

Dennis Murray **called the meeting to order** at 5 p.m. after **the Invocation**, given by Julie Farrar, and the **Pledge of Allegiance**.

The clerk called **the roll** and the following Commissioners responded: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole.

City staff present: John Orzech—Police Chief, Dave Degnan – Fire Chief, Aaron Klein – Engineer, Matt Lasko – Chief Development Officer, Brad Link – Public Services Director, Don Rumbutis – IT Manager, Don Icsman - Law Director, Hank Solowiej – Finance Director, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.

Upon motion of Scott Schell and second of Wesley Poole, the commission voted to approve the minutes of the March 9, 2015, city commission meeting and suspend the oral reading. The President declared the motion passed.

AUDIENCE PARTICIPATION

None.

CURRENT BUSINESS

Dennis Murray said Item #4 will be taken up at the next City Commission meeting.

Upon motion of Jeff Smith and second of Julie Farrar, the commission voted to accept all communications. The President declared the motion passed.

ITEM #1 – Submitted by Matt Lasko, Chief Development Officer

SECOND READING

CONTRACT WITH GOODWILL – GRASS MOWING, GROUNDS CLEANING AND GRASS EDGING & TRIMMING

Budgetary Information: The city will only be responsible for paying the cost of labor for Goodwill and not responsible for equipment or fuel. In consideration of the services to be performed, Goodwill will be compensated at \$22 per hour, per person, per 15-minute increments, not to exceed \$17,500 for 2015 from the special assessment fund. Proceeds from prior nuisance assessments will be used to offset this cost.

ORDINANCE NO. 15-040: It is requested an ordinance be passed **authorizing and directing the city manager to enter into a contract with Goodwill Industries of Erie, Huron, Ottawa and Sandusky Counties, Inc. for lawn care services to maintain vacant and abandoned private properties within the City of Sandusky for the calendar year 2015.**

Upon motion of Naomi Twine and second of Jeff Smith the commission voted to approve this ordinance at second reading. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the ordinance passed at second reading.

ITEM #2 – Submitted by Aaron Klein, Director of Public Works

SECOND READING

WEST WATER STREET ENCROACHMENT

Budgetary Information: There is no budgetary impact with this item.

ORDINANCE NO. 15-041: It is requested an ordinance be passed **authorizing the city manager to enter into a license agreement with David R. Bier and Dawson E. Foster to provide for the use of a certain portion of the city's rights-of-way located at 306 West Water Street and as described in the grant of a license for encroachment, a copy of which is attached to this ordinance, marked Exhibit 1 and incorporated herein.**

Upon motion of Dick Brady and second of Julie Farrar the commission voted to approve this ordinance at second reading. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Jeff

Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the ordinance passed at second reading.

ITEM #3 – Submitted by Aaron Klein, Director of Public Works

SECOND READING

TRAFFIC SIGNAL AT COLUMBUS AVENUE & PARISH STREET

Budgetary Information: The engineer's estimate for the total project cost including engineering, inspection, advertising and other miscellaneous expenses is \$50,875. The project costs will be funded with capital funds.

RESOLUTION NO. 013-15R: It is requested a resolution be passed **declaring the necessity for the city to proceed with the proposed Columbus Avenue and Parish Street signal, pole and foundation replacement project; approving the specifications and engineer's estimate of cost thereof; and directing the city manager to advertise for and receive bids in relation thereto.**

Upon motion of Scott Schell and second of Naomi Twine the commission voted to approve this resolution at second reading. Roll call on the resolution: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the resolution passed at second reading.

ITEM #5 – Submitted by Aaron M. Klein, Director of Public Works

EAST WATER STREET ENCROACHMENT

Budgetary Information: There is no budgetary impact with this item.

ORDINANCE NO. 15-042: It is requested an ordinance be passed **authorizing the city manager to enter into a license agreement with Milan Perpetual Holdings, Inc. to provide for the use of a certain portion of the city's rights-of-way in relation to the property located at 305 East Water Street and as described in the grant of a license for encroachment, a copy of which is attached to this ordinance, marked Exhibit 1 and incorporated herein; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.**

Upon motion of Jeff Smith and second of Julie Farrar the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said this for handicapped access to a building being renovated at 305 East Water Street. Dennis Murray said this is under construction and the contractor would like to complete it in a timely manner and this is why it is being requested under Section 14.

