

Dennis Murray **called the meeting to order** at 5 p.m. after **the Invocation**, given by Naomi Twine, and the **Pledge of Allegiance**.

The clerk called **the roll** and the following Commissioners responded: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell.

City staff present: Dave Degnan – Fire Chief, John Orzech – Police Chief, Aaron Klein – Public Works Director, Matt Lasko – Chief Development Officer, Angela Byington – Director of Neighborhood Development & Planning, Brad Link – Director of Public Services, Don Rumbutis – IT, Stuart Hamilton – IT Manager, Trevor Hayberger – Assistant Law Director, Hank Solowiej – Finance Director, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.

Upon motion of Naomi Twine and second of Jeff Smith, the commission voted to approve the minutes of the November 23, 2015, city commission meeting and suspend the oral reading. The President declared the motion passed.

AUDIENCE PARTICIPATION

Bob Waldock, 2015 Cedar Point Road, asked the City Commission to postpone their vote regarding the rental rate registration increase (Item #1) as the legislation has not been thoroughly thought out. There have been major changes made since November and there need to be more. Rental property in Sandusky is not perfect and a detailed discussion with the landlords and renters must take place prior to considering the ordinance. Between the U.S. Census and our city housing department, the City of Sandusky is 52% rental property and the initial legislation included mandatory inspection of all rental units. These same inspections were found to be unconstitutional by the U.S. Supreme Court citing language in the fourth amendment and the need to inspect was dropped from the ordinance this week. Even though the city adopted the Property Maintenance Code a couple of years ago, the only sector of housing being regulated for quality under this ordinance is rentals. It does not address the 48% owner-occupied houses in the city and this is discrimination. Bob Waldock said he asked for the number of rental property and owner-occupied property inspections done by the Housing Department for the last three years and was told the city does not track these records. The city is making a concentrated and well approved effort to attack the blighted areas and a number of properties are slated for demolition in 2016. Bob Waldock asked why there are no records of inspections if the city is trying to abate blight and asked if this is targeting the wrong group of residents. The Erie Metropolitan Housing Authority administers 1,037 vouchers in Sandusky and are required to ensure these are kept up to the Federal standards through interior and exterior inspections by a certified inspector. This annual inspection uses a thorough federal form and covers the entire building, not just single units. These units are perhaps being held to a different standard and so far as the landlords know, nothing has been established. The budget for the new ordinance is unacceptable and EMHA outsources its inspections at a cost of \$38.50 per inspection which is one third of what is being proposed for Sandusky landlords and residents. In 2014, the city passed Issue 8 and asked what happened to the \$375,000 to implement and follow through on policies for Code Enforcement to reduce or eliminate fee increases. The city was awarded money in its 2015 – 2017 CHIP funding and only four percent is being dedicated to the needs of 52% of the population. The city already has an inspection process and fees associated with non-compliance and there are no teeth in the enforcement of these ordinances and bad landlords should be charged more for inspections and penalties should stick. This ordinance was proposed to be passed under Section 14, and Bob Waldock asked where and what is the emergency. The city and the landlords do not have all of the facts and more documentation needs to be presented and more conversations need to take place with the people who will pay the bill: the renters of Sandusky who make up 52% of the population.

John Feick, 629 Columbus Avenue, said the proposed changes to the environmental health housing code (Item #1) should include non-rental properties in the city. Changes were made to this ordinance since it was first presented after public review and thanked the commission for doing this. There are still three major items needing further adjustment including the

registration, staffing and inspections. John Feick suggested tabling this entire ordinance until these issues are addressed.

Sharon Johnson, 1139 Fifth Street, asked if the underground plumbing will be torn out (Item #5); this should be capped and opened back up in case it is decided to have restrooms here again.

PROCLAMATION

Julie Farrar read a Proclamation on behalf of Serving Our Seniors declaring Sandusky, Ohio, as a “Compassionate Community”. Dennis Murray thanked Sue Daugherty and the Serving Our Seniors organization for helping to make Sandusky be known as a compassionate community and for bringing this forward for the city to adopt.

CURRENT BUSINESS

Upon motion of Jeff Smith and second of Scott Schell, the commission voted to accept all communications. The President declared the motion passed.

