

Dennis Murray **called the meeting to order** at 5 p.m. **after the Invocation**, given by Wes Poole, and the **Pledge of Allegiance**.

The clerk called **the roll** and the following Commissioners responded: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole.

City staff present: John Orzech – Police Chief, Dave Degnan - Fire Chief, Aaron Klein – Public Works Director, Angela Byington – Director of Neighborhood Development & Planning, Matt Lasko – Chief Development Officer, Brad Link – Public Services Director, Don Rumbutis – IT, Justin Harris - Law Director, Sally Poggiali – Sr. Account Manager, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.

Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve the minutes of the June 27, 2016, meeting and dispense with the formal reading. The President declared the motion passed.

AUDIENCE PARTICIPATION

None.

PRESENTATIONS

Dick Brady presented a **Proclamation to Hayden Snow** who is a 2016 State Champion in the Long Jump, Division 3, for St. Mary Central Catholic High School

Wes Poole presented a **Proclamation to Matthew Lamb** who is a 2016 State Champion in the Discus, Division 3, for St. Mary Central Catholic High School.

Wes Poole congratulated the Coaches from St. Mary's including: Kevin Youskievicz, Joe Lamb, Emmy Pudloski and Chad Kresser. Dennis Murray thanked the coaches and parents and said all who are parents know these accomplishments bring great pride to our families. Without this support, we would not be able to get where we want.

Chaplain John Adams said the first **Chaplain Academy graduation** took place recently and introduced the Academy graduates who are now ready to go into their respective communities and provide services. These community crisis Chaplains have been trained very well, have passed criminal background checks and are ready to serve.

Dennis Murray said about three months ago, the Commission asked staff to return with specific recommendations for what to do about the **administrative offices, Police Department and Sandusky Municipal Court at this facility**. Eric Wobser said different options have been looked into, and specifically, looking at the costs to stay at 222 Meigs Street. Other options to build a new office or rehabilitate an existing facility have also been researched. Architectural Requests for Qualifications were solicited to analyze the condition of our existing facilities as well as needs of different departments. DS Architecture, which specializes in municipal architecture, was chosen and are here to speak to this study tonight and their recommendations.

Aaron Klein introduced Jeff Meyers, Sean Barbina and Bridget Tipton with DS Architecture. Jeff Meyers said they have been in business since 1983 and are currently developing four other architectural studios. They have performed countless needs assessments and feasibility studies for municipal properties in Ohio. Jeff Meyers has a Master's Degree in Urban Design which allows him to focus on citywide planning. This is not meant to be all-inclusive, but to hit the highlights of the report. During the process, it has been important to listen to the community needs along with staff members in the Police Department, the Municipal Court and the administrative staff. Sean Barbina has a wealth of experience working in municipal government including military organizations in Hawaii. The needs assessment study started with interviews of key staff members who provided existing studies and information. Fiscal deficiencies, functional deficiencies and code compliant deficiencies were then identified as well as the needs for the foreseeable future. The administrative staff is currently made up of 39 persons; the court has 22 employees and foresees employing a maximum of 25, though not in the

immediate future; the Police Department currently is made up of 47 full-time Police Officers, six part-time reserve officers, one IT staff and two full-time support staff. The year 2016 marks the sixtieth year this building has been in service and a typical municipal building is expected to last forty to fifty years and then a major renovation is made, or a new building is constructed. In 2006, a study was completed with a needs analysis looking at what existed in the facility and what was needed. This study did not include recommendations for doing anything to achieve this. A local architect did an analysis for adding onto the front of the building and expanding the Municipal Court which never came to fruition. In 2009, the City Commission, along with a local developer, looked at some existing properties in the downtown which this shows how often renovations have been studied without making changes. The vision of the study is to provide actual options while looking at the 2016 Bicentennial Vision & Comprehensive Plans. Maintenance should no longer be looked at passively and several options are being presented for consideration to create a City Hall, a Police Department and a Municipal Court with pride for the next fifty years. Currently the city does not have a building which projects a sense of pride to attract businesses and/or residents. The existing building was analyzed looking at the location and context, the existing site, and each was rated on a deficiency scale. This is a developable site and has excellent views of the water and of Cedar Point. A site analysis was completed to identify if there is appropriate circulation for pedestrians, the staff and the Police Department. Overall, the site functions well the way it is laid out. One of the major concerns about the existing condition of the building is people have the ability to walk into it without going through a lobby or a secure area; people should be able to access meeting or public rooms without having the ability to access the rest of the building. The administrative offices are also not contiguous and people have to walk down long hallways to communicate with each other and this creates a lot of inefficiencies. The "U" shape of the building adds to inefficiencies and buildings should be 75% - 95% efficient; presently we are below this percentage. The major concern with potentially renovating this building is it is set up with four load-bearing walls which are masonry bearing with concrete slab. The building has not been renovated because it is very expensive to remove concrete walls of masonry structure and would be a huge challenge for the city to renovate. These walls make it difficult to update electrical, plumbing and mechanical systems as the walls would have to be penetrated. Six words are used to describe the deficiency rating system: they are categorized as mandated, critical, essential, desired, efficiency and pride. The mandated, critical or essential deficiencies are considered to be the base minimums needed to be addressed. The desired, efficiency or pride deficiencies are considered above the base minimum and should be addressed only after the base minimum deficiencies are fully resolved. The pride rating is an aesthetic value for community image. The major issue with the building is it is not ADA compliant and having an elevator does not make it so. This is part of ADA accessibility, but there are not means of egress from the second floor for a person in a wheelchair to use nor is there a call button for Fire Department staff to help them. There are changes in the floor grade in parts of the building which are expensive to bring up to code and there is currently not enough room to even make this change and this is mandated. With the Municipal Court space, they currently have about half of what is needed to function efficiently and nearly all offices in the court share space and serve multiple functions. This is not conducive to how a court should be operating and is one of the biggest concerns of the Judge as to how the space is laid out. Conversations can be heard within the lobby from the secure area and vice versa. The Police Department is approximately thirty percent below the necessary space to function and it is very important to have a secure separation from the hallway. There are several different ways in and out of the Police Department and this should be limited to one or two public entrances. People can walk in and arrive at an employee's work area in the administrative offices without proper notification and security is not what it needs to be. The central corridor is 8' wide and is not being used for actual function (it is inefficient). There is not a comprehensive plan for storage in the building. Storage is located in some offices or in the electrical equipment room which is of concern. Sound is also an issue as people can hear through the walls. The exterior masonry walls are structurally sound but is difficult to renovate. The bricks need to be tuck-pointed and the joints need to be fixed; there is water infiltration happening and differential settling in the different wings and some brick cracking. The city is literally throwing money out of the windows in both winter (heat) and summer (cool air) and the panels are very inefficient and a lot of money is being wasted. It is time to address these issues or move to another building. As far as aesthetics, this is a great school building but

