

Dennis Murray requested a **moment of silence in memory and honor of Edward Feick** who served on the Sandusky City Commission from 1998 – 2001.

Dennis Murray **called the meeting to order** at 5 p.m. after **the Invocation**, given by Dick Brady, and the **Pledge of Allegiance**.

The clerk called **the roll** and the following Commissioners responded: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady.

City staff present: Dave Degnan – Fire Chief, John Orzech – Police Chief, Aaron Klein – Public Works Director, Matt Lasko – Chief Development Officer, Angela Byington – Director of Neighborhood Development & Planning, Don Rumbutis – IT, Stuart Hamilton – IT Manager, Trevor Hayberger – Acting Law Director, Hank Solowiej – Finance Director, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.

Upon motion of Greg Lockhart and second of Dave Waddington, the commission voted to excuse Wes Poole. The President declared the motion passed.

Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve the minutes of the March 14, 2016, meeting and dispense with the formal reading. The President declared the motion passed.

Greg Lockhart introduced **Attorney Mark Smith with the local law firm, Oglesby & Oglesby, who will be running in the Boston Marathon** and has placed 546 out of 30,000 runners. Mark Smith said this is one of the oldest and most prestigious races in the world and it is an honor to run this race and represent the City of Sandusky. Greg Lockhart said he understands John Orzech ran the Boston Marathon in 2009.

AUDIENCE PARTICIPATION

None.

PRESENTATION

Breann Hohman, Sandusky City Tree Commission, said the members of the Tree Commission have been very active for the past year and wanted to update the former/present Commissioners and share with the new Commissioners, their progress and what is in store for the future. There were staffing changes and reductions in many city departments a few years ago including cuts in the urban forestry program. As a result, less trees were being removed and/or planted; if this pattern had continued, there would be very few trees left in the city. The amount of tree trimming also dramatically decreased. After the passage of Issue 8, staffing increased and tree removal is now being addressed. Citizens also have the option to hire an approved contractor to provide trimming, removal or new planting services. In calendar year 2015, 129 trees were removed, 102 trimmed and 40 planted. Approximately \$80,000 was spent for contract tree removal and trimming and \$11,500 of this amount was for emergency tree removal (trees impacted by storms). This money came from Issue 8 funding and stormwater funds. Additional tree work beyond this was done by in-house crews. Over 6,000 street trees were surveyed using software called ITree and these have a \$9 million asset value to the city and provide a return in over \$800,000 in services annually. It was determined the majority of the canopy of these trees were in good condition. Over fifty percent are Maple species but one type of disease or insect could wipe out a tree stock very quickly similar to the Emerald Ash Borer. More than fifty percent of the urban trees are considered mature, but some have grown too large for where they are planted. Eleven percent of the trees surveyed are causing issues with sidewalks and approximately ten percent are in conflict with wires. In 2015, members of the Tree Commission hosted the Tree City USA Awards ceremony and the Go Green/Arbor Day celebration, attended the Ohio Division of Natural Resources Tree Academy and the Urban Forestry Conference. The city was provided a \$50,000 Great Lakes Restoration Initiative Award which will allow us to plant 100 new trees in public parks and spaces. Ongoing concerns of the Tree Commission members are the 300+ dead or dying trees; one third of the removal goal was reached in 2015. There are 1,500+ trees at risk during storms and the city

provided 350 hours of storm damage cleanup in 2015. There are also issues with trunks and it is important to educate residents how to take care of trees when they are planted so as to lessen these issues. There have also been trees planted in improper locations and it is important to assess these going forward. The city's Forestry Department has contracted to trim or remove 77 trees and plant 57 new trees in 2016. The Go Green celebration will be held April 30 from 10 a.m. – 1 p.m. at the Sandusky Greenhouse and the public is welcome to attend. Tree Commission meetings are held on the last Tuesday of each month at the Greenhouse beginning at 4 p.m.

CURRENT BUSINESS

Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept all communications. The President declared the motion passed.

PASSED AT FIRST READING 3.14.16

ITEM #1 - Submitted by Hank Solowiej, Finance Director & Eric Wobser, City Manager

GENERAL APPROPRIATIONS FOR FISCAL YEAR 2016

ORDINANCE NO. 16-046: It is requested an ordinance be passed **making general appropriations for the fiscal year 2016**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dennis Murray said the budget was discussed at the last commission meeting and asked if there were any other questions about the 2016 budget. Information was distributed by Eric Wobser, as requested, and he has not heard any additional concerns.

Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. Roll call on the ordinance: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #2 – Submitted by Aaron Klein, Director of Public Works

WATER AGREEMENT WITH ERIE COUNTY FOR USE OF SHELDON'S MARSH WATER INTAKE FACILITIES

Budgetary Information: There is no cost at this time, but design and construction costs will be incurred and split fifty/fifty by the city and county to make the facility operational.

ORDINANCE NO. 16-047: It is requested an ordinance be passed **authorizing and approving a water agreement for the use of Sheldon's Marsh water intake facilities with the Board of Commissioners of Erie County**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dave Waddington said he is glad to see the city working with the county. On July 27, 2015, the commission voted to repair the emergency intake and asked if the city will do this and mothball the intake. Aaron Klein said the emergency intake is in very poor condition and we were expected to spend approximately \$120,000 with a sodium permanganate line to this intake. This project (Sheldon's Marsh) is approximately 1½ years out so we would like to have a secondary intake during this time and will be using all three of them. Dick Brady said we are talking about intakes, but are comparing apples to oranges. The repair on the intake access point will be incrementally less dollars invested than for installing a secondary intake going out into the lake. Aaron Klein said there is a budgetary number for next year to improve the secondary intake, but a lot of work still needs to be done. The capacity of Sheldon's Marsh is

significantly greater than the existing secondary intake. Dave Waddington said he likes the benefit of this being raw water and for someone setting up a job site, this can attract jobs to our area. Dennis Murray said it is important to note the secondary intake is essentially in the Back Bay which has water quality issues and turbidity and in the long-term, this is not a good solution for us. We have been looking at a much larger and far more expensive secondary intake thus this is a long-term bargain for us. This is a good agreement which has been negotiated and the profits will be shared fifty/fifty with the city and the county in the future.

Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. Roll call on the ordinance: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

**ITEM #3 – Submitted by Aaron Klein, Director of Public Works
BULK WATER SALE AGREEMENT WITH ERIE COUNTY**

Budgetary Information: The agreement establishes a rate of \$1.26 for the period of January 1, 2013 through December 31, 2015 resulting in two payments to be received from the county in 2016 and 2017 totaling \$473,886.08. It also establishes new rates for bulk water purchase by Erie County.

ORDINANCE NO. 16-048: It is requested an ordinance be passed **authorizing and approving a water agreement with the Board of Commissioners of Erie County;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said with this agreement, we have established increasing the minimum purchase requirement from 1.38 million gallons per year to 1.85 million gallons per year which is a significant increase. We also raised the county's rate to \$1.35/Ccf for this minimum purchase and anything exceeding the minimum will be billed at \$.90/Ccf. The most important thing is the relationship established with Erie County. One thing we have always had to do is reanalyze the rates every three years and present the findings to the County and meet to discuss it. This eliminates the attorneys and engineers getting involved as the rates can be increased at the same percentage increase for city customers. Dennis Murray said this is a fifty year agreement and will be in place for a long time. Dick Brady said it is appropriate this be the catalyst to begin the dispensation of the lawsuit against Erie County. Trevor Hayberger said approval of this agreement will force this to occur.

Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. Roll call on the ordinance: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

**ITEM #4 - Submitted by Amanda McClain, Paralegal
SALE OF PROPERTY THROUGH LAND REUTILIZATION PROGRAM**

Budgetary Information: The cost associated with this purchase and sale agreement is the total amount of the title examination, deed preparation and real estate transfer fees. The city will recoup these expenses from the proceeds of the sale. Mr. Pickens' provision of maintenance has saved the city approximately \$12,512 in maintenance fees since 2006 and will continue to save the city from expending taxpayer dollars to otherwise mow and maintain the parcel. The taxing districts will once again begin collecting real property taxes in the appropriate amount of \$148.56 annually.

ORDINANCE NO. 16-049: It is requested an ordinance be passed **declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #57-04643.000 located at Lot 481 Fourth Street, Sandusky, is no longer needed for any municipal**

purpose and authorizing the execution of a purchase and sale agreement with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dennis Murray thanked Mr. Pickens for taking care of this property for all of these years and said he is happy he (Mr. Pickens) is able to purchase it and continue taking care of it in the years going forward.

Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. Roll call on the ordinance: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #5 - Submitted by Amanda McClain, Paralegal

SALE OF PROPERTY THROUGH LAND REUTILIZATION PROGRAM

Budgetary Information: The cost associated with this purchase and sale agreement is the total amount of the title examination, deed preparation, escrow fees and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction, which will be recouped from the purchase price. The sale and rehabilitation of this property will revitalize the neighborhood by enhancing the surrounding property values and reducing the city's rental housing. The taxing districts will once again begin collecting real property taxes in the amount of \$1,029.72 annually.

ORDINANCE NO. 16-050: It is requested an ordinance be passed **declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #57-01531.000 located at 604 Taylor Street, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of a purchase and sale agreement with respect to that real property;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Naomi Twine, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. Roll call on the ordinance: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #6 - Submitted by Amanda McClain, Paralegal

SALE OF PROPERTY THROUGH LAND REUTILIZATION PROGRAM

Budgetary Information: The cost associated with this purchase and sale agreement is the total amount of the title search, deed preparation, and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The city will recoup the cost of the expenses from the nonrefundable earnest money deposit of \$152 required to be paid by the purchaser. Although Sonship Fellowship of Sandusky is exempt from paying real estate taxes, their provision of maintenance has saved the city approximately \$7,360 in maintenance fees since 2006 and will continue to save the city from expending taxpayer dollars to otherwise mow and maintain the parcels

ORDINANCE NO. 16-051: It is requested an ordinance be passed **declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #57-00273.000, located at 1004 Columbus Avenue, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of a purchase and sale agreement with respect to that real property;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Nikki Lloyd, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dave Waddington said the provision of maintenance for this property is valued at \$7,360 since 2006 and is significant.

Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. Roll call on the ordinance: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #7 - Submitted by Aaron Klein, Director of Public Works

ENCROACHMENT LICENSES FOR PROPERTY LOCATED AT 301 EAST MARKET STREET

Budgetary Information: There is no budgetary impact with this item. The property owner is responsible for recording fees to the Erie County Recorder's Office.

A. [ORDINANCE NO. 16-052:](#) It is requested an ordinance be passed **authorizing the City Manager to enter into a license agreement with Market 301, LLC to provide for the use of a certain portion of the city's rights-of-way, for purposes of replacing steps, as described in the grant of a license for encroachment;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Aaron Klein said the property owner has three entrances into this building; on Market Street, the entrances are elevated slightly and he will be installing handicapped ramps. On the Hancock Street side, he will be increasing the height of the front stoop and this will provide access to these doorways. The city is making sure the 5' handicapped accessibility is maintained.

Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. Roll call on the ordinance: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

B. [ORDINANCE NO. 16-053:](#) It is requested an ordinance be passed **authorizing the City Manager to enter into a license agreement with Market 301, LLC to provide for the use of a certain portion of the city's rights-of-way for purposes of installing two (2) handicap accessible ramps, as described in the grant of a license for encroachment;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. Roll call on the ordinance: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #8 - Submitted by Jane Cullen, Project Engineer

CHANGE ORDER #1 FOR PERKINS AVENUE SIGNALIZATION PROJECT

Budgetary Information: The original contract with Miller Cable Company is for \$903,310. Change Order #1 in the amount of \$40,019.07 will revise the final contract amount of \$943,329.07. The local public authority project will be funded with Federal Highway

Administration funds through the Ohio Department of Transportation and the Erie County Metropolitan Planning Organization in the amount of eighty percent of the eligible costs in the amount of \$754,663.26 with the remaining cost of \$188,665.81 being split between the City of Sandusky and Erie County. The city's portion of \$94,332.91 will be split as follows: \$90,457.91 will be funded with street funds and \$3,875 from the EMS fund for the city's portion of alternate 1 pre-emption for the Fire Department's emergency vehicles.

ORDINANCE NO. 16-054: It is requested an ordinance be passed **authorizing and directing the City Manager to approve the first and final change order for work performed by Miller Cable Company of Green Springs, Ohio, for the Perkins Avenue signalization project in the amount of \$40,019.07;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dick Brady said it is deceiving to call this a change order as there is a perception the city is paying more than what we had bargained for, but this is not the case. These types of contracts are based on quantitative values and when more area, piping, etc. is realized during the project, the contractor is compensated based on a fair way of doing business. The real value is the city will only realize a \$4,000 cost change because of our participation in this.

Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. Roll call on the ordinance: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #9 - Submitted by Maria Muratori, Economic Development Specialist

Budgetary Information: Some of the agreements require both or either annual monitoring fee payments and city compensation payments. For 2015, the city is to receive a combined \$3,921.58 in monitoring fee payments and a combined \$3,472.51 in city compensation payments. All funds are to be deposited into the general fund.

RESOLUTION NO. 019-16R: It is requested a resolution be passed **accepting and approving the City of Sandusky Tax Incentive Review Council's recommendations regarding current taxation agreements;** and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dennis Murray said this is an annual report which requires acceptance or rejection. Nikki Lloyd said she is related with one of the properties listed and will abstain.

Roll call on the motion: Yeas: Naomi Twine, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 5. Abstain: Nikki Lloyd, 1. Roll call on the resolution: Yeas: Naomi Twine, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 5. Abstain: Nikki Lloyd, 1. The President declared the resolution passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #10 - Submitted by Angela Byington, Director of Neighborhood Development & Planning

CHANGE ORDER #2 FOR PHASE II ENVIRONMENTAL SITE ASSESSMENT FOR FORMER G & C FOUNDRY, 2806 WEST MONROE STREET

Budgetary Information: Change Order #2 will increase the contract with the Mannik & Smith Group by \$400. The current contract amount with the Mannik & Smith Group is \$26,265. The

revised contract amount including Change Order #2 is \$26,665. The contract will be paid from the Community Development Capital projects fund.

ORDINANCE NO. 16-055: It is requested an ordinance be passed **authorizing and directing the City Manager to approve the second and final change order for professional services performed by Mannik & Smith Group, Inc. of Maumee, Ohio, for a Phase II environmental site assessment for the property located at 2806 West Monroe Street and formerly known as G & C Foundry in the amount of \$400**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Naomi Twine, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dennis Murray said this is an item where additional drums needed to be removed at a cost of \$400 and this is a more routine item like others on tonight's Agenda. Most legislative bodies have Consent Agendas for certain items and asked the commissioners to give this some thought.

Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. Roll call on the ordinance: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #11 - Submitted by Angela Byington, Director of Neighborhood Development & Planning

CHANGE ORDER #1 FOR CDBG FY 2015 RESIDENTIAL DEMOLITION PROJECT #1

Budgetary Information: Change Order #1 will decrease the contract with Master Renovations, Inc. by \$350. The current contract amount with Master Renovations, Inc. is \$49,500. The revised contract amount including Change Order #1 is \$49,150. The contract will be paid with Community Development Block Grant funds.

ORDINANCE NO. 16-056: It is requested an ordinance be passed **authorizing and directing the City Manager to approve the first change order for work performed by Master Renovations, Inc., of Orrville, Ohio, for the CDBG FY 2015 residential demolition project #1**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. Roll call on the ordinance: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #12 - Submitted by Marvin Ranaldson, Transit Administrator

CONTRACT FOR TRANSPORTATION SERVICES WITH SERVING OUR SENIORS

Budgetary Information: STS will receive discounted passenger trip fares, as established in Exhibit D, from SOS for the length of the proposed contract. This money collected will be used to offset the capital planning and operating expenses through the Ohio Department of Transportation.

ORDINANCE NO. 16-057: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into a three year agreement for transportation services between the City of Sandusky and Serving Our Seniors for the period of October 1, 2015 through September 30, 2018**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Naomi Twine, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Marvin Ranaldson said this is a long-term agreement with Serving Our Seniors (SOS) which guarantees rates during the next three years and also gives STS the certainty of this revenue. Sue Daugherty said it has been a pleasure to work with the STS administrator and this will mean a huge savings to SOS clients.

Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. Roll call on the ordinance: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #13 - Submitted by Debbie Leslie, Human Resources Manager

GROUP RETROSPECTIVE RATING PROGRAM FOR 2017 WITH COMPANAGEMENT

Budgetary Information: The contribution will be distributed to all departments.

ORDINANCE NO. 16-058: It is requested an ordinance be passed **authorizing and directing the City Manager and/or Finance Director to make payment to CompManagement, Inc. for the enrollment fee for the 2017 Workers' Compensation Group Retrospective Rating program;** and declaring that this ordinance take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dennis Murray said historically the city has received much more in savings than the \$12,000 fee to be paid for this program.

Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. Roll call on the ordinance: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #14 - Submitted by Stuart Hamilton, IT Manager & Hank Solowiej, Finance Director
UPGRADE KRONOS TIME COLLECTION SOFTWARE

Budgetary Information: The cost for professional services to upgrade is not to exceed \$16,345.75. The cost will be paid by the capital projects fund (\$8,172.87), the water fund (\$4,086.44) and the sewer fund (\$4,086.44).

ORDINANCE NO. 16-059: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an agreement with Immixtechnology, Inc. of McLean, Virginia, for services to upgrade the Kronos Workforce Management system.**

Upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the city charter.

Discussion: Dennis Murray said Stuart Hamilton has taken control of our IT system, assessed the city's needs and come up with a great program to bring us into the 21st century and is appreciative of the work he is doing. Stuart Hamilton said currently, the city relies on the Java platform and every time there was an upgrade last year (47 times), the system runs into time collection problems. Dennis Murray said we have a lot more issues with productivity for employees dealing with the current system as it is.

Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. Roll call on the ordinance: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #15 - Submitted by Kelly Kresser, Commission Clerk

A request has been received from the Ohio Division of Liquor Control for a new D5 (*Spirituos liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers, until 2:30 a.m.*) liquor permit for Jami S. Tallman Ltd, LLC dba Scarlett O Hair Salon, 123 – 125 West Market Street. It is requested the Commission Clerk be authorized to notify the Ohio Division of Liquor Control the city does not request a hearing on this matter.

Upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to request the Commission Clerk to notify the Ohio Division of Liquor Control the city does not request a hearing on this matter. Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the motion passed.

ITEM #16 - Submitted by Kelly Kresser, Commission Clerk

A request has been received from the Ohio Division of Liquor Control for a new C1 (*beer only in original sealed container for carry out only*) and C2 (*wine and mixed beverages in sealed containers for carry out*) liquor permits for Sandusky Quickstop, LLC dba The Quick Stop, 128 East Market Street. It is requested the Commission Clerk be authorized to notify the Ohio Division of Liquor Control the city does not request a hearing on this matter.

Upon motion of Dick Brady and second of Dave Waddington, the commission voted to request the Commission Clerk to notify the Ohio Division of Liquor Control the city does not request a hearing on this matter. Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the motion passed.

ITEM #17 - Submitted by Kelly Kresser, Commission Clerk

A request has been received from the Ohio Division of Liquor Control for the transfer of a D4 (*beer and any intoxicating liquor to members only, for on premises consumption only until 1 a.m.*) and D6 (*sale of intoxicating liquor on Sunday between the hours of 10 a.m. or 11 a.m. and midnight*) liquor permit from the Athletic Club of Sandusky, Inc., 223 West Water Street to 902 West Adams Street. It is requested the Commission Clerk be authorized to notify the Ohio Division of Liquor Control the city does not request a hearing on this matter.

Upon motion of Greg Lockhart and second of Dave Waddington, the commission voted to request the Commission Clerk to notify the Ohio Division of Liquor Control the city does not request a hearing on this matter. Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the motion passed.

ITEM #18 - Submitted by Kelly Kresser, Commission Clerk

A request has been received from the Ohio Division of Liquor Control for the transfer of C1 (*wine and mixed beverages in sealed containers for carry out*), C2 (*Wine and mixed beverages in sealed containers for carry out*) and D6 (*sale of intoxicating liquor on Sunday between the hours of 10 a.m. or 11 a.m. and midnight*) liquor permits from North Coast Oasis Cleaning Service, LLC dba Variety Village to Moe Askar, Inc. dba Variety Village, 332 East Market Street. It is requested the Commission Clerk be authorized to notify the Ohio Division of Liquor Control the city does not request a hearing on this matter.

Upon motion of Dick Brady and second of Nikki Lloyd, the commission voted to request the Commission Clerk to notify the Ohio Division of Liquor Control the city does not request a

hearing on this matter. Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the motion passed.

CITY MANAGER'S REPORT

Upon motion of Nikki Lloyd and second of Dave Waddington, the commission voted to accept a donation in the amount of \$5 to the Police Department's K-9 fund from Jeff Krabill. The President declared the motion passed.