SECOND READING

ITEM #1 – Submitted by Matt Lasko, Chief Development Officer

CHANGES TO ENVIRONMENTAL HEALTH HOUSING CODE REGARDING RENTAL REGISTRATION FEES

Budgetary Information: The rental registration fees earned are restricted exclusively for the administration and implementation of the rental registration and inspection program.

ORDINANCE NO. 15-181: It is requested an ordinance be passed **amending Part Thirteen (Building Code), Title Five (Additional Local Provisions), Chapter 1341 (Environmental Health Housing Code), in the manner and way specifically set forth hereinbelow;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Wes Poole second of Dick Brady, the commission voted to amend this legislation as follows: the fee for an owner or operator’s first rental unit shall be \$100, each additional rental unit shall be an additional \$35; if the owner or operator owns more than ten rental units, this dwelling will be capped at ten units; if an owner or operator owns or operates a community Housing Development, this development would be capped at fifty units. Additionally, the inspections would be exterior and not interior unless authorized by law. The fee for 2016 would not be due until June 1, 2016, and the legislation is to be amended to add all other items which appear as bold and italics in the latest version of this legislation as they are merely housekeeping and/or for clarification purposes. It is further moved this ordinance be adopted under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dennis Murray clarified the legislation, as distributed with the Agenda last week, included these amendments. Naomi Twine said this legislation has been controversial and it is important to set rules and laws to help continue the momentum. Naomi Twine said she has taken into consideration the words spoken tonight and at other meetings and believes this legislation is important. We may not get to something everyone agrees with, but believes this is something needed for Sandusky at this time. Wes Poole said he takes very seriously the changes made from the original document and suggested much of what has been brought to the commission tonight deals with the implementation and does not have a big impact on this legislation. The question is whether the city should do these inspections and how much will it cost versus how much we will charge for it. These fees are reasonable and there are no complaints about the specific legislation, just questions about whether or not we should make them. There have been four opportunities to speak and there are only two persons here addressing this tonight and is comfortable there is no new information to be considered. Staff needs to be hired and trained so additional issues can be addressed between now and then. Julie Farrar said she is not in support of this and thinks the city should take more time with it. Naomi Twine said the city should look at training and education for landlords moving forward

on these types of issues. Scott Schell said he supports this legislation and agrees a program should be put together for the renters and the landlords. This commission has dedicated itself to helping strengthen code enforcement throughout the city and has done so with additional staff in Code Enforcement and the owner-occupied portion of the community; he does not believe landlords are being targeted. Comments have been received and the commission and staff has listened. Dennis Murray said this is not anti-landlord legislation and regards this as one of the most important pieces of legislation this commission will have taken up during the past two years and said it is critical for our future. The landlords are an important part of this future and we need to do this to increase the quality of housing stock in Sandusky. Dennis Murray said he also believes additional training is necessary, especially for the new landlords. There have been questions raised about whether we have the most equitable application of housing funds in order to improve our existing housing stock which need to be answered. The scope of the inspections has been reduced along with the nature of the charges. There is approximately one half of one percent from registration and inspection fees (\$37 million – \$38 million) which will help renters be in better maintained properties over the course of time. This fee is quite reasonable in comparison to other communities and is disappointed to have lost the interior inspection piece of it. The city has been genuine in trying to reach a compromise with the landlords and has agreed to remove this from the legislation. Landlords and owner-occupied units are held to the same standard of the housing code and the question has been raised as to whether the landlords and owner-occupied properties should also be subject to the provisions in this ordinance; there are no other communities which do this. There are things governed by inspections, and fees are associated with these inspections to ensure they are conducted properly. This is true of restaurants, taxi cabs and other carriers, and of amusement parks to keep the public safe. There have been questions raised about why the city does not inspect the same way as the Erie Metropolitan Housing Authority and they have indicated they are not qualified as a much tougher set of standards are in place and they are not equipped to go to court. The only agency in the area suitable to conduct these inspections would have cost the city more money than doing this ourselves and is not a feasible option. We want to continue to work with all of the landlords in the city as they represent approximately 52% of our housing stock and renting is a very important option for many persons; we are happy to have good landlords as investors in our city. Unfortunately, all of the people are not here and some of them need inspections and a program like this needs to be done fairly across the board. There has not been a piece of legislation with this much input and appreciates all of the comments.