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ITEM #6 – Submitted by Aaron Klein, Director of Public Works

PROFESSIONAL SERVICES AGREEMENT WITH JONES & HENRY ENGINEERS, LTD. FOR WHOLESALE WATER RATE STUDY

Budgetary Information: The cost for the work to be performed by Jones & Henry Engineers, Ltd. is \$15,000, all of which will be paid with water funds.

ORDINANCE NO. 15-043: It is requested an ordinance be passed **authorizing and directing the city manager to enter into an agreement for professional design services with Jones & Henry Engineers, Ltd. for the wholesale rate study; and declaring that this ordinance shall take immediate effect under suspension of the rules and in accordance with Section 14 of the city charter.**

Upon motion of Julie Farrar and second of Wesley Poole the commission voted to approve this ordinance in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said this is part of the agreement with Erie County for the wholesale rate study. The study recently completed was for the city analysis while this is for the wholesale rates to detail and dictate what the rate will be for wholesale customers over the next three

years. This is due October 1 and Aaron Klein said he would like to enter into the agreement prior. Dennis Murray said this is the subject of the city-county water litigation and the county's study was late and we want to ensure ours is completed on time.

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #7 – Submitted by Aaron Klein, Director of Public Works

PROFESSIONAL SERVICES AGREEMENT WITH DIRECT ENERGY BUSINESS FOR DEMAND RESPONSE PROGRAM

Budgetary Information: The estimated capacity payment received for this transaction will be placed in the water account to compensate for Big Island Water Works expenses for electricity usage.

ORDINANCE NO. 15-044: It is requested an ordinance be passed **authorizing and directing the city manager to enter into an agreement with Direct Energy Business LLC, for participation in the demand response program for the period of June 1, 2015, through May 31, 2018;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Julie Farrar and second of Jeff Smith the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said he gets approached by different consultants about energy and it takes a while to analyze them for legitimacy. This was looked at approximately eight months ago. Dick Brady said we were approached by a company to put in place the ability to shut off the FirstEnergy system and turn on our generator at a peak time during the day so we would not be a heavy load on their grid. FirstEnergy intends to compensate us very handsomely by doing this and this a win/win situation for the city. If for any reason this is done and our generator fails to start or we do not want to continue on our own generating system, we have the right to go back on the grid. The concept is by doing this we take an enormous amount of electricity off of FirstEnergy's grid at a peak demand time. This allows them to continue to sell electricity to companies and residents with a higher priority; this does not mean the city does not have a high priority, but we spent a lot of dollars to put in a complete backup system at our water plant and we will start to pay dividends through this process if we continue to do this. Dennis Murray said at no time would our plant be at risk of shutting down and we stand to make as much as \$35,000 through this agreement and this is good for the city.

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ITEM #8 – Submitted by Matt Lasko, Chief Development Officer

FIRST AMENDMENT TO LEASE AGREEMENT WITH NEW PAR D.B.A. VERIZON WIRELESS

Budgetary Information: The city shall receive a one-time payment of \$5,000 at the time of the lease amendment's effective date. The city shall also receive a lump sum payment of \$15,000 for the period of May 15, 2015 through December 31, 2015 payable within 30 days of the effective date of the lease amendment. Beginning in 2016, the city shall receive \$25,000 annually and the lessee will be subject to annual three percent rent escalations beginning in 2017. All revenues are to be deposited into the general fund.

ORDINANCE NO. 15-045: It is requested an ordinance be passed **authorizing and directing the city manager to enter into a first amendment to lease agreement with New Par d.b.a. Verizon Wireless relating to the Washington Street cell tower;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Wesley Poole, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Matt Lasko said the city entered into the original agreement in 1995 with Verizon Wireless for the cell phone tower behind city hall where Washington Street terminates and we are approaching the expiration date of this 20-year lease. The same company has approached the city about entering into a new 20-year lease with a signing bonus plus \$15,000 for the balance of 2015 with a new annual rental rate of \$25,000 effective in 2016. This will also be subject to annual three percent increases during the life of the lease. It is also important to note the city has the right to opt out at any time beginning in 2016 with written notice to the Lessee which is very important. This company is the only carrier on the site and the tower was built by Verizon Wireless, while the carrier is A T & T who is a tenant of Verizon. There is an ability to co-locate one additional carrier on the tower. Dick Brady asked if our compensation changes if another carrier is brought onboard. Matt Lasko said with this particular lease, it does not. The city has the ability to co-locate on the Milan Road tower, but that lease agreement is at a significantly reduced rate. If an additional carrier were added at that site, we still would be below the \$25,000 annual rental fee. This is a favorable lease to the city.