Upon motion of Naomi Twine and second of Nikki Lloyd, the commission voted to accept a donation of two American flags from Dave Waddington for the entrance to Pipe Creek in Sandusky. The President declared the motion passed.

Eric Wobser thanked all who helped lift Sandusky in the recent **Strong Towns competition**. Sandusky is currently in the final four against Hoboken, New Jersey; vote through Wednesday at 12 p.m. at www.strongtowns.org.

Eric Wobser said applications have been received for the **Law Director position** and the search Committee ranked and interviewed several candidates including the Acting Law Director Trevor Hayberger. Trevor Hayberger emerged as the preferred candidate, but has decided to remain in the position of Assistant Law Director which is a full-time position. The Committee will continue to accept resumes for the position until filled and qualified candidates can submit them to Connie Nicholson in the Human Resources office.

Eric Wobser said the **memorial dedication to honor former Police Officer Andy Dunn was held on March 19** and appreciates all of the elected officials, officers, family, friends and citizens who attended this event; their support is greatly appreciated. A special thanks to Balconi Monuments, the Erie County Conservation League, especially the efforts of Jim Alexander, and all of the businesses and individuals who made this possible. It was a fitting tribute on the fifth anniversary of Andy's death.

Eric Wobser said **the new Horton ambulance has been delivered** and is being equipped with radios to enter the fleet.

Eric Wobser said **Dave Degnan served as a judge in the Rotary Pizza Challenge on March 22**. This was a great event to raise money for Rotary Clothes for Kids.

Eric Wobser said **auditors will be resuming fieldwork on the 2015 financial audit** during the week of April 4, 2016.

Eric Wobser said **Hank Solowiej has enrolled in a 3.0 credit hour School Finance & Economics graduate course at Ashland University for the summer semester**. The course will expand his knowledge base in school finance as the city invests in long-term partnerships with the Sandusky City School District. This is consistent with the "Strengthen Regional Partnerships" and "Support Primary Education Efforts" initiatives of the Vibrant City priority area in the 2016-2020 Strategic Vision.

Eric Wobser said as spring approaches and people are filling swimming pools and watering their lawns, **residents and businesses are encouraged to contact the Building Department to take advantage of sewer-deduct meters** for those water uses which do not discharge into the sewer. Even with the initial cost for a plumber, this could represent a long-term savings on sewer bills as EPA costs/regulations continue to increase.

Eric Wobser said the contractor working on the **East End sewer project** is replacing concrete on Remington Avenue, possibly as early as Tuesday, March 29, for two weeks. This work may require the same road closure as before to ensure safety and proper curing of the concrete.

Eric Wobser said coordination is ongoing with the contractor for **demolishing the former Surf's Up property**, Ohio Edison, the Public Services Department, (including electricians) and personnel in Water Distribution to ensure that fencing, port-o-johns, water service and power are in place prior to Kids Fest at the end of May.

Upon motion of Dave Waddington and second of Dick Brady, the commission voted to approve a 25% reduction of the CHIP loan payoff amount for Mike Lawrence.

Discussion: Eric Wobser said **Mike Lawrence is requesting a reduction to the amount owed to the city for his mother's 2005 CHIP loan.** Mr. Lawrence's mother passed away and he would like to pay off the lien and transfer the property into his name. The total CHIP loan was approved for \$29,675; the loan requires repayment of 50% of the loan amount back to the city for a total cost of \$14,873.50. He is requesting a 25% reduction which would require payback of \$7,436.75. Staff recommends approval of the reduction for the following reasons: 1) the property would be transferred to a blood relative who will occupy the home; and 2) the property will not fall into foreclosure and the city will receive money which can be used on additional CHIP projects. Dennis Murray asked the value of the property and Mike Lawrence said the last time it was assessed, the value was approximately \$40,000.

Roll call on the motion: Yeas: Naomi Twine, Nikki Lloyd, Dennis Murray, Dave Waddington, Greg Lockhart and Dick Brady, 6. The President declared the motion passed.

Eric Wobser said **the city has sold four parcels to Gunderson Properties, LLC dba Amusement Ales**, as of March 18 (formerly the Graefe properties, 141-161 East Market Street). The properties contain two buildings on East Market Street and two vacant parcels along Wayne Street. Gunderson Properties, LLC will be completing renovations to the interior and exterior over the next six to twelve months in advance of opening a production brewing facility and tap room. The city did execute a lease-back for the portion of the space more specifically addressed as 141 East Market Street in hopes of securing a recreational operator for the space.