Roll call on the motion: Yeas: Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 5. Nays: Julie Farrar, 1. Abstain: Jeff Smith, 1. Roll call on the ordinance: Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 5. Nays: Julie Farrar, 1. Abstain: Jeff Smith, 1. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

**ITEM #2 – Submitted by Eric Wobser, City Manager & Hank Solowiej, Finance Director
EMPLOYEE CONTRIBUTIONS FOR HEALTH INSURANCE COVERAGE**

Budgetary Information: The employee contribution for family and single health insurance coverage for non-bargaining unit employees will be the following amounts per pay period per year:

	<u>Single</u>	<u>Family</u>
2016	\$36.00	\$90.00
2017	\$50.00	\$100.00
2018	\$60.00	\$110.00

ORDINANCE NO. 15-182: It is requested an ordinance be passed **amending Part One (Administrative Code), Title Five (Officers and Departments), Chapter 145 (Employee Provisions), Section 145.38 (Health Insurance) of the Codified Ordinances of the City of Sandusky, in the manner and way specifically set forth hereinbelow;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Jeff Smith second of Scott Schell, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Hank Solowiej said this is to update the health insurance contribution for non-bargaining unit employees and for minor language updates to Chapter 145.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. Roll call on the ordinance: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

**ITEM #3 – Submitted by Angela Byington, Director of Neighborhood Development & Planning
RFP FOR PHASE II ENVIRONMENTAL SITE ASSESSMENT**

Budgetary Information: The city does not have an estimate of the cost of the service; however, believes it will be over \$10,000. The cost will be paid for out of Community Development Capital Project funds (Issue 8).

RESOLUTION NO. 051-15R: It is requested a resolution be passed **authorizing and directing the City Manager to proceed with a Request for Proposals process for a Phase II Environmental Site Assessment of the property located at 1364 Olds Street, Parcel #58-00783.000, and formerly known as Thakar Aluminum;** and declaring that this Resolution take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Julie Farrar second of Wes Poole, the commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Angela Byington said the city is considering acquisition of this property and it is approximately 26 acres. A Phase I has already been completed which showed quite a few environmental issues on the site. They ranged from lack of documentation on removal of underground storage tanks, prior industrial use, recorded methane at the facility and evidence of fill material and other debris. Due to the number of recognized environmental conditions in Phase I, there was a need to conduct a Phase II to alleviate the city's liability and to ensure these contaminants are not migrating to other properties. The city will use CDBG and Issue 8 funds and it is requested to be passed under Section 14 to expedite the process. Dick Brady asked if this is what is being done at G & C Foundry and Angela Byington indicated it is. Dennis Murray said he had a conversation with a developer last week regarding additional manufacturing coming into the City of Sandusky; this will potentially create 25± acres of buildable property. The challenge is there are several sites which are contaminated and as part of the city's long-term economic development, these need to be cleaned up.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. Roll call on the resolution: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.

**ITEM #4 – Submitted by Casey Sparks, Assistant Planner
APPLICATION FOR CERTIFIED LOCAL GOVERNMENT STATUS (CLG)**

Budgetary Information: There is no impact to the general fund.

RESOLUTION NO. 052-15R: It is requested a resolution be passed **authorizing the filing of an application with the State of Ohio, Historic Preservation Office, for certification as a Certified Local Government;** and declaring that this Resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Scott Schell second of Naomi Twine, the commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Casey Sparks said last month, the City Commission approved the Landmark legislation which will designate and protect historic properties. The CLG status is an additional

tool to spur economic development and to make state credits and grant funds available for locally landmarked properties. According to the National Preservation Act, ten percent of the annual appropriation to Ohio is set aside for CLG grants. If staff is approved to move forward with the application, the documentation will be forwarded to the Ohio Historic Preservation Office and to the National Parks Department for approval. This application process can take several months so staff is looking to move forward with this approval process.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. Roll call on the resolution: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #5 – Submitted by Aaron Klein, Director of Public Works

DEMOLITION & RE-GRADING OF FORMER SURF'S UP PROPERTY

Budgetary Information: The total project cost based on bids and including engineering, inspection, advertising and miscellaneous expenses is \$100,000. This will be paid from the Battery Park Tax Incremental Financing fund.

