

Dennis Murray **called the meeting to order** at 5 p.m. after **the Invocation**, given by Wesley Poole, and the **Pledge of Allegiance**.

The clerk called **the roll** and the following Commissioners responded: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith.

**City staff present:** Dave Degnan – Fire Chief, John Orzech – Police Chief, Aaron Klein – Public Works Director, Matt Lasko – Chief Development Officer, Angela Byington – Director of Neighborhood Development & Planning, Brad Link – Public Services Director, Don Rumbutis – IT Manager, Stuart Hamilton – IT Manager, Trevor Hayberger – Acting Law Director, Hank Solowiej – Finance Director, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.

**Upon motion of Naomi Twine and second of Jeff Smith, the commission voted to approve the minutes of the October 13, 2015, city commission meeting and suspend the oral reading. The President declared the motion passed.**

### **AUDIENCE PARTICIPATION**

Sharon Johnson, 1139 Fifth Street, asked if the legislation for Victory Kitchen (Item #9) is premature as \$155,000 is also needed through fundraising efforts.

Dennis Murray introduced the new **State Representative Steve Arndt from the 89<sup>th</sup> House District** who he had the pleasure of working with while he (Dennis) was a State Representative. Representative Arndt said he has 36 years of experience as a local elected official serving nine years on Council and 27 years as Ottawa County Commissioner. He is passionate about partnerships with local governments and has visited the Sandusky Library and the Sandusky State Theatre which are amazing assets for the community. Representative Arndt said he is excited to see the ongoing synergy in Sandusky in recent years and will be present in the district to be a voice in Columbus. His office recently assisted the City of Port Clinton with their Main Street project for 2016 and said it will help some great things happen there. If there are legislative issues he can assist with, he is only a phone call away. Dennis Murray said these comments are very sincere and looks forward to a cooperative relationship.

### **CURRENT BUSINESS**

**Upon motion of Jeff Smith and second of Julie Farrar, the commission voted to accept all communications. The President declared the motion passed.**

#### **SECOND READING**

**ITEM #1 – Submitted by Matt Lasko, Chief Development Officer**

**APPROVAL OF GRANT AGREEMENT WITH SANDUSKY STATE THEATRE, INC.**

**Budgetary Information:** The city will be responsible for providing \$12,800 in grant proceeds from the economic development capital projects fund.

**ORDINANCE NO. 15-142:** It is requested an ordinance be **passed authorizing and approving a grant in an amount not to exceed \$12,800 to the Sandusky State Theatre, Inc. in relation to the business located at 107 Columbus Avenue;** and declaring that this ordinance shall take immediate effect in accordance with Section 13 of the city charter.

**Upon motion of Scott Schell and second of Wesley Poole, the commission voted to approve this ordinance at second reading and in accordance with Section 13 of the city charter. Roll call on the ordinance: Yeas: Julie Farrar, Wesley Poole, Dennis Murray and Scott Schell, 4. Abstain: Dick Brady, Naomi Twine and Jeff Smith, 3. The President declared the ordinance passed at second reading.**

**SECOND READING****ITEM #2 – Submitted by Matt Lasko, Chief Development Officer****AMENDMENT TO CHAPTER 917 (NUISANCE TREES & SHRUBS)**

**Budgetary Information:** There is no budgetary effect of the proposed amendment to Chapter 917 of the City of Sandusky's codified ordinances.

**ORDINANCE NO. 15-143:** It is requested an ordinance be passed amending Part Nine (Streets, Utilities and Public Services Code), Title One (Street and Sidewalk areas), Chapter 917 (Trees) of the Codified Ordinances of the City of Sandusky in the manner and way specifically set forth hereinbelow.

Upon motion of Naomi Twine and second of Jeff Smith, the commission voted to approve this ordinance at second reading. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. The President declared the ordinance passed at second reading.

**SECOND READING****ITEM #3 – Submitted by John Orzech, Chief of Police****AMENDMENT TO CHAPTER 531.16 (NUISANCES GENERALLY)**

**Budgetary Information:** There is no budgetary effect of the proposed amendment to Chapter 531.16 of the City of Sandusky's codified ordinances.

**ORDINANCE NO. 15-144:** It is requested an ordinance be passed amending Part Five (General Offenses Code), Chapter 531 (Nuisances generally), Section 531.16 (Criminal Activity as a Nuisance; User Charge for Excessive Consumption of Public Services) of the Codified Ordinances of the City of Sandusky in the manner and way specifically set forth hereinbelow.