Eric Wobser said **structures at 2242 Wilbert Street, 329 Meigs Street, 1006 Fourth Street, 1603 Carr Street and 618 East Adams Street have been, or are being demolished**, with a completion date of April 1.

Eric Wobser said the city was notified the **National Park Service has approved its application for Certified Local Government Status.** This certification allows the City to designate local landmarks as well as apply for additional monies for historic preservation efforts.

Eric Wobser said **subrecipient funding applications have been submitted for the 2016 CDBG program year.** The draft plan became available for a 30-day comment period on March 24 for a deadline of April 24. A second Consolidated Plan Advisory Committee meeting will be held on April 14 and a second public hearing will be held at the April 25 City Commission meeting. The city must submit the CDBG Annual Action Plan to HUD by May 15.

Eric Wobser said **Mills Creek Golf Course opened for the season** on March 15 and welcomed our new Clubhouse Manager, Tom Garard. Tom has been working hard to get the course up and running for the season and we are extremely lucky to have him on our crew. Anyone interested in a season pass, joining a league or holding a golf scramble/outing, please call the Mills Creek Clubhouse at 419.627.5803.

Eric Wobser said **volunteers are needed for the Cabela's National Walleye Tour** taking place April 21 - 22 at the Shelby Street Boat Launch facility. Volunteers are needed for both days (Thursday and Friday) of the tournament those interested in volunteering or needing additional information may contact Victoria Kurt, Recreation Superintendent, at 419.627.5886.

OLD BUSINESS

Dave Waddington said **Shepherd's Shoreline Construction recently went on the city's property near the Pipe Creek Pathway**. This area was developed in approximately 2007 and served as a buffer between the canoe launch area and John Biechele's property. There were several 25+ trees removed from this site and he does not know what can be done to make it whole as it looks like a UFO landed here. Hundreds of volunteer hours have been spent to develop this back to the cell area and the Bird Watchers will be coming soon. This area has been designated as a bird stop by the State of Ohio (#49). People come from all over the United States for this and the site was acquired through mitigation from Jackson Wolfe's development (currently Castaway Bay). Dave Waddington said this area needs to be restored and is an access point to get back to the cells. There are an estimated 3.2 million wildlife watchers in Ohio and this generates \$750 million in economic impact for Ohio. Dennis Murray said this is an important part of our tourism and we make money as a result; if someone did this to one of the roller coasters at Cedar Point, something would be said about it. This is city property and this is disappointing. Eric Wobser said as soon as the city became aware of the issue, Aaron Klein actively and diligently worked with the contractor for a couple of days about remediating the site. He is certainly disappointed at the position the city is in and the fact this area cannot be completely put back together. The birding aspect is certainly an important piece and is part of our Bicentennial vision to build up this Back Bay area for tourism. Aaron Klein said the Army Corps of Engineers came to the site about one week ago and indicated they would draft a letter to let the city know what they would like to see done. The contractor was looking to de-water the dredged material while it was still sitting there as it was too wet to take offsite. He plans to come back and remove some of this from the property. Aaron Klein said he will compile a list of the city's demands along with the demands from the Army Corps and then discuss what the end product should look like. We will not let this drop. Dave Waddington said a former City Commission candidate who cut grass in Central Park and was arrested and he does not know how this can happen.

Dave Waddington thanked **John Orzech for attending the last Coffee with Commission meeting** and said he provided a lot of good information. John Orzech noted there were thirty drug houses in town and this was a big eye opener and people do not understand how big the drug problem is in Sandusky. Naomi Twine said she asked John Orzech to attend a future City Commission meeting to present this information to make the community aware of the efforts being put forth by the Police Department.

NEW BUSINESS

Dave Waddington said he goes to the **Erie MetroParks Dog Park** and runs into a lot of Sandusky residents who believe we should have one in the city. Sandusky does not need one as large, but it would be nice to consider something smaller. Eric Wobser said staff wholeheartedly agrees with this concept and the five-year capital project recommends city-wide recreational uses for neighborhood parks including a dog park, ice skating rink and tennis courts. The Shelby Street boat launch has also potentially been mentioned as a location. Dave Waddington said a lot of folks who live in apartments or small houses agree it would be nice to go to a dog park rather than letting them run loose.