is not designed the way a municipal building should be. The roof is metal with a very low slope and there is no good way to actually fix it; the best way is to completely tear it off and replace it with a brand new one. There is moss growing and if it is not fixed, the building will continue to deteriorate very quickly. There are multiple HVAC cooling and heating systems and there are old boilers in the building which are so antiquated the city has to hire specialty contractors at a premium to fix them. There is no way to bring this building up to the new standards which could be met with a new facility. Overall, the plumbing is in good shape although the building is not fully fire-suppressed with a full fire alarm. The electrical system would be very expensive to renovate and bring up to code and is a critical inefficiency. A Police Department is required to be an essential facility which could withstand a tornado or an earthquake and remain operational as is also the case with a Fire Station, a hospital or a prison; this building is not designed this way. In the study performed in 2006, future projections were compared with existing square footage for each office space. What is important is the current building is 23,259 square foot while the projection for the building in 2006 was 24,632 square foot; what is actually needed for the city's administrative offices is 22,431 square foot. Different options and individual attributes of each were then looked at for recommendation to the City Commission as outlined below:

Option A – Existing Renovation + Addition

This option received a very low rating compared to Options B and C. One of the big questions is the cost for this option and other things should be considered besides this. Costs are estimated at \$13,789,965 – \$17,765,275 to leave all existing offices at the same location (this cost is reflective of an unoccupied property). A local general contractor validated these costs and with the building being fully occupied, a temporary facility would have to be used during construction or it would have to be done in phases.

Option B – Renovation of Three Buildings: Calvary Temple & the Kingsbury Building

This option would include the renovation of two historic buildings owned or controlled by Marous Brothers in the downtown area which could be leveraged with tax credits. The cost to renovate these is between \$6,081,488 - \$6,811,083 and the Police Department and Municipal Court facility would still have to be addressed. This could become a catalyst to put more employees downtown and place City Hall in the central greenway which is common in urban design.

Option C – Administration, New Construction (on determined vacant land)

This option would allow the Police Department and Municipal Court to remain on the existing site while relocating the administrative offices within a quarter of a mile of the downtown business district. This cost is between \$5,010,510 and \$6,468,525.

Option D – New Construction

The costs for this option would be between \$11,250,266 and \$12,814,590 to move the Police Department and Municipal Court.

Option E – Existing Renovation

The costs for this option are between \$10,040,625 and \$12,856,250; soft costs are not included in the construction costs.

The 2006 study was completed before a lot of conflict occurred in the economy and the projected square footage was just over 44,000 square foot which is too high; the actual number should be closer to 36,000 square foot just for the Justice Center. It is important for Police to have rapid egress to respond quickly and this is in direct conflict with allowing a pedestrian access to the building for a meeting. There is adequate square footage on the existing site to renovate the Police Department and Municipal Court areas. An analysis was performed of all of the different possible outcomes.

Outcome 1 is a standalone building, fully renovated for the administrative offices, Police Department and Municipal Court on the existing site. The costs do not included making this

fully-occupied building housed in some kind of temporary facility while construction is underway.

Outcome 2 is a relocation of the administrative offices (Option B) and separately relocates the Police Department and Municipal Court (Option D).

Outcome 3 relocates the city administrative offices and separately relocates the Police Department and Municipal Court (Option D).

Outcome 4 relocates the city administrative offices (Option B) and renovates the existing site for the Police Department and Municipal Court.

Outcome 5 relocates the city administrative offices (Option C) and renovates the existing site for the Police Department and Municipal Court (Option E).

Of these five outcomes, several options provide similar results, and one stands out as being the more effective choice to achieve the goals of the Bicentennial Vision. The renovation of the existing building to meet the needs of all three departments and to address the mandated, critical and essential items explained is not the most feasible option. The physical deterioration of the building has shortened the life expectancy. The process of coordinating the utilities of the building and relocating workers during renovations would be complicated and costly. Temporary facilities would have to be utilized and construction would have to be phased in so as to continue to provide services to the community. Working on plumbing and electrical systems would require temporary power sources during outages, especially for a Police Department which must continue to operate. The last major reason renovation is not the best option is the building will need additional space due to the needs assessment. When all said and done, we would still not have a building that functions as efficiently as a new building would and this is not the ideal solution. Outcome 2 is the ideal solution and is a unique opportunity to work with a private developer to bring their capital to the game to help spur development downtown. These are three of the most beautiful, but underutilized, buildings in the downtown and have been vacant for over a decade now. This would be a less intrusive option with city services potentially only being interrupted for a couple of weeks while relocating versus a long construction time (14 – 20 months to renovate City Hall). This is a difficult decision to make and there are a lot of things to consider and will cost a lot of money; it takes courage and a belief in a community to make a decision. There are five outcomes to select from; a selection of no outcome and be paralyzed by more analysis is not an option.

Eric Wobser said the commission should now move in a new direction to determine whether to leave this facility and build a new one. This ultimately was going to be the recommendation after the last study in 2006, but it was derailed in many ways by the recession and a lack of understanding of how the city might pay for these options. In 2009, a committee was appointed by the commission to analyze different options including the two buildings owned by Marous Brothers on Columbus Avenue; one of the current buildings we are looking at is the former Calvary Temple owned by Larry Knauer. The difference in the efforts made in 2006 and 2009 are due to the financial component not being considered. The city is now in a position to enter into relocating city hall without raising anyone's taxes, without diverting one cent from any existing operation - including resources made possible through Issue 8 - and ultimately, in addition to being able to pay for it without impacting these resources, services or raising taxes. A 30-acre site will be made available for improved public access. This is an opportunity being made possible by making a decision tonight. Our presence in these three buildings (Option B, in addition to the renovation of approximately 22,000 square feet for the city's offices) makes possible additional renovation that will yield \$5 million in private investment and will bring twenty market-rate apartments into the downtown community along with three commercial structures. This need can be solved to provide better services to the public, provide newer and more energy-efficient facilities and also make a dramatic site available for public space and begin to accept taxes. With the Marous facility, the city would have a \$1,050,000 down payment which would come from an existing Urban Development Action Grant (UDAG) account made possible when the city got a federal grant to put into the former Radisson development