Upon motion of Julie Farrar and second of Naomi Twine, the commission voted to approve this ordinance at second reading. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. The President declared the ordinance passed at second reading.

**ITEM #4 – Submitted by John Orzech, Chief of Police****DISPOSAL OF 69 GLOCK DUTY WEAPONS AND PURCHASE OF 69 GLOCK MODEL 34 GEN4 DUTY WEAPONS**

**Budgetary Information:** The total cost for the sixty nine Glock Model 34 Gen4 9mm with night sights and three magazines is \$5,175 which will be paid with capital funds.

**ORDINANCE NO. 15-145:** It is requested an ordinance be passed authorizing and directing the City Manager to dispose of sixty nine Glock 35 .40 Caliber duty weapons and approximately 960 boxes of .40 Caliber ammunition from the Police Department as having become unnecessary and unfit for city use pursuant to Section 25 of the city charter; and authorizing the City Manager to purchase sixty nine Glock Model 34 GEN4 9MM duty weapons with night sights and including three magazines from Vance Outdoors, Inc. of Columbus, Ohio, for the Sandusky Police Department; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Wesley Poole and second of Scott Schell, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

*Discussion:* John Orzech said Glock is offering Police departments – nationally - to trade in their duty weapons in exchange for new weapons which have back straps to be adjusted to their hand size for a more comfortable fit. A study was done by the FBI regarding 9MM ammunition which costs less to produce and essentially there will be a cost savings as we replace these (\$600 – \$800 less per year).

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. The

President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

**ITEM #5 – Submitted by Matt Lasko, Chief Development Officer**

**AMENDMENT OF CHAPTER 955 (SOLID WASTE DISPOSAL)**

**Budgetary Information:** There is no budgetary effect of the proposed amendment to Chapter 955 of the City of Sandusky Codified Ordinances.

**ORDINANCE NO. 15-146:** It is requested an ordinance be passed amending Part Nine (Streets, Utilities and Public Services Code), Title Five (Other Public Services), Chapter 955 (Solid Waste Disposal) by the adoption of new Section 955.26 (Notice for Accumulation of garbage, trash, debris or other refuse on boulevards and other public right-of-ways; and remediation thereof) in the manner and way specifically set forth hereinbelow.

Upon motion of Jeff Smith and second of Naomi Twine, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

*Discussion:* Dick Brady said this is essentially changing the notification giving offenders five days to abate a garbage nuisance once it has been published in the newspaper. Matt Lasko said it is recommended to change the language so that a public nuisance can be abated without a five-day waiting period. The city will make a legal publication at the beginning of each year and the public nuisance defined as out of compliance with our guidelines; the city will abate the nuisance immediately and prior to becoming a health hazard.

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

**ITEM #6 – Submitted by Matt Lasko, Chief Development Officer**

**AMENDMENT TO AGREEMENTS FOR ALTERNATE PLAN REVIEWER AND ALTERNATE BUILDING OFFICIAL**

**Budgetary Information:** Mr. Mularoni will continue to be paid at the rate of \$55 per hour for work performed up to an additional amount not to exceed \$5,000. Mr. Feick will continue to be paid at the rate of \$55 per hour for work performed up to an additional amount not to exceed \$2,500. The cost of this contract will be paid with the Building Division operating budget. The plan review expense will be paid by the collection of plan review fees by the Division of Building Inspection.

**A. ORDINANCE NO. 15-147:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an amendment to the agreement for services of consultant, Scott J. Mularoni, for CY 2015; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Wesley Poole and second of Jeff Smith, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

*Discussion:* Dennis Murray said there is so much activity with construction and permitting, we are adding time to the Alternative Building Inspectors and this is a good proposition for the commission to consider.

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

**B. ORDINANCE NO. 15-148:** It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an amendment to the agreement for services of consultant, John A. Feick, for CY 2015**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Jeff Smith and second of Scott Schell, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #7 – Submitted by Arielle Blanca, Community Development Manager  
AGREEMENT WITH ERIE METROPOLITAN HOUSING AUTHORITY, CHIP – PY 2015**

**Budgetary Information:** The City of Sandusky will award Erie Metropolitan Housing Authority a total of \$10,000 for the tenant-based rental assistance program during the CHIP program year 2015. This award shall be paid from CHIP grant monies and there will be no impact on the general fund.