Dave Waddington asked what can be done to put more teeth into the **problem with littering** which is a misdemeanor three. John Orzech said he will speak with Trevor Hayberger about this; the city's ordinance reflects the State of Ohio's. The other issue is an Officer has to see the person actually littering or have someone testify they saw someone litter to cite them.

Dennis Murray said the idea of **banning smoking in public places** has also been bantered about which would help with littering. Eric Wobser said recommendations will be made at a future date regarding this issue. Nikki Lloyd said she would be in support of this and sees cigarette butts, empty containers and other garbage in Shoreline Park, and people need only take a few more steps as trash cans are plentiful.

Dennis Murray announced the City Commission will hold **three Public Hearings at the May 9 City Commission meeting** for the following:

1. An application for an amendment to the Zoning Map filed by McGookey Properties, LLC for the rear of the property located at 629 E. Washington Street from Residential Two-Family to Downtown Business District.
2. An application for an amendment to the Zoning Map filed by Cedar Point Park, LLC for sixteen parcels numbers; to rezone from Single-Family Dwelling to Commercial Recreation to allow all contiguous properties owned by Cedar Fair to be zoned as Commercial Recreation.
3. An application for a petition for the vacation of two alleys filed by Cedar Point Park, LLC and located at the north and south end of Third Street as well as a portion of Third Street.

AUDIENCE PARTICIPATION

Sharon Johnson, 1139 Fifth Street, said Trevor Hayberger has notified the city of his intent to be the Assistant Law Director which is a part-time position. Dennis Murray said this will be a full-time position going forward. Sharon Johnson asked how many applications were received and Eric Wobser said he believes around 17 persons applied. Sharon Johnson asked when the city hopes to get someone in the position. Naomi Twine said this will be filled as soon as possible. Sharon Johnson said she understands the Paralegal will be repositioned from the Law Department and asked if another will be hired. Eric Wobser said the current budget, as adopted, provides 4½ full-time equivalents in the Law Department including the Law Director, Assistant Law Director, Prosecutor, Administrative Assistant and a part-time employee for the Prosecutor. The Paralegal position will not be replaced. Sharon Johnson asked when the Sandusky Bay Pavilion plans will get underway. Dennis Murray said the city has received approval for the grant to study this entire area but does not recall where we are in the process. Eric Wobser said the Trust for Public Lands received a grant on the city's behalf for the planning process. They will be providing a scope of work to vet with the funders and currently envisions a steering committee being put together to keep the plan in process by May or June.

Charlie Gibeaut, 2098 Cleveland Road, said some driveways are in better shape than the streets because of the black substance residents put there to preserve them and asked if the city could do this in an area and as a test site. Dennis Murray said the black covering is simply paint, but the material is for crack sealing which we are looking to begin using again to maintain the quality of our streets. Dick Brady said he understands the city has recently purchased a piece of equipment to fill potholes and will be put into service this week. Charlie Gibeaut said he is concerned about motorcycle noise during Bike Week and has not seen one report for excessive noise related to motorcycles. We do not have domestic tranquility during Bike Week and asked if this noise can be suppressed by ticketing one or two persons and word will spread about this. Dennis Murray said he has his own doubts about the long-term partnership with the City of Sandusky and Ohio Bike Week although the city recently passed a five-year agreement with them. If this comes up for renewal in five years, he does not know if he will vote for it again. The City Commission does not get to vote on ticketing people but this does seem to be a problem. Charlie Gibeaut said persons riding bicycles on the wrong side of the road is also an issue and they should be riding with traffic, not against traffic. Dennis Murray said this would be a good time to remind bicyclists to travel with traffic or always in the right side of the road.

John Hartman, 533 East Perkins Avenue, thanked Dave Waddington for his cleanup efforts along the waterfront. Dora Grant and members of the Conestoga group will be doing their first cleanup in McArthur Park on April 30. There are a lot of leaders working behind the scenes and they need to keep doing this.

Upon motion of Dave Waddington and second of Greg Lockhart, the commission voted to adjourn at 7:41 p.m. The President announced the meeting was adjourned.

Kelly L. Kresser, CMC
Clerk of the City Commission

Dennis E. Murray, Jr.
President of the City Commission