nearly thirty years ago. Ultimately, when this loan was paid back, it went into an account which has not been used/spent. It was set aside several years ago as a backstop for the challenges the city was facing with the housing program crisis which we now know we are on the back end of. These are federal dollars, not local taxpayer dollars. Historic tax credits will be used by both owners of these two properties as the owners cannot own a building outright for a seven-year period. The city would make lease payments for the first seven years, starting in 2018, at roughly \$88,000. With capital debt service currently, we have a debt-financed energy efficiency project which has two lease payments of \$89,000 in 2016 and 2017. The city would be able to make the lease payments starting in 2018 by taking this current payment and putting it into another energy efficient building (the new city hall) to cover this. One third of the lease payments for the seven year period would not impact rates as there are already facility dollars built into this and because the Finance Department is well over fifty percent water and sewer. The Public Works Department is well over fifty percent water and sewer as well as other administrative departments and this will be twenty seven percent of the cost. At the end of the seven-year period, when the state and federal tax credits expire, the city will have a buyout option to completely own the entire portion of the facility which it would occupy (\$2.65 - \$2.9 million). This would be financed for the justice center or the Police Department as to how we take on this debt again without raising taxes or diverting any dollars from existing services. Looking at this buyout amount with the cost of the justice center (around \$12 million), the Police Department's share is \$7.2 million, the Municipal Court's share is approximately \$4.8 million and the court's share is not paid by Sandusky taxpayers; rather, they are paid by those who use the facilities. The Judge has been setting aside money in a capital account and currently has about \$2.1 million and this number will continue to grow during the next two years. The rest of the court's portion will be financed by the Municipal Court. The Police Department's share is approximately \$420,000 annually in debt service which is about half of what the city is currently paying for the City Service Center. This debt will roll off of the city's books in 2020 and our last payment will be \$820,555. Without disrupting any service, we can pay for the first three years of debt service for the Police station with about half of this money. In addition, in 2024, when we would roll on the option to purchase City Hall, we would add about \$155,000 in debt service annually to the total which means our peak payment for both the justice center facility as well as the administrative offices, the city's contribution would be \$575,000 per year which is \$250,000 less than we are currently paying today on debt service for the City Service Center. We will have additional funds rolling off in 2026 including the Fire Station debt which is \$260,000 annually. This leaves room for the city's other eleven facilities to be taken care of as they age and is a fiscally responsible deal that ultimately does not impact in a negative way. It is critical we are able to do this now but we were not able to a decade ago because of the debt rolling off of our books. The city is much more technically advanced than it was when this building was built in 1956 and we should be working in a facility that will allow us to move forward. Eric Wobser said we will be pushing a bigger bill later to our children and is why this recommendation is being made tonight.

Dave Waddington said he went through this cycle the first time he was on the City Commission in 2004 and at that time, the Municipal Court had \$700,000 set aside. There was a report prepared by Horne & King in 2006 and with the economy slump and the debt, the city could not take this on. Dave Waddington said he is in favor of Option 2. The energy cost savings is also a factor and the Honeywell project saved the city Greenhouse. There were also energy upgrades made at the sewer and water plants and this is vital for City Hall now. At some point, we have to jump off the cliff and do it. Nikki Lloyd said doing nothing is not an option and also supports Option 2 and the more time she spends in City Hall, the more she realizes the inefficiencies. There are many staff members being squeezed into offices and we need a more efficient space. This land is valuable and can be used for better purposes instead of the city hogging the great view. Saving two historic buildings downtown is also fantastic and we have lost two in the last couple of years and do not want to lose anymore. Wes Poole said as he looks at the ratings, the numbers taken at face value say what they say and assumes they are not weighted as they are just pluses and minuses. Wes Poole said the site fitting into the Master Plan and keeping with the Bicentennial Vision does not rate the same as whether the site will conform to the zoning code for him and this criteria is open to interpretation. Wes Poole said we are not paralyzed by analysis and there are differences of opinion as to whether there is any value to moving

downtown and accepting all of this debt. Wes Poole said he was on the relocation committee in 2006 and there were three proposals between \$12 million - \$15 million, and we are now talking about doing this for \$5 - \$6 million. Eric Wobser said the original proposal by Marous in 2009 included the Justice Center and the administration building while the current proposal is for just the administrative offices to occupy this structure and the former Calvary Temple. There would also be twenty apartments and three commercial storefronts developed separately. The things that made the Greenhouse great were the upgrades and renovations, not a new facility. Wes Poole asked if the problem in 2006 was debt or the economy which kept us from taking care of roads and other things in the community. Wes Poole asked how services will improve by spending \$20 million. With all of the things that need to be done in the community, we should be focusing on things to improve the services we provide rather than putting offices in closer proximity to each other. The other problem that may be created, for example, is the interaction with the Police Department and Code Enforcement. Relocating the Police Department across town will create different inefficiencies and these kinds of things should be part of the conversation. If the quotations are correct, this may very well be something we need more time to think about rather than voting tonight as there are too many unanswered questions. Dennis Murray said the question is what direction is going to be given to staff as far as pursuing specific options and knowing more about the costs. He does not anticipate making a binding decision tonight and there is still a lot of work to be done. A deal with Marous will have to be finalized and approved by the City Commission and we need to know where the Municipal Court and Police Department would be. Eric Wobser said he is looking for direction to look to pursue certain option(s) to bring back a more detailed analysis. Dick Brady said he looks at this as another study which he predicts will not be placed upon a shelf. He predicts we will use this as a working document going forward and hopes to choose to be bold and not reckless. Staff has shown a way forward and how this can be financed. We are all relying on them when they say there will be no Issue 8 money spent, no new levies and the fact that departments will not be negatively impacted and our feet will be held to the fire if we go in this direction. This is one of those points in time when we can hopefully look back on and say this was a bold move, and it was the right move. Dick Brady said he cannot imagine trying to pull off a renovation on this site which will be very costly and with so many undefined things such as where to put all of the employees during the two or three years under construction. This opportunity downtown is an ability to shift this risk to the developer and away from the city. There will be surprises with an old historic building and there will be cost overruns, but the deal we have begun to create shifts this risk. Dick Brady is solidly in favor of Option #2 and hopes to move forward with this tonight. Dennis Murray said we have talked about this for ten plus years while this building continues to deteriorate. We now have a plan which can be done without any interruption of existing cash flows or city services and returning a couple hundred thousand dollars to the city after retiring the debt for the City Service Center. This proposal is not the same as when the City Service Center was purchased and points to the dangers of renovating an existing facility. There was one problem after another with the City Service Center and the city bore the costs for these problems; we would not bear these costs with what is being proposed downtown. We would have a contract in place and we would hold the developer's feet to this fire. This is a once in a generation opportunity to improve the facility and do our part by providing for reasonable facilities for the public and to do so in a way by attracting \$5 million - \$6 million in private investment, add apartments and commercial properties without the city paying. This will attract additional investment which is already happening and this is the time to do this. Rehabilitating historic structures is icing on the cake and we can free up the current City Hall space for other use. There are a lot of particulars including one third is being funded by the users of the Municipal Court system; Marous Brothers have owned these buildings which have sat empty since, and this speaks to the need to address this problem now. Dennis Murray said he would like to see these numbers vetted by the members of the Audit/Finance Committee and this is a necessary step before making any final decisions.

