowed for the bump-outs which are symmetrical on both sides of the street. The amendment updates dimensions in the survey (legal description) and the sketch for the permanent dining area. The bump-out itself did not change, but the dimensions within in it are different. Aaron Klein said the difference is the fenced-in area is 2' closer to the street and about 7' farther to the north and closer to the building. It accommodates the tables in a better fashion and handicap accessibility is maintained between the curb and the dining area; approval is recommended. Nicole Ard said there have also been discussions about outdoor dining which are a separate issue and a meeting will be held in conjunction with the Downtown Block Watch meeting on August 15 at Sandusky Artisans at 5:30 p.m. Nicole Ard said these are good growing pains and persons who live and work downtown need to share their ideas.

Nicole Ard said Aaron Klein is working on a **cost estimate for the Keller Building demolition** and this should be presented for approval at the August 26 city commission meeting. The city is also working with the adjoining property owners regarding this project.

Nicole Ard said the city is working with organizers of the **Back to School Rally event** which is scheduled for Saturday, August 17 regarding the bus/transit service and transporting children to the event.

Nicole Ard said she provided three **letters to the commissioners commending city employees: Sgt. Dana Newell, Officer Jim Ommert and Officer Erik Mohr** for assistance with specific incidences.

Nicole Ard said **she has appointed Karen Balconi-Ghezzi to fill the city's vacant seat on the Erie Metropolitan Housing Authority Board for a term expiring December 31, 2014**. Karen Balconi-Ghezzi will be a good fit with this board because of her affiliation with Job and Family Services.

Nicole Ard thanked Victoria Kurt for her work with the first-ever **Paper District Marina yard sale**. There were over 32 booths and lots of persons in attendance.

Nicole Ard thanked D.J. Loomis for his work at the **Sandusky Bay Pavilion in making the restroom facilities ADA accessible**.

Nicole Ard said in her last report she mentioned people may want to **fish at the Paper District Marina**, but there are slips the boaters receive saying persons cannot fish at this location. Unless feedback is received, the city will post "No Fishing" in this area. Nicole Ard said she was told this morning there are also two issues needing to be taken care of at the **boat launch facility**. There was a police call about someone swimming in this area and this is probably not a good thing as it is next to the city's sewer plant. In addition, there is overnight parking at this facility, but there are non-boaters parking in the lot overnight and the city should be controlling access; staff will be giving these issues a little bit of thought and then will get back with the commissioners. The city may post rules at the boat launch facility regarding parking and swimming. Wesley Poole asked if there is a swimming restriction anywhere else and asked why the city would like to restrict this. Nicole Ard said there is a "No Swimming" restriction at Lions Park in a couple of different places. Given the number of boats in the area of the launch facility, and because of its proximity to the sewage treatment plant, this is probably not a good idea and it is unsafe. Nicole Ard said she does not know exactly where the person was swimming and John Orzech said there have been no swimming signs posted at the launch facility for quite some time on the east side of the ramp location. Paul Ricci said there are submerged wrecks in or under the water which would also pose a hazard. Wesley Poole asked if parking on the grass can be included in the investigation at the boat launch facility area. Diedre Cole asked what the problem is with fishing at the marina during the off-season. Nicole Ard said her understanding is when the marina was initially opened, there was no fishing on the pier or rocks. She observed a gentleman trying to fish and sliding down on the rocks and this is dangerous, especially during the off-season when others may not be around. This may be no different than fishing at Shoreline Park, but there may be more of an opportunity for other persons to be around. John Hamilton said there may be families traveling by boat

and tying up for the night and allowing their kids to fish, but the issue of fishing where boats are docked could be an issue. It may be better to be on or near the breakwall. Diedre Cole said this is a public marina and she does not see how this can be restricted, but agrees there may be problems allowing fishing near the boats. Wesley Poole asked if this can be forestalled until the end of the season and discussed later in the year.

Nicole Ard said she will be providing information later in the week regarding a **Clean Ohio Marina presentation for the Paper District Marina.**

Nicole Ard said Huron Township has approved use of property owned by the city for the **Erie Zombie Mud Run.** This will be held in September and is being held in conjunction with Erie MetroParks and Ghostly Manor. Wesley Poole asked if this is something the commissioners should attend and Nicole Ard said this is an obstacle course in the mud. The zombies include body parts.

Nicole Ard said **Dos Gringos has received their vendor's license and have an agreement for use of the Shoreline Park concession area** for storage. They will be utilizing water and electric and this is being metered. They will operate through the month of December. Nicole Ard welcomed Dos Gringos to Sandusky and stated they have locations in Sandusky and Norwalk, and also do special events in Cleveland. Nicole Ard thanked city employees Paul Ricci, Rudy Ruiz, Bradley Link, Paige Doster, Hank Solowiej, Doug Keller, Victoria Kurt and the electricians for helping to bring this together and make it work.