**ORDINANCE NO. 15-149:** It is requested an ordinance be passed **authorizing and approving an agreement with Erie Metropolitan Housing Authority for administrative services for the tenant-based rental assistance program related to the city's Community Housing Impact & Preservation program**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Jeff Smith, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Arielle Blanca said the program agreement is in the amount of \$10,000 and will extend CHIP funds to assist a minimum of four households with security deposits for one-time assistance for eligible units with rental subsidy. Dick Brady said he is occasionally the beneficiary of tenants who receive this assistance and will abstain; Julie Farrar said she sits on the Erie Metropolitan Housing Authority Board and will also abstain. Dennis Murray said every time the subject of the city's CHIP program comes up, people think about the federal investigation and asked for an update. Trevor Hayberger said he spoke with staff from the Office of Investigations who have indicated a Grand Jury subpoena was used to get this information and are holding steadfast they will not divulge any information. Trevor Hayberger said he spoke with a supervisor who reiterated what he was told by the field officer; he does hope to come up with some other avenues to attack this. Dennis Murray asked if there is any indication when the federal government intends to take any action with respect to the people who clearly came into our city and stole from the taxpayers. Trevor said his understanding is this is a closed matter and they are done investigating and Dennis Murray said it is very disappointing the federal government will not prosecute.

**Roll call on the motion: Yeas: Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 5. Abstain: Julie Farrar and Dick Brady, 2. Roll call on the ordinance: Yeas: Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 5. Abstain: Julie Farrar and Dick Brady, 2. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #8 – Submitted by Arielle Blanca, Community Development Manager  
AGREEMENT WITH FIRELANDS HABITAT FOR HUMANITY, CHIP - PY 2015**

**Budgetary Information:** The City of Sandusky will provide Firelands Habitat for Humanity a total of \$20,000 for the joint new housing construction program during the CHIP program year 2015. This program shall be paid from CHIP grant monies and there will be no impact on the general fund.

**ORDINANCE NO. 15-150:** It is requested an ordinance be passed **authorizing and approving an agreement with Firelands Habitat for Humanity for services for the new construction program related to the city's Community Housing Impact and Preservation program;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Scott Schell and second of Wesley Poole, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Arielle Blanca said the joint letter of agreement is in the amount of \$20,000 for a joint new construction program. Firelands Habitat for Humanity will receive CHIP funds for the financing of construction of a new one-family dwelling unit in the City of Sandusky. Dennis Murray asked if this is a grant or a loan and Arielle Blanca said it is a zero percent, deferred, forgivable loan after ten years so long as low-income individuals reside in the home. Dennis Murray asked if this is forgiven on a gradual basis over the ten-year period and Mike McCall said it is (at 10% each year). Mike McCall said Habitat holds the first mortgage while the City of Sandusky will hold the second mortgage.

**Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #9 – Submitted by Arielle Blanca, Community Development Manager**

**AGREEMENT WITH LEADERSHIP ERIE COUNTY, CHIP - FY 2015 (SHOWERS FOR VICTORY KITCHEN)**

**Budgetary Information:** The City of Sandusky will award Leadership Erie County a total of \$25,000 for showers for Victory Kitchen, a Victory Kitchen project during the CDBG program year FY 2015. This award shall be paid from CDBG grant monies and there will be no impact on the general fund.

**ORDINANCE NO. 15-151:** It is requested an ordinance be **passed authorizing and directing the City Manager to enter into a subrecipient agreement with Leadership Erie County to provide for the showers for Victory Kitchen project and to expend an amount not to exceed \$25,000 from the FY 2015 Community Development Block Grant funds;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Jeff Smith and second of Wesley Poole, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Naomi Twine said she is a graduate of Leadership Erie County and worked on this project so she will abstain from voting. Arielle Blanca said the city funds are to be used for construction and currently, \$43,000 has been raised through in-kind donations which makes a total raised thus far of \$68,000. David Taylor said the total project cost is estimated to be \$150,000 and thus far, \$15,000 has been raised through in-kind donations, \$43,000 in cash donations plus the city's \$25,000. Once \$100,000 has been raised, a matching grant in the amount of \$25,000 will be donated by The Dorn Foundation. Events are being held to raise additional funding for the project over the next few months. City funds will be drawn down through a reimbursement process and the project will not begin until such time as one hundred percent of the funding is received. Wesley Poole said this is a worthy project and significant for the community for those who would not otherwise be able to take a shower for a job interview or have clean clothes to wear, and he hopes citizens will take this up and make the necessary donations for the project. Dennis Murray said LEC has done a fine job of identifying a need and making this project a reality.

**Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell and Jeff Smith, 6. Abstain: Naomi Twine, 1. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell and Jeff Smith, 6. Abstain: Naomi**

**Twine, 1. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #10 – Submitted by Brad Link, Public Services Director**

**PAYMENT FOR ROCK SALT FOR CY 2016**

**Budgetary Information:** Funds for the purchase of bulk rock salt are routinely included in the Traffic Services operating budget each year.

**PASSED AT FIRST READING:** It is requested an ordinance be passed **authorizing and directing the City Manager to purchase bulk highway deicing rock salt for the Division of Traffic Services to be used in the CY 2016 from Morton Salt, Inc. of Chicago, Illinois.**

**Upon motion of Naomi Twine and second of Scott Schell, the commission voted to approve this ordinance at first reading.**

*Discussion:* Brad Link said in 2016, the price will be \$49.24 per ton which is significantly lower than it was for last season. In late 2014, the city was able to purchase salt in advance to avoid paying higher costs. The city ordered 2,500 tons of salt for this season. Dennis Murray said this is a cooperative effort with the County Engineer, John Farschman, and allows for a great price on rock salt for all of the participating entities.

**Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. The President declared the ordinance passed at first reading.**

**ITEM #11 – Submitted by Aaron Klein, Director of Public Works**

**RESOLUTION OF NECESSITY FOR DEMOLITION & REGRADING OF FORMER SURF'S UP PROPERTY**

**Budgetary Information:** The engineer's estimate for the total project cost including engineering, inspection, advertising and miscellaneous expenses is \$140,000 to be paid from the Battery Park TIF Fund and the Community Development Capital Projects fund if needed. The Community Development Capital Projects fund portion is made possible through Issue 8 funds.

**RESOLUTION NO. 042-15R:** It is requested a resolution be passed **declaring the necessity for the city to proceed with the proposed demolition and regrading of the former Surf's Up property project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto;** and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Scott Schell and second of Jeff Smith, the commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Aaron Klein said this is for the demolition of the former wave action pool, the pump house, the concession building, and the restroom building. The low lying trees will be removed which block the views from Meigs and Water Streets. The top three feet of the pool walls will be knocked down and then the underground structure of the pool will be broken down so groundwater can flow freely through it. This is the exact same process used at the Keller Building demolition and in the end, there will be grass on the entire site with the majority of the exterior sidewalks remaining, although those inside will be removed. The goal is to complete this work by the end of May and have grass in place for KidsFest. Aaron Klein said he has spoken with different city departments and there are plans to coordinate events. FirstEnergy is willing to provide power when necessary and backflow will be provided by the city's Water Department. Dick Brady said certain assets will be retained or turned into a donation or reuse. Aaron Klein said the Wightman Wieber Foundation board members made it clear they wanted these items to be removed and retained for salvage through a charitable reuse such as Habitat for Humanity. Dennis Murray said this property will remain a public park space and the National Park Service mandates this although we do not know how it will be redeveloped; this will be part of the city's Master Plan. Scott Schell said he is looking forward to this getting underway

and said it is long overdue. As we are heading into re-visioning our city and our waterfront, this is a vital project which needs to be done and will put us in good shape for our 2018 Bicentennial.

**Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. Roll call on the resolution: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. The President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #12 – Submitted by Aaron Klein, Director of Public Services**

**AUTHORIZATION TO MAKE APPLICATION FOR CAPITAL IMPROVEMENTS GRANT FROM LAKE ERIE SHORES & ISLANDS**

**Budgetary Information:** The total estimated cost of the project is \$300,000 and if awarded, the Lake Erie Shores & Islands will provide \$150,000 (50%) and the city's required matching share of \$150,000 (50%) will be paid with funds received from the Federal Highway Administration through the Ohio Department of Transportation and the Erie County Metropolitan Planning Organization.