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

Upon motion of Dennis Murray and second of Scott Schell, the commission voted to place the \$5,000 bonus into the newly created real estate development fund.

Discussion: Dennis Murray said the \$5,000 bonus is funding we had not anticipated and seems to be comparable to the real estate development fund set aside by the city at a recent meeting. Dick Brady said he supports this and if we do not earmark dollars, they will go into the general fund, but this way they can be targeted and we can track what they do. Matt Lakso said this is a special revenue fund created by the commission for city-owned real estate proceeds to be utilized for the acquisition, demolition, remediation or disposition of other physical assets of real estate the city would be involved in. This account is for funds coming into the city through the sale of real estate. Wesley Poole said he agrees and supports this and said this is additional money we did not expect to get and thanked Matt Lasko for negotiating this. We should continue to fund things that improve our neighborhood and the look of our city.

The President declared the motion passed.

ITEM #9 – Submitted by Hank Solowiej, Finance Director

SUBMERGED LANDS LEASE PAYMENT FOR CHESAPEAKE LOFTS

Budgetary Information: This submerged lands lease is payable by the City of Sandusky as the leaseholder. The Chesapeake Lofts Condominium Association, Mid-States Development Corporation's assigned sub-lessee will reimburse the city for the cost of the lease payment pursuant to submerged lands lease agreement SUB-2119B-ER between the city, Mid-States Bayfront Development LLC and the Ohio Department of Natural Resources. The Ohio Department of Natural Resources does not allow a sub-lease holder to make a submerged lands lease payment on the city's behalf. Ordinance 14-028 was passed by the city commission on March 24, 2014, in the amount of \$13,764.34 for the period April, 2014 to March, 2015.

ORDINANCE NO. 15-046: It is requested an ordinance be passed **authorizing and directing the city manager to make payment to the Ohio Department of Natural Resources, Office of Coastal Management for rental payment on submerged lands lease file #SUB-2119B-ER for the period of April, 2015 through March, 2016;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Wesley Poole and second of Scott Schell the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dennis Murray said he understands this is a pass through of money and the payment is actually made by Chesapeake Lofts. Hank Solowiej said the ODNR does not allow payments to be made from the leaseholder and the city has already been reimbursed for this expense.

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ITEM #10 – Submitted by Dave Degnan, Fire Chief

PURCHASE OF FOUR PATIENT COTS

Budgetary Information: The total cost for the four Stryker Power-Pro XT patient cots is **\$58,603.84** and will be paid with grant funds in the amount of \$40,000.00 and the remaining balance of \$18,603.84 will be paid from the EMS Funds.

ORDINANCE NO. 15-047: It is requested an ordinance be passed **authorizing and directing the city manager to purchase four Stryker power-pro XT patient cots from Stryker EMS Equipment of Portage, Michigan, for use in the fire department;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Jeff Smith and second of Julie Farrar the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Scott Schell said the commission recently passed a Resolution to apply for a grant for this purpose and the Fire Department was successful. Dave Degnan said the Ohio Bureau of Workers' Compensation (OBWC) is the grantor and these cots can be used to lift up to 400 pounds unassisted with the press of a button; when up to 700 pounds, two individuals are required to lift the cot. Ultimately, the OBWC has had many back injuries with fire fighters and paramedics and this is a safety grant program to reduce claims. We will receive up to 40,000 for the purchase of four cots which will require a 25% match from the department's EMS fund. Wesley Poole asked if the Fire Department will have the ability to collect data regarding future reduction of injuries and Dave Degnan said one of the grant stipulations is within 120 days, we have to show how personnel were trained and how injuries were reduced.

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ITEM #11 – Submitted by Troy Vaccaro, Fleet Maintenance Chief Foreman

PURCHASE OF THREE TRUCKS FOR 1) BIWW PLANT, 2) WATER DISTRIBUTION AND 3) WPC PLANT

Budgetary Information: The costs of these purchases will be paid from water funds (\$76,614.25) and sewer funds (\$24,291.50). The funding for this purchase was included in the recent utility rate study and for which was appropriately budgeted.