ORDINANCE NO. 15-183: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into a contract with Ed Burdue & Co., of Sandusky, Ohio, for the demolition and re-grading of the former Surf's Up property project;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Julie Farrar second of Scott Schell, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said there were eight bids received for demolition of the entire facility, excluding the pavilion. The bids ranged from \$96,400 to \$167,315 including the demolition of the walls down to three feet below the surface of the facility. We will not excavate and remove the sewers or water lines; because of their configuration, these will not be useful in the future. Future development at this site would most likely require new water lines; the two sanitary sewers will be plugged to reduce infiltration and inflow. The power has been disconnected, the site is ready to go, and the contractor is looking to mobilize after Christmas. The original budgeted amount was \$140,000 and several bids were below this amount and very competitive.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. Roll call on the ordinance: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #6 – Submitted by Aaron Klein, Director of Public Works

2015 WWTP GRIT TANK EXPANSION PROJECT – AWARD OF CONTRACT

Budgetary Information: The total project cost based on bids and including engineering, inspection, advertising and any miscellaneous expenses is \$1,320,000. This will initially be paid with sewer funds with partial reimbursement from Erie County pursuant to the sewer services agreement. Upon award of the contract, the city will be applying for a low interest Ohio Water Development Authority loan and combining it with the bar screen project that was recently completed.

ORDINANCE NO. 15-184: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into a contract with Mosser Construction, Inc., of Fremont, Ohio, for the 2015 WWTP grit tank expansion project;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine second of Jeff Smith, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said this project was the first in our General Plan as required by the EPA and will expand the plant from processing 42 MGD to 48 MGD. This will be paid with an OWDA loan (via reimbursement) and will be combined with the bar screen rehabilitation project which has been completed. Dennis Murray thanked Aaron Klein for his stewardship in looking out for the city's dollars and asked about the importance of the grit tank with algal blooms and the CSO's. Aaron Klein said this is the second process at the plant to remove the finer and smaller materials from the roadways and settle out prior to the biological treatment processes. When there is a lot of flow at the plant, the water goes straight through without the retention time and damages equipment in other processes so it is vital to complete this.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. Roll call on the ordinance: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #7 – Submitted by Aaron Klein, Director of Public Works

2015 WWTP GRIT TANK EXPANSION PROJECT – SUBMITTAL REVIEW SERVICES

Budgetary Information: The final cost for this service is not to exceed \$27,000, which is only 2.25% of construction costs. This will initially be paid with sewer funds with partial reimbursement from Erie County pursuant to the sewer services agreement. Upon award of the contract, the city will be applying for a low interest Ohio Water Development Authority loan and combining it with the bar screen project that was recently completed.

ORDINANCE NO. 15-185: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an agreement for professional construction administration services with DLZ of Akron, Ohio, for the 2015 grit tank expansion project;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Jeff Smith second of Wes Poole, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said this project was designed by Jones & Henry and will allow another company to perform the construction oversight and another engineering firm to get involved with the operation of the plant.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. Roll call on the ordinance: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #8– Submitted by Aaron Klein, Director of Public Works

2015 WWTP GRIT TANK EXPANSION PROJECT & BAR SCREEN REHABILITATION – OWDA LOAN

Budgetary Information: For the city-wide and wholesale rate studies recently finalized, it was anticipated that an OWDA loan would be obtained for this project. The total cost of the loan will be as follows:

Construction – Bar Screen	\$382,680.00
Design – Grit Tank	73,000.00
Construction – Grit Tank	1,200,000.00
Inspection – Grit Tank	65,000.00
Contingency (10%)	172,068.00
OWDA Administrative Fee (0.35%)	6,625.00
Capitalized Interest (3.04% x 18/12 x 0.67)	<u>58,030.00</u>
Total	\$1,957,403.00

ORDINANCE NO. 15-186: It is requested an ordinance be passed **authorizing a cooperative agreement between the City of Sandusky and the Ohio Water Development Authority to finance the cost of design and construction for the 2015 grit tank expansion and WWTP bar**

screen rehabilitation projects; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Julie Farrar second of Naomi Twine, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said this will be a twenty-year low interest loan and is just under \$2 million.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. Roll call on the ordinance: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #9 – Submitted by Aaron Klein, Director of Public Works

SUBMERGED LANDS LEASE FOR 2425 FIRST STREET

Budgetary Information: Since these projects and the subject property are governmental non-income producing facilities, the 50-year lease will only cost \$1 annually. This will be paid from the water fund.