**RESOLUTION NO. 043-15R:** It is requested a resolution be passed **authorizing and directing the City Manager to file an application with the Erie County Visitors & Convention Bureau, Inc. dba Lake Erie Shores & Islands for the capital improvements grant for the wayfinding and signage project and, if awarded, authorizing the City Manager to execute any required agreements;** and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Jeff Smith and second of Scott Schell, the commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Aaron Klein said the city has entered into agreement for this project and Studio Graphique has started the design. The city has received \$150,000 from ODOT and the MPO and we are looking at leveraging additional funds toward the construction and implementation of the program. Eric Wobser said a presentation was made to the Shores and Islands Board but does not know when a decision will be made. The total project cost will be \$375,000 - \$525,000, not \$300,000 as reflected in the communication. We are looking at allocating the Shores & Islands funds toward the more visible gateway portions as opposed to the navigational signage.

**Roll call on the motion: Yeas: Julie Farrar, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 6. Abstain: Dick Brady, 1. Roll call on the resolution: Yeas: Julie Farrar, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 6. Abstain: Dick Brady, 1. The President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #13 – Submitted by Jane Cullen, Project Engineer**

**APPROVAL OF FIRST & FINAL CHANGE ORDER FOR CURRAN STREET PROJECT**

**Budgetary Information:** The Change Order #1 will decrease the contract with N & N Construction Co., Inc. of Wakeman, Ohio, by \$5,205.23. The original contract amount with N & N Construction Co., Inc. is \$53,425. The revised contract amount including Change Order #1 is \$48,219.77 which is to be funded by the sewer fund in the amount of \$25,036.52 and the street fund in the amount of \$23,183.25.

**ORDINANCE NO. 15-152:** It is requested an ordinance be passed **authorizing and directing the City Manager to approve the first and final change order for work performed by N & N Construction of Wakeman, Ohio, for the Curran Street pavement and drainage improvements project and to deduct the contract amount by \$14,040.25 in relation thereto;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Julie Farrar, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

*Discussion:* Aaron Klein said in going through final quantities, there was a significant savings on the sewer portion of the project. The project was done in accordance to the specifications and even with the addition of work not included with them, we still were able to realize a savings.

Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #14 – Submitted by Jane Cullen, Project Engineer

**CHANGE ORDER #1/FINAL FOR WASTE WATER TREATMENT PLANT BAR SCREEN REHABILITATION PROJECT**

**Budgetary Information:** The Change Order #1 will decrease the contract with North Bay Construction, Inc., of Westlake, Ohio by \$15,000. The current contract amount with North Bay Construction, Inc. is \$397,680. The revised contract amount including Change Order #1 is \$382,680 which is to be funded by the sewer fund with partial reimbursement from Erie County per the sewer services agreement.

**ORDINANCE NO. 15-153:** It is requested an ordinance be passed **authorizing and directing the City Manager to approve the first and final change order for work performed by North Bay Construction, Inc. of Westlake, Ohio, for the Waste Water Treatment Plant bar screen rehabilitation project and to deduct the contract amount by \$15,000 in relation thereto;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Julie Farrar and second of Naomi Twine, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. Roll call on the ordinance: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #15 – Submitted by Marvin Ranaldson, Transit Administrator

**FY 2016 STATE OF OHIO ELDERLY & DISABLED TRANSIT FARE ASSISTANCE PROGRAM**

**Budgetary Information:** The state grants have a significant impact on the transit system's budget, as they comprise approximately six percent of the total operating budget. These funds are also used as matching funds, which allows the city to draw down its funds from the Ohio Department of Transportation Rural Transit program grant. Without this state funding, service would have to be restructured or reduced. The Elderly & Disabled program provides state funds to reimburse Sandusky Transit System reduced fares, no greater than one half the regular adult fare to the elderly and people with disabilities in the City of Sandusky and Erie County. These funds offset the farebox loss incurred by the Sandusky Transit System as a result of offering this reduced fare.

**RESOLUTION NO. 044-15R:** It is requested a resolution be passed **authorizing and directing the City Manager to accept a grant in the amount of \$7,483 from the Ohio Department of Transportation FY 2016 Elderly & Disabled Transit Fare assistance program for the Sandusky Transit System;** and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Scott Schell, the commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.

*Discussion:* Angela Byington said the city receives annual funding through this program and this year's allocation is \$7,483; in summary, this allows the system to be reimbursed for ODOT for the reduced fares offered to seniors and disabled persons.

**Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. Roll call on the resolution: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. The President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #16 – Submitted by Marvin Ranaldson, Transit Administrator  
CY 2016 SANDUSKY TRANSIT SYSTEM GRANT APPLICATION**

**Budgetary Information:** The state grant, if awarded, will allow the Sandusky Transit System to sustain the SPARC service for our residents. The project will have no impact on the city's budget as all monies for the additional service will be provided through State of Ohio JARC grant funding and matching local sources other than city general revenue funds.