Upon motion of Dick Brady and second of Dave Waddington, the commission voted to instruct staff to pursue Option #2 with great haste and come back with specific details to vet at the Commission table, and then be able to move forward with legislation. Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the motion passed.

CURRENT BUSINESS

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept all communications. The President declared the motion passed.

SECOND READING

ITEM #1 - Submitted by Brad Link, Director of Public Services

AMENDING CODE OF ORDINANCES TO PROHIBIT SMOKING IN CITY PARKS

Budgetary Information: There is no impact to the general fund.

ORDINANCE NO. 16-103: It is requested an ordinance be passed **amending Part Five (General Offense Code) of the City of Sandusky's Codified ordinances by establishing Section 521.101 to prohibit smoking in city parks.**

Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to approve this ordinance at second reading.

Discussion: Nikki Lloyd said she previously voted no on this legislation as she believes our community deserves more and the commission needs to be bold in decision-making for our community to be healthier and feels this legislation (as revised), falls short. Greg Lockhart said he is happy the commission struck an accord for the rights of both smokers and non-smokers and this is a good exercise in democracy. Even with strong differences of opinion, this commission can get things done and is very satisfied in protecting the children and those who want to enjoy the park. In addition, Greg Lockhart said he would like to purchase sand and appropriate containers to place in within 25' proximity of the playground areas for cigarette butts. Dick Brady said he was a no vote on the amendment, but has learned life is full of negotiations and the amendment is solid and spreads the no smoking amendment to all city parks; he is prepared to vote for this legislation. Wes Poole said the amendment proposed narrows down the intent of the ordinance which was to protect children and hopes, going forward, this is not about a difference of opinion. We should be careful about creating legislation which may marginalize certain groups in the community; everyone should have an opportunity to enjoy this community and this does that.

Roll call on the motion: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 6. Nikki Lloyd, 1. Roll call on the ordinance: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 6. Nays: Nikki Lloyd, 1. The President declared the ordinance passed in accordance with Section 14 of the city charter.

SECOND READING

ITEM #2 - Submitted by Aaron Klein, Director of Public Works

APPROVAL OF 2016 FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Budgetary Information: There is no budgetary impact at this time. Costs will be allocated to the appropriate funds as projects are presented to the City Commission during the next five years.

ORDINANCE NO. 16-104: It is requested an ordinance be passed **approving and adopting the 2016 five-year capital improvement plan for the City of Sandusky.**

Upon motion of Naomi Twine and second of Nikki Lloyd, the commission voted to approve this ordinance at second reading.

Discussion: Wes Poole said since this is being voted on as an entire document he will vote yes, but there are individual things in this document he may not agree with and will speak to them as they come to the table. Dennis Murray said this is a broad plan. Aaron Klein said this document is available on the city's website and paper copies can be made available.

Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the ordinance: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ORDERED IN 6.27.16**ITEM #3****ADOPTING A MINIMUM FINE FOR LITTERING**

PASSED AT FIRST READING: It is requested an ordinance be passed amending Part Five (General Offense Code), Chapter 521 (Health, Safety and Sanitation), Section 521.08 (Littering and deposit of garbage, rubbish, junk, etc.), of the codified ordinances of the City of Sandusky, in the manner and way specifically set forth hereinbelow.

Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to approve this ordinance at first reading.

Discussion: Dave Waddington said more than 4,000 bags of litter are picked up on Ohio roads each year and shows littering is a problem. Wes Poole said he supports this and hopes the commission will get information about how many fines are actually incurred. A law makes no difference if it is not enforced. Dave Waddington said someone was recently caught dumping a piano on Olds Street and there are cases where we do cite people for littering. John Orzech said the Police Officers have been charging people for littering at the city's recycle center and they are aware of these issues and concerns; Police Officers have been instructed to take appropriate action when they see this.

Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the ordinance: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the ordinance passed at first reading.

ITEM #4 - Submitted by Amanda McClain, Housing Manager**ACCEPTING PROPERTY INTO THE LAND REUTILIZATION PROGRAM**

Budgetary Information: The cost of this acquisition will be approximately \$1,629 to pay for the title exams, deeds and transfer fees. The city will not collect the \$19,494.94 owed to the city in special assessments, nor will the taxing districts collect the \$34,223.55 owed in delinquent taxes. However, all or part of these costs may be recouped and reimbursed upon the sale of the parcels. As the properties are put back into tax producing status, the taxing districts will once again begin collecting real estate taxes of over \$9,187.66 per year, which will greatly increase as the properties are redeveloped.

RESOLUTION NO. 031-16R: It is requested a resolution be passed **approving and accepting certain real property for acquisition into the land reutilization program;** and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Dick Brady said it is his recollection five of these properties may be suitable for rehabilitation and Amanda McClain said this is true from the exterior inspection only.

Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the resolution: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the resolution passed in accordance with Section 14 of the city charter.

ITEM #5 - Submitted by Amanda McClain, Housing Manager**PURCHASE OF PROPERTY LOCATED AT 1915 CLAY STREET THROUGH LAND REUTILIZATION PROGRAM**

Budgetary Information: The cost associated with this purchase and sale agreement is the total amount of the title search, lot combination and survey, closing costs, deed preparation and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The city will recoup the cost of the expenses from the sale. The taxing

districts will begin collecting approximately \$798.38 per year in real estate taxes, which may increase once construction of the residence is completed.