RESOLUTION NO. 053-15R: It is requested a resolution be adopted pursuant to Section 1506.11 of the Ohio Revised Code finding and determining that based upon the representations and application filed by the City of Sandusky, the use and development of the territory so described, a submerged lands lease may be entered into by the State's Director of Natural Resources; and declaring that this Resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Wes Poole second of Jeff Smith, the commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said based on Sandusky Bay in 1872, anything on the water side of this line is subject to approval by the U.S. Army Corps of Engineers and the Ohio Division of Natural Resources. The powdered activated carbon and emergency intake projects are and is the reason the submerged lands lease must be approved. The Corps of Engineers looks at the piping as submerged lands and is also included in this lease.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. Roll call on the resolution: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #10 – Submitted by Aaron Klein, Director of Public Works

OHIO EPA ANNUAL DISCHARGE FEE FOR WWTP

Budgetary Information: The total amount of \$15,550 shall be paid with sewer funds and has been appropriated in the operating and maintenance budget for 2015.

ORDINANCE NO. 15-187: It is requested an ordinance be passed authorizing and directing the Finance Director to make payment to the State of Ohio Environmental Protection Agency for the annual discharge fee for NPDES Permit #2PF00001 for the Waste Water Treatment Plant for the calendar year 2015; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the city charter.

Upon motion of Scott Schell second of Wes Poole, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said these are annual fees for the Waste Water Treatment Plant (Item #10) and for the Water Treatment Plant (Item #11).

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. Roll call on the ordinance: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #11 – Submitted by Aaron Klein, Director of Public Works

BIG ISLAND WATER WORKS – ANNUAL LICENSING FEE FOR CY 2016

Budgetary Information: The total amount of \$12,180 shall be paid with water funds and has been appropriated in the operating and maintenance budget for 2015.

ORDINANCE NO. 15-188: It is requested an ordinance be passed **authorizing and directing the Finance Director to make payment to the State of Ohio Environmental Protection Agency for the renewal of the license to operate a public water system for the CY 2016;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine second of Jeff Smith, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. Roll call on the ordinance: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #12 – Submitted by Aaron Klein, Director of Public Works

WASTE WATER TREATMENT PLANT – DISPOSAL OF MATERIALS AT ERIE COUNTY SANITARY LANDFILL

Budgetary Information: The estimated cost of disposal by the Waste Water Treatment Plant at the Erie County Sanitary Landfill for 2016 shall not exceed \$143,400, which will be paid out of sewer funds.

ORDINANCE NO. 15-189: It is requested an ordinance be passed **appropriating funds for the dumping of Class B biosolids (a.k.a. sludge cake) and other dewatered and compressed solids from the Waste Water Treatment Plant at the Erie County Sanitary Landfill for CY 2016;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Jeff Smith second of Naomi Twine, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said this is necessary to dispose of materials at the Waste Water Treatment Plant.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. Roll call on the ordinance: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #13 – Submitted by Brad Link, Director of Public Services

DEAD TREE REMOVAL PROJECT – FIRST & FINAL CHANGE ORDER

Budgetary Information: The change order #1 will decrease the contract with Tree Experts of Huron, Ohio, by \$475.12. The current contract amount with Tree Experts is \$68,475.12. The revised contract amount including change order #1 is \$68,000 which is to be funded by capital project funds made possible through Issue 8 funding in the amount of \$43,000 and the sewer funds in the amount of \$25,000.

ORDINANCE NO. 15-190: It is requested an ordinance be passed **authorizing and directing the City Manager to approve the first and final change order for work performed by Tree Experts of Huron, Ohio, for the 2015 tree removal project and to deduct the contract amount by**

\$475.12 in relation thereto; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Julie Farrar second of Scott Schell, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Brad Link said the cost is lower due to the actual cost of removal by the company. Julie Farrar said a citizen approached her at the grocery store who was happy to see Issue 8 dollars being well spent by the city.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. Roll call on the ordinance: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #14 – Submitted by Victoria Kurt, Recreation Superintendent

APPROVAL TO SUBMIT TWO GRANT APPLICATIONS TO Lake Erie SHORES & ISLANDS

Budgetary Information: There is no budgetary impact. These grants require no matching funds from the city and will be used as partial funding for the costs of the fishing tournaments.