**RESOLUTION NO. 045-15R:** It is requested a resolution be passed **authorizing the filing of a grant application with the Ohio Department of Transportation through the U.S. Department of Transportation Federal Transit Administration for the CY 2016 Job Access Reverse Commute program grant for the Sandusky Transit System;** and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Scott Schell and second of Jeff Smith, the commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.**

*Discussion:* Marvin Ranaldson said this grant is designed to help people get to and from work and the city first received this funding in 2009 for our SPARC system which accounts for seventy percent of our ridership. The JARC grant represents thirty percent of its funding for 2016 and this will be the last year for it and we will have to find another source of revenue for these services. Dennis Murray asked what the thought is about where this might come from and Marvin Ranaldson said the most obvious is to cut back on service and make sure we are running in the black. The most likely solution is to look to other state and local revenue sources. Dennis Murray said there have been great improvements and efficiencies made in ridership and complimented the STS staff for providing the service with great results. Eric Wobser said the SPARC service has greatly increased its ridership and our STS has become important for the city. Funding is in jeopardy and the city should look to the State as per capita, the State of Ohio is one of the lowest funders of public transportation in spite of having several industrialized cities within the state. For example, Pennsylvania, which is a comparable state, funds millions of dollars annually for public transit while the State of Ohio is at less than ten percent of this amount. Dick Brady said we have gone from serving 20,000 to 139,000 persons with SPARC and this is an explosive growth and possibly cutting these services might be a lifeblood for persons who depend on the transit system for their jobs. We take these people to jobs outside of the City of Sandusky and this means we have an obligation to reach out to other communities and ask for participation. This is not just "Sandusky" Transit, it benefits the entire community; Marvin Ranaldson said the STS provides transit services for the entire county and SPARC service is limited to Sandusky and Perkins and getting people to service jobs and stores in Perkins Township and there is a lot of demand for this service.

**Note: Dennis Murray stepped out during the vote on Item 16 and Item 17.**

**Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Scott Schell, Naomi Twine and Jeff Smith, 6. Roll call on the resolution: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Scott Schell, Naomi Twine and Jeff Smith, 6. The Vice President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.**

**ITEM #17 - Submitted by Kelly Kresser, Commission Clerk**

A request has been received from the Ohio Division of Liquor Control for the transfer of a new D5 liquor permit (*spirituous liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers until 2:30 a.m.*) for Tokyo Rock, Inc., 1934 Cleveland Road. It is requested the Commission Clerk be authorized to notify the Ohio Division of Liquor Control the city has no objection to this request.

Upon motion of Julie Farrar and second of Jeff Smith, the commission voted for the Commission Clerk to notify the Ohio Division of Liquor Control the city has no objection to this request. The Vice President declared the motion passed.

**CITY MANAGER'S REPORT**

Upon motion of Jeff Smith and second of Julie Farrar, the commission voted to accept a donation of three grave spaces at Oakland Cemetery to be used for indigent, less fortunate Veterans, from Marion Page and Mira Brumbach. The Vice President declared the motion passed.

Eric Wobser said a **public meeting will be held on November 4 from 5:30 p.m. – 7 p.m. at City Hall for the east end sewer project.** Notices have been sent out to all residents who live in the area impacted by this project.

Eric Wobser **thanked Hohler Sheet Metal for going the extra mile and reinvesting in their sidewalks, curbs and drive approaches while the contractor was doing the Water Street project.** They wanted to make the aesthetics consistent and did a great job with this project and Eric Wobser thanked them for enhancing their corner.

Eric Wobser said **the city is hiring an Assistant Operator in the Waste Water Treatment Plant and an Operator at Big Island Water Works.**

Eric Wobser said members of the **Police Department participated in the Cedar Point Trick or Treat event** on October 21. There are estimates of nearly 7,000 children and adults who attended the event. The police department passed out bags to collect the treats and the FOP and FOPA passed out candy.

Eric Wobser said **members of the Police Department will be passing out glow bracelets, finger flashlights and candy on Halloween during Trick or Treat times** in the city and to watch their Facebook page for times and locations where children can stop by.

Eric Wobser said **CHIP applications are available at City Hall.** The first round of applications for owner-occupied home rehabilitation and down-payment assistance/home rehabilitation are due November 10.