ORDINANCE NO. 16-105: It is requested an ordinance be passed **declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #58-02028.000 located at 1915 Clay Street is no longer needed for any municipal purpose and authorizing the execution of a purchase agreement with respect to that real property**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Mike McCall, Executive Director of Habitat for Humanity, said they will break ground in August and hope to have a 1,200 square foot home built by the end of the year. This will bring the total number of Habitat homes in Erie and Huron County to 95 during the past 25 years.

Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the ordinance: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

**ITEM #6 - Submitted by Brad Link, Public Services Director
AUTHORIZATION TO DISPOSE OF PROPERTY**

Budgetary Information: Proceeds from the sale of these items will be placed in the general fund, parks and recreation fund and street fund.

ORDINANCE NO. 16-106: It is requested an ordinance be passed **authorizing and directing the City Manager to dispose of personal property and equipment as having become unnecessary and unfit for city use pursuant to Section 25 of the city charter**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Greg Lockhart, the commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the ordinance: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ITEM #7 - Submitted by Brad Link, Public Services Director

Budgetary Information: This purchase in the amount of \$54,830.99 will be paid for using capital funds.

ORDINANCE NO. 16-107: It is requested an ordinance be passed **authorizing and directing the City Manager to purchase playground equipment and associated surfacing from David Williams & Associates/Gametime of Alliance, Ohio, for the Orlando Pace Park**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Greg Lockhart, the commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Dave Waddington said he is pleased to see this done during the year Orlando Pace is going into the Hall of Fame and Orlando Pace Day on October 6. We will be installing an ADA swing, two tot swings, a basketball court and a one half of a mile walking perimeter. The play equipment will be the first in the city to have the rubber surface and the city crews will be

installing the equipment. Dave Waddington asked if we will also be doing work at Wilbert Park this year and Brad Link said he is working on this.

Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the ordinance: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ITEM #8 - Submitted by Jane Cullen, Project Engineer

CHANGE ORDER #1 FOR COLUMBUS AVENUE RESURFACING PROJECT

Budgetary Information: The original contract with Erie Blacktop, Inc., is for \$424,860.34. Change Order #1, a deduction in the amount of \$48,670.78 will revise the final contract amount to \$376,189.56.

ORDINANCE NO. 16-108: It is requested an ordinance be passed **authorizing and directing the City Manager to approve the first change order for work performed by Erie Blacktop, Inc. of Sandusky, Ohio, for the Columbus Avenue Phase 2 resurfacing project and to deduct the contract amount by \$48,670.78;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Wes Poole, the commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Aaron Klein said this is a savings thanks to Jane Cullen who has done a very good job managing this and other projects. The largest savings is because of not using the contingency which was substantial on this project because of the underground rail from the old trolley cars. We also did not have as much repair of the base as was expected. There was a savings from the original award of just over \$5,700 to CDBG and just over \$12,000 from the sewer budget. Dick Brady said this points out the necessity for the ten percent contingency in the contract. We have not cut any corners on this project, but are getting about \$40,000 back.

Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the ordinance: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ITEM #9 - Submitted by Aaron Klein, Director of Public Works

UPGRADE OF MUFFIN MONSTER CHANNEL GRINDER

Budgetary Information: The total cost for the purchase of a CMD4010-XDS2 Upgrade Muffin Monster channel grinder from JWC Environmental is \$22,605 and will be paid for with sewer funds.

ORDINANCE NO. 16-109: It is requested an ordinance be passed **authorizing and directing the City Manager and/or Finance Director to expend funds for the purchase of a Muffin Monster Channel Grinder for the Cedar Point main waste water pump station from JWC Environmental of Buford, Georgia, in the amount of \$22,605;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Wes Poole, the commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Aaron Klein said this equipment is in the pipe prior to getting into the sanitary lift station and its purpose is to grin up solids and help preserve the pumps. This is a critical piece of equipment so we do not have to replace the pumps as often for the sanitary sewer system. This was initially installed in 2003, upgraded in 2009, and it is expected to have a five-year life and will be rebuilt again to save costs. We will reuse the existing motor and the Sewer Maintenance Division will do the installation in-house.

Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the ordinance: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ITEM #10 - Submitted by Matt Lasko, Chief Development Officer

Budgetary Information: The total estimated cost for this project including advertising and miscellaneous expenses will exceed \$10,000. After receipt and review of bids, staff will present to the City Commission in the future with a recommendation to enter into a contract with the firm that provided the lowest and best bid for the demolition and asbestos abatement. The proposed funding source for the demolition and asbestos abatement is the EMS fund.

RESOLUTION NO. 032-16R: It is requested a resolution be passed **declaring the necessity for the city to proceed with the proposed demolition and asbestos abatement of the former G & C Foundry project; and directing the City Manager to advertise for and receive bids in relation thereto;** and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Naomi Twine, the commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Matt Lasko said a couple of pieces of legislation related to the former G & C Foundry have come before the City Commission during the past few months and the city has done some pretty extensive Phase I and Phase II environmental testing on the site. The site was being foreclosed upon and was offered to the city for acquisition, but there was due diligence so as not to assume any liability by the city. After extensive testing, the site was determined to be fairly clean according to commercial standards and the city proceeded with its intent to acquire it through the Erie County Land Bank. The next step will be for the city to acquire the property and this will happen within the next two weeks. Ultimately, we need to proceed with the demolition of the property to bring the site back to market. Being in an urban area which is fully developed, we lack in the ability to bring urban sites back to market and this is a six-acre site in totality which has access to existing infrastructure by removing the fencing, concrete slabs and ancillary buildings. We are proposing to move forward with an expeditious demolition to get the property out to market by the fall.

Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the resolution: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the resolution passed in accordance with Section 14 of the city charter.

ITEM #11 - Submitted by Angela Byington, Director of Neighborhood Development & Planning

ADDITION OF DETERIORATING AREA IN CODE OF ORDINANCES

Budgetary Information: There is no impact on the city's general fund, as creating this definition will permit utilization of CDBG funds in lieu of general funds for code inspections.

PASSED AT FIRST READING: It is requested an ordinance be passed **amending Part Thirteen (Building Code), Title Five (Additional Local Provisions), by the addition of Chapter 1377 Community Development Block Grant (Code Enforcement), of the codified ordinances,** in the manner and way specifically set forth hereinbelow.