RESOLUTION NO. 054-15R: It is requested a resolution be **passed approving the submission of grant applications to the Lake Erie Shores & Islands for financial assistance with fishing tournaments for the Recreation Department and, if awarded, authorizing the City Manager to execute any required agreements;** and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine second of Jeff Smith, the commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Brad Link said the payment will initially be made by the city and the grant will then be written; if approved, funds will be reimbursed to the city by Lake Erie Shores & Islands.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. Roll call on the resolution: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #15 – Submitted by Dave Degnan, Fire Chief

LEGISLATION TO PURCHASE 2016 SUTPHEN AERIAL PLATFORM

Budgetary Information: The total amount for the 2016 Sutphen SPH100 Aerial Platform purchase is \$1,203,894.50 through the Ohio Cooperative Purchasing program, State of Ohio schedule contract number 800257. This purchase will not negatively impact the general fund. The cost of this purchase will be paid from the EMS funds.

ORDINANCE NO. 15-191: It is requested an ordinance be passed **declaring a 1995 Simon-Duplex LT-102 series ladder truck, VIN #1S91F74JXS1020002 and a 1996 Spartan-Ferrara Fire Engine, VIN #4S7DT9KOXTC099082, as unnecessary and unfit for city use pursuant to Section 25 of the city charter; authorizing and directing the City Manager to enter into an agreement for the purchase of a 2016 Sutphen SPH100 aerial platform through the State of Ohio Cooperative Purchasing program from Sutphen Corporation of Amlin, Ohio;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Jeff Smith second of Scott Schell, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dave Degnan said this truck will replace our ladder truck, which still has some value, and a fire engine. This will be combined as a front line fire attack engine and will act as a

fire engine and a ladder truck. Through the State of Ohio Cooperative Purchasing program, this is slightly over \$1.2 million; it will be paid through the EMS fund initially, then financed, and makes the best financial sense. The vehicle has an approximate 20-year life.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. Roll call on the ordinance: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

CITY MANAGER'S REPORT

Upon motion of Scott Schell and second of Jeff Smith, the commission voted to accept a donation in the amount of \$100 from Leo Brown for the Shop with a Cop program. The President declared the motion passed.

Upon motion of Julie Farrar and second of Scott Schell, the commission voted to accept a donation in the amount of \$132.00 from Commissioner-Elect Dave Waddington to be placed into the endowment for The Red Wagon. The President declared the motion passed.

Eric Wobser said yesterday, during the unseasonably warm weather, **a video was done by Ryan, Chad and Tom Whaley, featuring December water skiing on Sandusky Bay.** This video made its way to Good Morning America and highlighted Sandusky.

Eric Wobser said **Detective Gary Wichman was awarded the Peace Officer of the Year from the Ohio Prosecuting Attorney's Association.** Detective Wichman has been the lead investigator in many of the most violent and complex crimes in the city and this award is a reflection of his commitment and dedication to our residents, especially those who are victims of such incidents. Detective Wichman is an Army Veteran and has served the City of Sandusky for 25 years. Eric Wobser congratulated Detective Wichman on this great accomplishment.

Eric Wobser said **a fellow Police Officer brought to our attention a random act of kindness by Officer Natalie Ross.** Officer Ross responded to a call for service of a theft, along with Officer Hernandez. Officer Ross learned money was stolen from the citizen, and that the citizen had been on her way to the store to pick formula up for her child. Officer Ross graciously stopped at a store, bought formula and met the mother on station. Eric Wobser said this is outstanding work by Officer Ross and noted this story was widely shared on Facebook and was covered by Toledo and Cleveland news.

Eric Wobser said he had several messages over the weekend commending **the presence of Officer Eric Costante in the downtown.** This is part of the great work being done by the Police Department.