ORDINANCE NO. 15-048: It is requested an ordinance be passed **declaring three 1998 Dodge 1500 2WD pickup trucks, VIN No's. 1B7HC16Y8WS742107, 1B7HC16Y4WS742105 and 1B7HC16Y6WS742106 and a 1994 GM 1500 4 WD pickup truck, VIN No. 1GTEK14K3RE503829 as unnecessary and unfit for city use pursuant to Section 25 of the city charter; authorizing and directing the city manager to purchase four 2015 GMC 2500HD 2WD pickup trucks, one equipped with a service body, from the Collection Auto Group of Beachwood, Ohio, through the State of Ohio, Department of administrative services cooperative purchasing program for the Big Island Water Works plant, Waste Water Treatment plant, and the Water Distribution**

division; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Scott Schell the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dick Brady said these vehicles are being paid for with new dollars received to purchase equipment which has outlived its useful life. Dennis Murray said the city is investing in its fleet and replacing very old trucks.

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

**ITEM #12 – Submitted by Troy Vaccaro, Fleet Maintenance Chief Foreman
PURCHASE OF ONE TRUCK FOR SEWER MAINTENANCE**

Budgetary Information: The cost of this purchase will be paid from sewer funds. The funding for this purchase was included in the recent utility rate study and for which was appropriately budgeted.

ORDINANCE NO. 14-049: It is requested an ordinance be passed **declaring a 2000 Chevrolet K2500 4WD pickup truck Vin #1GCGK24R6YR211241 as unnecessary and unfit for city use pursuant to Section 25 of the city charter; authorizing and directing the city manager to purchase one 2015 GMC 3500 HD 4 WD pickup truck from Bob Russ Auto Group of Centerville, Ohio, through the State of Ohio Department of Administrative Services Cooperative Purchasing program for the sewer maintenance division;** and declaring that this ordinance shall take immediate effect with Section 14 of the city charter.

Upon motion of Scott Schell and second of Naomi Twine the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dennis Murray said it is good to see the city is investing in its equipment and this particular vehicle being replaced has 123,000 very tough miles on it.

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

**ITEM #13 – Submitted by Brad Link, Public Services Director
DISPOSAL OF BICYCLES AND OTHER EQUIPMENT**

Budgetary Information: Except for a number of items from the Police Department in which proceeds will be placed into the law enforcement trust fund, the remaining proceeds from the sale of these items will be placed into the general fund, parks and recreation fund, street fund, water fund and sewer fund.

ORDINANCE NO. 15-050: It is requested an ordinance be passed **authorizing and directing the city manager to dispose of personal property and equipment as having become unnecessary and unfit for city use pursuant to Section 25 of the city charter;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Jeff Smith and second of Julie Farrar the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Brad Link said these items are to be sold at the city auction on May 2 or disposed of after. Most of the items normally left over are bicycles. Wesley Poole asked if the bicycles are normally sold and how many there are; Brad Link said there are approximately 65 bicycles and they do not normally sell for much. Wesley Poole asked why these are kept year after year if

we do not get rid of them and if they are sometimes claimed; Brad Link said he does not know, but those purchased at auction are taken. Wesley Poole said they are stored and asked what the purpose is for keeping them. Dennis Murray said the city cannot dispose of property unless we go through this process, but does not know how we accumulate them. Brad Link said they are picked up by persons calling to report them being in parks or other areas and we store them until auction. Dennis Murray said if we are not talking about bicycles which are not city property he does not know why we would pick them up from people's yards as this does not seem to be a good use of our time. Don Icsman said the police department in particular has an obligation under state law to take property into its possession when reported by property owners. They then try to find the rightful owner during a certain period of time and then dispose of them. There would be no reason to keep property beyond the commission's declaration if no longer needed and if not sold, they would be disposed of. Brad Link said he would like to create a program to put a few dollars into some of these and place them on a bike or walking path for kids who may not otherwise have one. Wesley Poole said we may let it be known within a reasonable period of time we may dispose of them rather than collect them and make them available to persons who may be able to use them. Dennis Murray said we are obligated to pick them up and then dispose of them after they are voted on.

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the ordinance passed at second reading.