Upon motion of Naomi Twine and second of Nikki Lloyd, the commission voted to approve this ordinance under suspension of the rules at first reading.

Discussion: Dave Waddington said in order for Code Inspectors to be paid through CDBG funds, they are required to meet the local definition of deteriorating area. Angela Byington said currently, we utilize approximately 170,000 of CDBG funds for Code Enforcement activities. Previously, the Department of Housing & Urban Development required an eligible census tract with low to moderate income, but now we must meet the definition of deteriorating condition

for activities occurring in a low to moderate census tract in a local building code. We also must have activity in an area where twenty five percent of properties meet one of numerous other qualifiers including vacancy of property substantially below average household value and this is very necessary in order to continue to operate the Code Enforcement program within the majority of the city limits.

Roll call on the ordinance: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the ordinance passed at first reading.

ITEM #12 - Submitted by Marvin Ranaldson, Transit Administrator

CONTRACT FOR TRANSPORTATION SERVICES WITH ST. MARY'S CATHOLIC CHURCH

Budgetary Information: STS will receive \$5 per trip from St. Mary's Catholic Church for the length of the proposed contract. The funds collected will be used to offset the capital, planning and operating expenses through the 2016 5311 rural grant program.

ORDINANCE NO. 16-110: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an agreement for transportation services between the City of Sandusky and St. Mary's Central Catholic Church for services related to the Sandusky Transit System;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Nikki Lloyd, the commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Marvin Ranaldson said there are five contracts to provide transportation services to different organizations (Items #12 – #16), most of which are non-profits and open to the general public. This has been done in the past and these agreements will formalize them with the rate increases to ensure the city gets its money. This agreement is to transport people to St. Mary's community supper for Sandusky residents three times each month.

Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the ordinance: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ITEM #13 - Submitted by Marvin Ranaldson, Transit Administrator

CONTRACT FOR TRANSPORTATION SERVICES WITH PLAYLAND DAYCARE, LTD.

Budgetary Information: STS will receive \$5 per trip from Playland Daycare, Ltd. from the length of the proposed contract. The funds collected will be used to offset the capital, planning and operating expenses through the 2016 5311 rural grant program.

ORDINANCE NO. 16-111: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an agreement for transportation services between the City of Sandusky and Playland Daycare, Ltd. for services between the City of Sandusky and Playland Daycare, Ltd. for services related to the Sandusky Transit System;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dick Brady and second of Dave Waddington, the commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Marvin Ranaldson said this is to provide transportation for group outings throughout Erie County.

Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the ordinance: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ITEM #14 - Submitted by Marvin Ranaldson, Transit Administrator**CONTRACT FOR TRANSPORTATION SERVICES WITH LAKESHORE HEALTH PARTNERS, INC.**

Budgetary Information: STS will receive \$8 per one-way trip from Lakeshore Health Partners, Inc. for the length of the proposed contract. The funds collected will be used to offset the capital, planning and operating expenses through the 2016 5311 rural grant program.

ORDINANCE NO. 16-112: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an agreement for transportation services between the City of Sandusky and Lakeshore Health Partners for services related to the Sandusky Transit System;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Naomi Twine, the commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the ordinance: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ITEM #15 - Submitted by Marvin Ranaldson, Transit Administrator**CONTRACT FOR TRANSPORTATION SERVICES WITH ERIE SHORE NETWORK, INC.**

Budgetary Information: STS will receive \$45 per outing with Erie Shore Network, Inc. for the length of the proposed contact. The money collected will be used to offset the capital, planning and operating expenses through the 2016 5311 rural grant program.

ORDINANCE NO. 16-113: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an agreement for transportation services between the City of Sandusky and Erie Shore Network, Inc. for services related to the Sandusky Transit System;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Nikki Lloyd, the commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Marvin Ranaldson said this is to provide transportation services in Erie County for the adult day care center at Erie Shore Network.

Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the ordinance: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ITEM #16 - Submitted by Marvin Ranaldson, Transit Administrator**CONTRACT FOR TRANSPORTATION SERVICES WITH ERIE COUNTY VETERANS SERVICE COMMISSION**

Budgetary Information: STS will receive \$8 per passenger trip. The Erie County Veteran's Service Commission, for the length of the proposed contract. The money collected will be used to offset the capital planning and operating expenses through the 2016 5311 rural grant program.

ORDINANCE NO. 16-114: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an agreement for transportation services between the City of Sandusky and the Erie County Veteran's Service Commission for services related to the Sandusky Transit System;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Marvin Ranaldson said this is to provide transportation for Erie County residents to the Ohio Veterans Home, usually for medical services.

Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the ordinance: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the ordinance passed in accordance with Section 14 of the city charter.

ITEM #17 - Submitted by Marvin Ranaldson

APPROVAL TO SUBMIT CY 2017 SANDUSKY TRANSIT SYSTEM 5310 GRANT APPLICATION

Budgetary Information: The total project cost is \$8,500. The state grant, if awarded, will provide reimbursement to the Sandusky Transit System for the purchase of new work stations in the amount of \$6,800. The project is expected to require a contribution of \$1,700 from the city's transit fund.

RESOLUTION NO. 033-16R: It is requested a resolution be passed **authorizing the filing of a grant application with the Ohio Department of Transportation through the U.S. Department of Transportation Federal Transit Administration for the CY 2017 specialized transportation (5310) program grant for the Sandusky Transit System;** and declaring that this Resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Nikki Lloyd, the commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Marvin Ranaldson said this is to authorize permission to apply for a 2017 grant to purchase equipment for the Sandusky Transit System.

Roll call on the motion: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. Roll call on the resolution: Yeas: Nikki Lloyd, Greg Lockhart, Naomi Twine, Dennis Murray, Dick Brady, Dave Waddington and Wes Poole, 7. The President declared the resolution passed in accordance with Section 14 of the city charter.

CITY MANAGER'S REPORT

Eric Wobser distributed a copy of the **"Revision Sandusky" document prepared in the fall of 2014 by the College of Architecture and Environmental Design at Kent State University.** This has some wonderful ideas and this course is now also being done in Youngstown and Akron. The program has grown and was first done in Sandusky. The Cleveland Urban Design Collaborative students have offered to help design prototypical housing types for the City of Sandusky.