Eric Wobser said there will be a **Planning Commission meeting on October 28 at 4:30 p.m.** in the Commission Chambers.

Eric Wobser said **ninety percent of the 84 trees slated for removal in 2015 have been taken down.** Tree Experts will continue stump grinding and adding dirt and grass seed to finish out the project. **All residents who have had trees removed and would like to have a replacement tree planted in their tree lawn, should contact the Public Service office at 419.627.5884.** Wesley Poole asked if there is a list of replacement trees so we do not recreate the problem of putting the wrong trees in boulevards which tear up sidewalks. Brad Link said smaller trees will be placed in any tree lawn with utilities or small boulevards and soil content will also be taken into consideration.

Eric Wobser said there will be a **free brush and leaf drop-off at Barnes Nursery on November 7** from 8 a.m. to 4 p.m. and on **November 8** from 10 a.m. to 3 p.m. for city residents.

Eric Wobser said the **Conestoga program will host Trick or Treat** on October 28 at 6 p.m. on Buchanan Street from Camp Street to Mills Street. The **Sandusky Main Street downtown merchants will sponsor Trick or Treat** on Saturday, October 31 from 11 a.m. to 12 p.m. **Citywide Trick or Treat** is scheduled Saturday, October 31 from 5 p.m. to 7:30 p.m.

Eric Wobser thanked everyone who was involved in the **city-wide cleanup** last weekend and said it was a major success. More waste was collected than the organizers ever imagined and this will become an annual event.

Eric Wobser said the **Fire Department assisted the Red Cross this past Saturday installing approximately 120 smoke detectors in 29 homes** that had no smoke detectors. This program is on-going and anyone interested in receiving one is encouraged to contact the Fire Department at 419.627.5822.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Dennis Murray said there are **two special City Commission meetings scheduled for October 29 and November 5 from 5 p.m. to 7 p.m. at the Central Fire Station**, 600 West Market Street, regarding the **Strategic Plan and Comprehensive Plan**. This will be an opportunity to take all of the great feedback received and provide direction to staff regarding how the Strategic Plan will take shape.

**Upon motion of Dick Brady and second of Naomi Twine, the commission voted to hold an executive session regarding employment review of the City Manager. Roll call on the motion: Yeas: Julie Farrar, Dick Brady, Wesley Poole, Dennis Murray, Scott Schell, Naomi Twine and Jeff Smith, 7. The Vice President declared the motion passed.**

### **AUDIENCE PARTICIPATION**

Robert Wick, 2400 Milan Road, said the walls under the Columbus Avenue underpass are in need of repair and Dick Brady said he has noticed a deterioration and asked Aaron Klein to look into this. Robert Wick said the walls on the west side of the Hayes Avenue underpass are also deteriorating and to look at them as well.

Sharon Johnson, 1139 Fifth Street, asked for clarification regarding the Surf's Up property and if the pool was going to be completely taken up. Dick Brady said the pool area is going to be excavated to a height of three feet and the walls will be caved in using concrete from the sidewalls for fill so this will not be in the way of pouring footers in the future. Sharon Johnson asked how much Issue 8 funding is going into the demolition and Aaron Klein said the preliminary estimate for demolition is slightly different, but we do not know the exact amount that will be in the Battery Park Tax Incremental Financing account. Once we have better numbers and award the project, we will have a better idea of the cost and what will be used from TIF monies; this money will be used first, then Issue 8 monies. Eric Wobser said we have applied for and received \$150,000 through the Erie County Metropolitan Planning Organization and are required to match these funds. We are applying to Lake Erie Shores & Islands to have as much as these matching funds as possible come from other resources seeing a need and will benefit from wayfinding. We do not expect to utilize more than \$75,000 of Issue 8 funds to leverage these monies. We will know more once the preliminary designs are complete and taken to potential project funders. Construction is expected to be completed in the fall of 2016. Sharon Johnson said she would like the city to do something with a building downtown on Water Street which is covered with plastic; the city makes residents clean up their property and this property owner needs to do something with this. Dick Brady said we will look into this.

**At 6:16 p.m., the commission recessed the regular session of the meeting. At 6:21 p.m., the commission went into Executive Session. At 6:45 p.m., the President announced adjournment of the meeting.**

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Kelly L. Kresser, CMC  
Clerk of the City Commission

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Dennis E. Murray, Jr.  
President of the City Commission