ITEM #14 – Submitted by Victoria Kurt, Recreation Program Supervisor

LEASE AGREEMENT FOR SHORELINE PARK CONCESSION AREA

Budgetary Information: The agreement will not result in any additional budgetary expenses. The City will benefit from the agreed upon rental fee income of \$70.00 per month and electric service reimbursement of \$30.00 per month.

ORDINANCE NO. 15-051: It is requested an ordinance be passed **authorizing and directing the city manager to enter into a lease agreement with Ron Hile II dba Great Lakes Grinders for the Shoreline Park concession area beginning April 1, 2015 through September 30, 2015;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dick Brady and second of Julie Farrar the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dennis Murray said Ron Hile is the gentleman who lives at the intersection of Parish Street and Columbus Avenue and we are putting a traffic light up at this location and approving this agreement tonight; he is glad to see Mr. Hile is doing this.

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #15 – Submitted by Victoria Kurt, Recreation Program Supervisor

LEASE AGREEMENT FOR RETAIL BUSINESS AT THE BOAT LAUNCH FACILITY BUILDING

Budgetary Information: The agreement will not result in any additional budgetary expenses. The city will benefit from the agreed upon rental fee income of \$70 per month and electric service reimbursement of \$30 per month.

ORDINANCE NO. 15-052: It is requested an ordinance be passed **authorizing and directing the city manager to enter into an agreement with Tracey Demore-Hiss (dba Demore's Shoreside Café) for the operation of a retail business for the sale of bait and tackle, convenience items, food and beverages at the building located at the Shelby Street boat launch ramp facility for the 2015 and 2016 operating seasons;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Scott Schell the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dennis Murray said it is great to see this facility being used again and had asked about reinstating the launch fees or passes but understands there are other free ramps around us and instituting fees would draw people away from ours. We get many visitors to our ramp and wish to encourage this rather than discourage it. It is great to have someone to run this for us and it is a waterfront asset. Eric Wobser thanked Brad Link and Victoria Kurt for their hard work with both of these new vendors and said the city has done a great deal of work and dining is a great way to make things possible on our waterfront. Demore's is an iconic destination as well as the Shoreline Park location will be, and this is special for Sandusky. Eric Wobser thanked both for making these investments in Sandusky.

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ITEM #16 – Submitted by Kelly Kresser, CMC & Commission Clerk

LIQUOR PERMIT TRANSFER REQUEST

A request has been received from the Ohio Division of Liquor Control for a liquor permit transfer of C1 (Beer only in original sealed container for carry out only), C2 (Wine and mixed beverages in sealed containers for carry out) and D6 (Sale of intoxicating liquor on Sunday between the hours 10 a.m. or 11 a.m. and midnight) permits from North Coast Oasis Cleaning Service LLC dba Flash Drive-Thru to Flash Enterprises, Inc. dba Flash Drive Thru, 802 Hancock Street. It is requested the commission clerk be authorized to notify the Ohio Division of Liquor Control the city has no objection to this transfer.

Upon motion of Dick Brady and second of Wesley Poole, the commission voted for the commission clerk to notify the Ohio Division of Liquor Control the city has no objection to this request. The President declared the motion passed.

CITY MANAGER'S REPORT

Eric Wobser said he was notified today the **Buckeye CableVision has changed the airing of the commission meetings from Channel 81 to Channel 76.**

Upon motion of Scott Schell and second of Julie Farrar, the commission voted to accept a donation in the amount of \$25 from the Solowiej family for the police department in memory of former Officer Andy Dunn. The President declared the motion passed.

Eric Wobser said we are in the process of **hiring a new employee as Water Services Superintendent to replace Doug Keller who will be retiring at the end of this year.** This person, once hired, will serve in a six month role to learn about the job directly from Doug Keller.

Eric Wobser said **Norfolk Southern Railroad is making improvements to the rail crossing on Olds Street**, just south of Monroe Street, for two weeks starting Monday, March 23, 2015; Olds Street will be closed during this time.

Eric Wobser said **other projects underway include the US 250 Corridor project** being performed by ODOT and said construction is scheduled to begin in May, 2015, and continue through September, 2016. This project is between SR 2 north to Perkins Avenue and all intersections including Sycamore Line and Milan Road and Sycamore Line at Cleveland Road. ODOT has stated the majority of the work for this project may occur at night to mitigate the impact to tourists, residents and businesses.

Eric Wobser said a **new reserve police officer, Jaclyn Smith**, was sworn in on March 17, 2015.