McKenzie Spriggs said several hundred residents and visitors voted at the Stars & Stripes celebration, at City Hall or on the Sandusky Register's website for the **new city seal.** The current remastered city seal did win by just over 100 votes and the totals were 518 to 407. Dennis Murray said this is a decisive vote and those commissioners and staff members who worked at the city's booth on July 4 were given the opportunity to speak with a lot of folks about issues, not just the city seal.

Eric Wobser said the **positions of Traffic Electrician in Public Services and Executive Assistant in City Manager's Office** are currently being advertised. McKenzie Spriggs will be transitioning into her new role with the Bicentennial Commission

Eric Wobser said **police officers passed out over 800 fiber optic lights to children throughout the community on the Fourth of July.** There was an overwhelmingly positive response from the kids and their parents. We are grateful for the leadership in the Police Department.

Eric Wobser said **Lt. Campbell and Officers Rankins, Costante, Denny, Estep with K9 Gunner, Ohlemacher and Chief Orzech participated in "The Gathering" event** held downtown on July 2 where thirty-five area churches and organizations came together for worship and support of

the community. Officers passed out bags of food to anyone in need, along with Perkins Police Department, Erie County Sheriff's Office deputies and Sandusky Fire Department personnel.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted for the city to partner with EHOVE's carpentry class to construct a training and storage building at the Police Department's shooting range facility during this upcoming school year.

Discussion: Eric Wobser said the Police Department's shooting range has been a key training site for proficiency in firearms for many local law enforcement agencies and has been in need of a training and storage building for many years. The Erie County Sheriff's Department and EHOVE have graciously offered to partner on funding and labor to implement this project. EHOVE would like the chance for their students to refine their skill by building and completing the structure on site. We ask for a motion from the City Commission to support this project so that we can relay to Mr. Carper from EHOVE that his class has a project for the upcoming year.

The President declared the motion passed.

Eric Wobser said the **Fire Department hosted a 5K Run/Walk on July 2** and raised roughly \$2,000. These monies will be used to purchase Knox boxes for our loaner program. This program offers a way for Fire Fighters and EMS to get into the homes of elderly or handicap residents in the instance have fallen inside and need help. Currently all boxes are loaned out which demonstrates how well this program is utilized. Eric Wobser thanked all who participated in the Fire Department 5K and for supporting this project and the Department.

Eric Wobser said **Fire Fighters have been delivering lunches to kids in our Sandusky recreation programs.** The week of July 11, they will be in the parks discussing fire safety and interacting with our youth.

Eric Wobser said an exit conference on the **2015 audit** was held by the Finance Committee and the external auditors on June 24, 2016. The audit reports are expected to be released later this summer.

Eric Wobser said city staff has begun developing legally **enforceable signage options for Pipe Street** and language compatible across jurisdictions since our understanding is some of the problem is with GPS which directs traffic onto Eastwood Drive in Perkins Township and continuing on to Pipe Street. A formal recommendation for the traffic concerns on Pipe Street will be developed by the Departments of Public Services, Law, Public Works and Police. Wes Poole said as this analysis moves forward to look at the light at Remington and Cleveland Road as one of the complaints about the backup on Pipe Street is due to this intersection.

Eric Wobser said **Jeff Meinert has received his Class IV Wastewater Operator's License from the State of Ohio** which is the highest achievement possible in this field. For the past three years, Jeff has been preparing his dissertation to obtain this license while serving in the Interim Superintendent position at the Waste Water Treatment Plant. Jeff is one of only 244 Class IV Wastewater Operators in the State of Ohio.

Eric Wobser said **Michael Delk was promoted to Backflow & Water Integrity Specialist in Water Distribution** after the departure of **Amy Wyatt to the Greenhouse.**

Eric Wobser said **Matt Weltle was hired as a new employee to the position of Maintenance II in Water Distribution.**

Eric Wobser said public interest and usage of the recently released **Housing Development & Beautification funding** has been exceptional. During the first two full months of the program, over twenty percent of the funding is committed with eight applications pending review and provided a summary of the program funding remaining for 2016.

Housing Development & Beautification Program, 2016 YTD

<u>PROGRAM</u>	<u>\$ ALLOCATED</u>	<u>\$ COMMITTED</u>	<u>\$ REMAINING</u>
Substantial Redevelopment	\$ 100,000.00	\$ 3,500.00	\$ 96,500.00
Exterior Repair	\$ 75,000.00	\$ 33,862.50	\$ 41,137.50
Landscaping	\$ 25,000.00	\$ 1,417.70	\$ 23,582.30
Down Payment Assistance	\$ 50,000.00	\$ 14,434.00	\$ 35,566.00
TOTAL	\$ 250,000.00	\$ 53,214.20	\$ 196,785.80

Eric Wobser said the **Planning Commission had a work session on lighting and chicken regulations** in June. Dave Waddington said there is a staff meeting on Monday about this issue.

Eric Wobser said the **Landmark Commission** met and approved renovation projects for 104 Columbus Avenue and 614 Columbus Avenue (Daly's Pub and the Knights of Columbus building).

The next **Business Roundtable** takes place next Wednesday, July 20, at the Central Fire Station beginning at 12 p.m.

Eric Wobser said the **flashing red stop signs have been set at Hancock Street and Huron Avenue**, and to use caution when using this intersection. Wes Poole asked how soon a new light may be installed. Brad Link said there is not yet a timeline, but one will be put together soon. This traffic light was so out of date, it has to be completely redone, including rewiring.

Eric Wobser said the **city auction** will be held on July 30 at 9 a.m. at the Service Center on Cement Avenue. Questions can be directed to Kelly Kromer at 419.627.5884.

Eric Wobser said the **drive-through dump** is scheduled for September 24 and more details will follow about this.

OLD BUSINESS

None.

NEW BUSINESS

None.

AUDIENCE PARTICIPATION

Matt Morgan, 1003 West Osborne Street said the new Pokemon Go App has created a lot of activity in downtown Sandusky and the Police and Fire Departments should be aware of this for safety reasons. This App is based off of landmarks and he is willing to assist with this if the Police or Fire Chief would like to meet with him. This is attracting young people to experience downtown which is great.

Lovey Leavell, 2106 Mills Street, said she has lived in Sandusky all of her life and has seen a lot from the Police Department, but has never seen such positive things taking place with them. There is not nearly as much of the negativity and Chief Orzech is doing a wonderful job and applauds him for his efforts. This weekend, there was an incident with young people in the community and the Police Officers kept cool heads and attributes this to our Police Chief and how he is training the Officers in the Department.

