

City of Sandusky
ADA Advisory Board Meeting Minutes
March 17, 2016 at 3:00pm
Meeting Location: City Commission Chambers

Members Present: Mr. Terry Michaels, Ms. Carol Steele, Mr. Robert Egger, Ms. Kathleen Wickens, Ms. Diane Corso, Ms. Martha Thompson and Commissioner Greg Lockhart.

Members Excused: Mr. Gary Guendelsburger

Staff Member: Clerk – Megan Stookey

Mr. Egger called the meeting to order at 3:00 p.m. and roll was taken. Mr. Egger moved to approve the minutes from the previous meeting, February 18, 2016, as presented. There were no objections, just clarification regarding bus shelter pads, this is not an issue; therefore the minutes were approved as presented.

Under Administrative Reports, Mr. Egger introduced Jeffrey Keefe, Assistant City Engineer for the City of Sandusky who is overseeing the Jackson Street Parking Lot Improvement project. Mr. Keefe gave a brief overview of the project and moved on to any questions from the board or audience members. The board discussed the project as a group and made two suggestions, that more handicap spots be installed near the corner of Jackson and Market Streets for residents at the Rieger Building and something be done with the ramp going from the parking lot to Peddler's Alley.

Mr. Keefe stated he will talk with the design firm regarding the parking spaces at the corner of Jackson and Market Streets and do further research into having something done with the ramp coming from the parking lot going into Peddler's Alley.

The board moved into discussion regarding the width of certain parking spaces in downtown and how hard it is to open car doors, the board was curious if this would be an issue in the new parking lot. Mr. Keefe responded that the spaces are ten feet wide, if there are issues in the future he will have to evaluate.

Mr. Egger requested that the board be notified before projects go out for bid for their review and comments, they would appreciate being incorporated into the planning stages of projects.

The board moved on to discuss Committee Reports, there was nothing to report on Parking Committee, Transportation Advisory Committee, Lion's Park Renovation and SPARC Committee. Ms. Corso reported on the Consolidated Plan Advisory Committee, she attended the February 26th CDBG Planning meeting. At the meeting it was discussed putting money aside to do an ADA Comprehensive Study of the City (between \$7,000 - \$11,000), projects on Shoreline Drive,

property purchased on Warren Street to be used for a corridor project. Mr. Egger commented that he would rather see projects be done instead of a study.

Mr. Egger moved on to Old Business starting with recommendations for the CDBG plan, Diane stated she will check with the Planning Department on when a good time is for the ADA Board to give their recommendations. Mr. Egger suggested that the board start working on their suggestions around September/November.

The board moved on to discuss the issues with Peddler's Alley being an uneven surface and the difficulties they experience traveling on it using a wheel chair or motorized vehicle.

Commissioner Lockhart suggested the board write a letter to Angie Byington and the Commissioners regarding the issue.

Mr. Michaels made the motion that the ADA Board recommend the City do a project to make a wheelchair accessible access from the parking lot to Peddler's Alley; Ms. Steele seconded the motion, vote was taken and passed with no objections.

Mr. Egger moved on to Access to and usability of City facilities under Old Business; Mr. Michels spoke with staff at the cemetery, they are happy with the set up and to make any alterations would be very costly, the board did not see this to be a priority at this time. Mr. Egger discussed the pads to the benches at Lions Park, Commissioner Lockhart informed the board the City is addressing those issues in a new plan.

Mr. Egger moved on to what is appropriate recognition of Dr. Lins's leadership & contributions to the board, Mr. Michaels suggested having a ramp constructed to the gazebo in Washington Park. Mr. Egger believes this would be a costly venture and may not see it get done; Ms. Steele and Mr. Michaels both suggested a pathway down to the water at Lions Park.

The board moved on to discuss the adoption of Rules and Procedures for the ADA Advisory Board, Mr. Egger stated he recalls Commissioner Poole saying they do not need Commission approval. Ms. Steele made a motion to accept the Rules and Procedures of the City of Sandusky ADA Advisory Board; Ms. Wickens seconded the motion, vote was taken and passed with no objections.

The Board moved on to developing a priority system under New Business. Commissioner Lockhart suggested they come up with a system that prioritizes them, maybe in a color order (i.e. red-dangerous, yellow-become issue, green-use improvements). Ms. Steele made the motion to adopt a red, yellow and green priority list; Ms. Steele seconded the motion, vote was taken and passed with no objections.

Ms. Steele suggested that Mr. Egger start an email chain between board members to collect all the items of concern. Commissioner Lockhart advised the board once the list has been compiled send it to him and he will forward it to the correct people within the City.

There was also brief discussion between members about the cross walk buttons at different intersections within the City being too high and service dogs are unable to hit them.

Mr. Egger moved on to discuss the Stars & Stripes Celebration under New Business, Mr. Michaels was chosen to be the chairman for this event and will handle completing the application, Mr. Guendelsberger has the display board they use and will need to take a new picture of the board at the June meeting.

Mr. Egger moved on to For the Good of the Board, he asked if there was a better day of the week to hold the meetings. He will contact Mr. Guendelsberger to see if he has any suggestions.

Ms. Corso stated this is the Ratification Year for ADA. Mr. Egger asked if anyone had suggestions on how to celebrate. Several suggestions were given like ask a reporter to come in and do a story about it, get space in the paper, ask other groups to get involved and have a celebration at one of the parks or having a speaker come in.

The board discussed ways of bringing awareness to the group, was to let the public know we are here to help. On the next agenda the topic of bringing awareness will be put on under New Business.

Ms. Wickens informed the group the MS Walk is being held on May 7th if anyone is looking to be a sponsor or donate.

There was no further business and the meeting was adjourned at 4:21pm .

Meeting Time 81 minutes

Robert Egger
Chairperson

Megan Stookey
Clerk