Eric Wobser said the **city received the Certificate of Achievement for Excellence in Financial Reporting award by the Government Finance Officers Association** of the United States and Canada (GFOA) for its 2014 comprehensive annual financial report (CAFR). This gives confidence to those who monitor us and their investment with the city.

Eric Wobser said the city is working with Cedar Point employees for both short- and long-term plans, to address the condition of the **Cedar Point water main.**

Eric Wobser said the **Surf's up demolition** is scheduled to begin after Christmas.

Eric Wobser said **construction continues on Cleveland Road for sewer and water line installation, and on Third Street for force main installation.**

Eric Wobser said the City has issued **emergency demolition notices to the owners and other parties who have an interest in the former American Crayon facility.** These orders have been

issued due to increased deterioration and safety concerns with the facility. The owners have been ordered to demolish the structure – failure to do so will result in the City expeditiously causing the building to be demolished and debris removed in order to abate the safety and structural concerns. The City has completed asbestos testing and is currently waiting on the results of those tests.

Eric Wobser said bids are being accepted until 3 p.m. December 21 for **asbestos abatement and demolition** of the following properties: 1110 First Street, 1006 Fourth Street, 1603 Carr Street, 618 East Adams Street and 1017 Putnam Street.

Eric Wobser said the **Planning Commission meeting will be held December 16. The Comprehensive Plan will be considered for approval** for future recommendation of the City Commission. This plan was presented to the public last week at the Sandusky State Theatre. Dennis Murray thanked Angela Byington, Matt Lasko and Eric Wobser for the outstanding presentation and for such a positive and uplifting vision for the City of Sandusky. This has been very well received by the public and the feedback has been positive.

Eric Wobser **welcomed Maria Muratori as the city's Economic Development Specialist** on December 7. Maria will be working hands-on with new and existing businesses and connecting them with city and external programs and real estate options. Eric Wobser said it is exciting to have Maria and her family relocate back to Sandusky; she is a graduate of the Ohio State University with a Master's Degree in Business Administration.

Eric Wobser said **leaf collection is on schedule**. For residents living in Zone 1 or Zone 5, curbside leaf pickup has been completed for the 2015 season. Barnes Nursery will accept leaves at no cost to Sandusky residents.

OLD BUSINESS

Dennis Murray said two **Public Hearings** will be held at the December 28 meeting:

- 1) Code amendments regarding brewpubs, microbrewery/micro-distilleries and large breweries; and
- 2) City's Master Plan and Bicentennial Plan

Dennis Murray said the Commissioners-Elect will be **sworn in** at beginning of the December 28 meeting **at 4:30 p.m.**; the **organizational meeting of the 2016 – 2017 City Commission** will take place at the January 11 meeting.

Dennis Murray said he and Dave Waddington will be at **Care and Share** this Saturday from 10 a.m. – 12 p.m. to collect cash and food donations for those in need.

NEW BUSINESS

Upon motion of Dick Brady and second of Wes Poole, the commission voted to have an executive session regarding pending litigation. Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the motion passed.

Upon motion of Dick Brady and second of Scott Schell, the commission voted to have an executive session regarding pending litigation. Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the motion passed.

Upon motion of Dick Brady and second of Naomi Twine, the commission voted to have an executive session regarding Personnel, City Manager evaluation. Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Naomi Twine, Dennis Murray, Dick Brady, Wesley Poole and Scott Schell, 7. The President declared the motion passed.

AUDIENCE PARTICIPATION

Sharon Johnson, 1139 Fifth Street, asked to get a recap of the Issue 8 funds spent to date. Hank Solowiej said this is available and has been updated through November 30. Eric Wobser said we need to track what has been committed and what has been spent.

Sue Daugherty, 1016 Third Street, thanked the commission for passing legislation regarding rental properties in Sandusky, and believes \$100 is a deal and would gladly have paid \$300 to \$500 if it would have elevated the neighborhoods in the city. Sue Daugherty said kindness is contagious and thanked the commission for the Proclamation.

At 6:28 p.m., the President announced a recess of the regular session. At 6:35 p.m., the commission went into executive session. At 7:01 p.m., the commission returned to open session and the President announced the meeting was adjourned.

Kelly L. Kresser, CMC
Clerk of the City Commission

Dennis E. Murray, Jr.
President of the City Commission