Sharon Johnson, 1139 Fifth Street, said she likes the addition of the \$150 fine for littering and asked if this includes littering at the recycle centers; John Orzech said it does. Sharon Johnson asked if the play equipment at Orlando Pace Park (Item #7) is being paid for with regular capital funds or Issue 8 capital funds. Eric Wobser said we do not differentiate; there is an additional \$1 million every year which goes into the capital account and it is really one in the same. The capital plan put together recommends \$300,000 to \$500,000 of additional capital dollars. Sharon Johnson asked what the city's Bicentennial Commission will entail for the next three

years as she is being told this project will cost \$1 million. If this is coming from private donations, the city is donating McKenzie Spriggs' salary as she is being transferred. The city will have to hire someone to replace her and she has probably lost her job but she (Sharon) has heard when this is over the city will make a way for her to retain her job. Dennis Murray said in the near future, Eric Wobser plans to make an announcement of the different funding sources and how this money will be expended. Sharon Johnson said there was a volunteer to coordinate these efforts and Dennis Murray said Dr. Semans chairs the Bicentennial Commission but as we get closer to 2018, someone will be required on a day-to-day basis. Wes Poole said the question is whether this is a 40-hour per week job, and the creation of a position which the City Commission is supposed to decide while the City Manager hires people. There has been no discussion about this or the scope of what it is going to be. We have a Bicentennial Commission which is supposed to put together a party in 2018, but there is no work identified with this, and for the city to hire a full-time person with benefits to answer the phone in the future seems a bit of overkill. Wes Poole said if there is work to be done, he has no issue with staffing the Bicentennial Commission, but there is nothing on the table to indicate this. The city commission is supposed to create a position before someone is hired. Eric Wobser said the position was called for in the Strategic Plan and it was included in the budget which was approved by the City Commission. The position being advertised is to fill McKenzie's current role. During the Bicentennial, there will be major events, including a Tall Ships Festival, a gala and homecoming parade/festival during the year as well as many other small and large-scale events. One of the things McKenzie Spriggs will be doing is marketing it from the economic development program. Eric Wobser said he lived through the West Side Market Centennial in Cleveland and their director spent three years coordinating this event along with many volunteers. Ohio City shut down many times to help coordinate these events and there will be a lot of project, infrastructure, marketing and merchandise and enough for this position, beyond forty hours per week, as we get closer to the event. Sharon Johnson said we are taking the bank building and two buildings owned by Marous for a new city hall and these property owners are dumping more properties on us and we will be rehabilitating them and this is hypocritical. Sharon Johnson said she was on the city hall committee previously and was not permitted to go into the Marous properties and the city is flying off the handle with this. This lease may be for seven years, but rent will be raised and interest compounded each year. Sharon Johnson said she is hoping the city vets this developer and is very concerned about this. City Hall was moved from downtown a long time ago because there was no parking and this needs to be looked into as well.

Chris Wiedle, 908 Vine Street, said he and his wife have taken over the Sloane House renovation. This weekend, there was an incident on Vine Street and he is here to let the commission know he does not think this had to happen and the commission is in a position to take action so this does not happen again. Law enforcement personnel were placed at risk by being called into a hostage situation. There have been many calls to this home and a woman with five children had left the children in the house unsupervised. The landlord and Erie Metro Housing have both been contacted many times. There were adult men spending the night here and nothing was done. Marijuana was being smoked in the streets and all-night parties were being held and residents could not get a full night of sleep. The mother is seldom at the residence and asked what responsibility Erie Metro Housing has to ensure the people living in these homes do not destroy their neighborhood. Chris Wiedle said he owns homes at 908 and 906 Vine Street and is in the process of purchasing another and intends to set roots in this neighborhood, but these problems have been going on for a year and repeated calls to the Police Department have not done anything. On June 30, three Police Officers were dispatched because of a person using heroin in the house with a young child present but no one came to the door. Two young boys on their bicycles admitted someone was in the house and finally the youngest daughter came to the door but at no time did the person who created the hostage situation come out, yet he was in it. This commission established Metro housing over fifty years ago and needs to look at whether it is still working for the community as it is not worth putting people at risk. This person arrested was from Detroit. The elected representatives can do something about it and certainly hopes they will. Dennis Murray thanked Chris Wiedle for his comments about this situation and said we will follow up with staff in the Police Department and the housing officials. Dick Brady said he believes the City Commission still maintains

membership on the Erie Metropolitan Housing Authority Board and Kelly Kresser said Julie Farrar and Karen Balconi-Ghezzi are currently the city's representatives. The tenants were told by Erie Metro Housing they had to be out by July 1, but no one took their keys or changed the locks and they are still there.

Tom Warren, 909 Vine Street, said he lives next door to the house where this incident occurred and has been fighting this for two years since the landlord at 911 Vine Street started renting through Metro. The Police Chief assigned a Community Police Officer to him but he has not spoken to him for about nine months because of being overwhelmed, but he does not blame him. Tom Warren said he has personally called the police help line over 18 times and this Officer let him know the guy was removed from the house. Tom Warren said they are not out of the house and there is still a car in the backyard and they were in the house today. The guy who was taken from the home was not one of the tenants, he was one of the boyfriends who had a gun. He does not put it past them to also use drugs in this house. Four other neighbors have made other police reports and people from the city should talk to the neighbors on Vine Street. Tom Warren said he and his wife were asked to go down to Monroe Street when this situation took place and the SWAT team sat in his backyard and it is not because he did not try to call the police and report this. Tom Warren said he asked Eric Wobser for a meeting to ask what he can do to help the city be successful and help fix this problem along with his neighbors. He was told the city had everything under control but was perturbed about this and still wants to meet. The property values have gone down the tubes and is asking for the landlord to properly vet people and set the rules about what kind of people we want to live in our community. Tom Warren asked if the city wants to have rules about sex offenders, drug addicts or rapists living in the community and a checklist should be created about who we can rent to. Dennis Murray said he will follow up after the meeting about the options available to the city. Wes Poole said in regard to the comment about who we want to live in the community, the city does not have a lot to say about who lives here, but has a great deal of say in how they conduct themselves. We need to focus on these kinds of initiatives and owe this to the citizens.

Upon motion of Naomi Twine and second of Wes Poole, the commission voted to adjourn at 7:43 p.m. The President announced the motion passed.

Kelly L. Kresser, CMC
Clerk of the City Commission

Dennis E. Murray, Jr.
Vice President of the City Commission