Eric Wobser said the **policy and procedure document for the new body cameras for the police department** has been completed and the ship date is anticipated at the end of March or the beginning of April.

Eric Wobser said the **Tax Incentive Review Council (TIRC)** met on March 11, 2015. Recommendations from the TIRC as to whether to continue, amend or terminate existing Enterprise Zone Agreements and Community Reinvestment Act agreements will be presented to City Commission in the near future. It should be noted two abatement agreements expired including an Enterprise Zone Agreement with Cedar Fair LP for Castaway Bay and a Community Reinvestment Agreement with RFP Properties, Inc. for their property on Columbus Avenue currently housing the Stein Hospice Resale Shop. These properties have been returned to the tax rolls for 2015 and the City deeply appreciates their investments.

Eric Wobser said **the city will soon be advertising for the position of Code Compliance Officer** and this person will be responsible for ensuring property owner compliance to existing building and housing codes with a focus on zoning enforcement and compliance. The hire will add much needed capacity to the Division of Code Enforcement and is a critical step in stabilizing existing housing stocks.

Eric Wobser said the **city's CHIP application preparation** process has begun and Ohio Regional Development Corporation is assisting in the preparation of the application. A Housing Advisory Committee (HAC) meeting was held on March 18 and this is a required part of the application process. The HAC is a committee of housing related organizations which meets to discuss the needs of the city as they relate to housing initiatives. The results will be shared with the commission at a later meeting when they are finalized.

Eric Wobser said the **Mills Creek Golf Course Clubhouse opened on March 16.**

Eric Wobser thanked the staff members in the Public Services Department for making a grant application to the Great Lakes Restoration Initiative with substantial support from elected representatives. The grant would support planting 100 trees in two-year period to help minimize run off.

Eric Wobser said **Scott Linkenbach will be starting in the Forestry Department** on March 26 and noted he is transitioning from the Water Department. One additional hire is being looked at for Forestry during 2015. Our tree stock is very important as is our liability for trees. We are working to get these things in place prior to the Tree City USA event taking place in Sandusky in May.

Eric Wobser said we are in the process of **filling potholes** and the crews have been working diligently to meet the needs of the city and residents. Dennis Murray said there is also a link and a telephone number on the city's home page for persons to report potholes.

Eric Wobser said the **Fire Department was awarded \$40,000 from the Bureau of Workers Compensation for a grant to purchase four power cots.**

Eric Wobser welcomed one new fire fighter to the Fire Department, Dana Portentoso, who is also a paramedic and will replace Richard Patterson who left last month to take another fire fighting job.

OLD BUSINESS

Dennis Murray said the issue of **countywide trash service** seems to have died and trash service in the City of Sandusky will not change and residents will be able to choose their own hauler.

NEW BUSINESS

Upon motion of Dick Brady and second of Wesley Poole, the commission voted to hold one Executive Session regarding personnel, charter officer review. Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Jeff Smith, Dennis Murray, Naomi Twine, Scott Schell and Wesley Poole, 7. The President declared the motion passed.

Dennis Murray said there will be a **trash collection at the Shelby Street boat launch facility** this Saturday beginning at 9 a.m.

AUDIENCE PARTICIPATION

Sharon Johnson, 1139 Fifth Street, said the charter officers have already received their raises and been reviewed, and she does not understand all of these executive sessions as all of the charter officers can get together and talk about just anything. Dennis Murray said Kelly Kresser was reviewed at the last meeting and tonight the reviews will take place for Hank Solowiej and Don Icsman. Dennis Murray said this is a process we go through to articulate where each of the employees are and what is expected of them and these are not free-for-all discussions.

Mark Norman, 10165 Third Street, said he continues to see positive progress which is encouraging. The Police Department has been very responsive and there is a sense of momentum by city staff and he encouraged residents to make improvements to their properties.

Albert Dantzler, 2042 Rhode Street, said he has a problem with trees on his property and has been to the Tree Commission about trimming them. Albert Dantzler asked if he could obtain a permit to take care of them himself as he cannot continue to pick up these sticks in his yard before mowing his grass.

The President announced a recess of the regular session at 6:03 p.m. At 6:10 p.m., the commission went into executive session. At 7:36 p.m., the President announced adjournment of the meeting.

Kelly L. Kresser, CMC
Clerk of the City Commission

Dennis E. Murray, Jr.
President of the City Commission