Nicole Ard thanked **Congresswoman Marcy Kaptur as she (Nicole) recently participated in the Congresswoman's recent Coastal Mayor Forum.**

Nicole Ard thanked Faith Denslow and Dr. Eugene Sanders from Sandusky City Schools (SCS) for inviting her to attend a recent **press conference regarding a donation made to SCS by the Dorn Foundation.** It is wonderful to have someone invest in the community and this is a great partnership with the SCS and Bowling Green State University.

Nicole Ard thanked **Arlene Knoll for allowing her (Nicole) to attend her recent 100th birthday party.** Sandusky must be a great place to live and prosper and Ms. Knoll celebrated with a motorcycle ride.

Nicole Ard said Trent **Grooms will attend the August 26 commission meeting for a training session after the regular agenda has been completed.**

Nicole Ard said the city recently launched **Virtual Voices, an online comment forum,** and there is a link on the city's home page to a site hosted by **Peak Democracy.** Peak Democracy is a non-partisan forum and they have been helping companies across the country. Virtual Voices will be an extension of the city's public comment period and will provide the opportunity for persons to utilize their computer or smart phone to provide their comments on city commission agendas or other city business. This process allows people to sign up and provide their comments. These comments are then provided to the city commissioners prior to their actual meeting. It is a less expensive alternative to polls or surveys and will help be an extension of the city commission meetings or planning commission meetings by allowing feedback from people who may have a hard time attending these meetings. The staff will be considering other items to use this online forum for. Nicole Ard thanked Kelly Kresser for working with the city's web designer and Peak Democracy, and stated more things are to come.

OLD BUSINESS

Keith Grohe asked Hank Solowiej to speak to the **July, 2013 Finance Department report.** Hank Solowiej said the July report is posted online and the Parks and Recreation Divisions and the Street/Traffic Division are both close to using all monies appropriated for the year. Some of the Street/Traffic monies are due to accidents which the city will be reimbursed for by insurance companies. Parks and Recreation expenses are up, and revenues are not coming in as good as anticipated and the subsidy received for the general fund is the same as it was at this time last year. Hank Solowiej said he is hopeful the recreation programs will be more successful during the last half of the year than they were during the first half.

John Hamilton said the city has been accepting **applications for the ADA Advisory Board** and he will be making a recommendation at the next meeting regarding the vacancy.

NEW BUSINESS

Julie Farrar reminded the public the last **Washington Park Gazebo concert** of 2013 will be held on August 13 at 7 p.m. with the Ohio State Alumni Band, and this is a concert not to be missed.

John Hamilton said the **Ohio Veterans Home will sponsor "Living History Civil War Days"** next weekend.

Keith Grohe asked if employees **can make two-sided copies to save money**. Diedre Cole said this has been asked before and a pdf can be sent so no paper copies need to be made at all.

Jeff Smith asked if the commissioners had a chance to read the **letter from Sam Artino about passing a Resolution in support of new business for the facility from General Motors or other potential bearing buyers for KBI**. Jeff Smith asked about waiting until the next meeting to address this so the commissioners have a chance to review the letter. Julie Farrar said she spoke with Don Icsman regarding this letter and would like time to speak with Mr. Artino's group about wording for this Resolution.

John Hamilton said it was brought to his attention prior to the meeting **Fodor's Travel Guide Book has named Sandusky "Ohio's Coolest Town"**. Fodor's provides travel information for locations all over the world.

Diedre Cole apologized for her tardiness this evening and thanked those colleagues who expressed support during her mother's critical condition while in the intensive care unit. Diedre Cole said she drove 12 hours straight to get to this meeting and apologized for being late.

Upon motion of Pervis Brown and second of Jeff Smith, the commission voted to hold an executive session regarding personnel evaluation, city manager. Roll call on the motion: Yeas: Keith Grohe, Jeff Smith, Julie Farrar, Pervis Brown, John Hamilton, Diedre Cole and Wesley Poole, 7. The President declared the motion passed.

AUDIENCE PARTICIPATION

Sharon Johnson, 1139 Fifth Street, asked the status of the license plate reader on the police cruiser. Diedre Cole said as luck would have it, the cruiser holding the reader was involved in an accident and the reader has been removed and will not be put back on during the investigation. Sharon Johnson asked if this will be kept off permanently and Diedre Cole said everyone knows how she feels about it, but this is up to John Orzech.

Matt Morgan, 1219 East Perkins Avenue, said he has seen various out-of-state license plates and said it is good people are traveling to visit Sandusky. Matt Morgan said he has had visitors in his store that helped to paint fire hydrants as part of mission work with First Presbyterian Church. He stated there is a perception Sandusky is a sleepy little hamlet and may be a depressed manufacturing area, but this group of persons had a good reception and absolutely enjoyed their time here and thought the city was beautiful. It is important to know there is a lot to enjoy and participate in here.

The President announced a recess of the regular session at 6:28 p.m. One executive session was held beginning at 6:40 p.m. Upon motion of Wesley Poole and second of Jeff Smith, the commission voted to adjourn the meeting at 9 p.m. The President declared the motion passed.

Kelly L. Kresser, CMC
Clerk of the City Commission

John F. Hamilton
President of the City Commission