

Dennis Murray called the meeting to order at 5 p.m. after the Invocation, given by Dick Brady, and the Pledge of Allegiance.

The clerk called the roll and the following Commissioners responded: Greg Lockhart, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady & Dave Waddington. Upon motion of Naomi Twine, the Commission voted to excuse Nikki Lloyd from the meeting. The President declared the motion passed.

City staff present: John Orzech – Police Chief, Dave Degnan - Fire Chief, Aaron Klein – Public Works Director, Matt Lasko – Chief Development Officer, Angela Byington – Director of Neighborhood Development & Planning, Brad Link – Public Service Director, Don Rumbutis – IT, Stuart Hamilton – IT Manager, Justin Harris - Law Director, Hank Solowiej – Finance Director, Eric Wobser – City Manager, Paige Doster – Acting Commission Clerk.

Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve the minutes of the November 14, 2016, meeting and dispense with the formal reading. The President declared the motion passed.

Dennis Murray welcomed the **Cub Scout Pack 7 from St. Mary's** to the meeting and thanked them for their presence.

AUDIENCE PARTICIPATION

Sue Daugherty, 1016 Third Street, voiced her opposition to Item #1 (parking of recreational vehicles) and asked the Commission to please lend more time and effort to get information and input. She said she loves her neighborhood but her neighbors do park their recreation vehicles in their driveways and it makes the neighborhood look not as nice. She presented pictures and said she is concerned the amendment will make it easier for those vehicles to be in the side or back yards and asked if the vehicles can be parked in a way so the side, back, or front neighbor does not have to see it. She said Sandusky is on a renaissance and part of beautifying our neighborhood and making it look and feel like a neighborhood that is desirable to live in is important. She appreciates that people have recreational vehicles and she wants them to have them but not at the cost of having the neighborhood blighted.

Mark Norman, 1016 Third Street, addressing item #1 as well said he wants to make the point that the City does not have the capacity now to cite even the ones that are illegally parked and many things need to be considered and addressed rather than making an ordinance and we still do not have the capacity to enforce all the codes that are so rampant in our city. He makes the point again that the City is going through a renaissance and there has been progress and it is so important to keep that going.

Arnie Schuessler, 2802 Peterson Lane, said he is speaking with regard to the golf course and said he has had a membership there for the last 2 years and spends a reasonable amount of time out there. He indicated he does not know all the details except what he read in the newspaper that the City lost \$43,000 this year and \$22,000 last year. He says he does not have a problem with raising the fee as it is very minimal but wants to know what the City is going to do to correct the situation.

PRESENTATIONS

Tiffany Taylor, GIS Technician, said she will be graduating from BGSU this December and since late August has been working with City departments on prototype applications for GIS (Geographical Information Systems) for the City. She said GIS harnesses the power for data and geospatial reference to GPS points and allows users to visualize, analyze, and interpret data to find patterns and interpret relationships and trends. GIS is as much about data and it is recordkeeping and is advancing quickly. Some of the prototypes she has been working on with different departments are Fire Hydrant Map, Tree Inventory, and Sidewalk Inventory. GIS points can be marked and hold all kinds of information that can be accessed through phones or tablets. GIS can be used for Vacant Property Inventory, mapping of vacant and occupied properties, land bank mapping, zoning maps, and other demographic data the City can use to

make informed decisions about where to focus projects while keeping detailed inventories and records. Tiffany Taylor said another prototype that has been looked into is Citizen Service Requests and Reports which would allow citizens to fill out information identifying problems and track the status. Other prototypes could include Operation Dashboard which allows management decisions to be made from the office while keeping track of work being completed in the field, Workforce that could be used for employees to get assignments and track progress while keeping management informed, and Collector that could be used for the workforce to keep inventories and inspection sheets and also works well with Survey 123. Dropdown lists make the system easy to update and is user friendly. She said looking ahead, GIS is not just about cutting cost, increasing efficiency, and creating pretty maps. These applications can give the City the capability not just to inform but to assist and provide information to leaders, workers, and most importantly the citizens. With these tools the City can provide the best service possible while simultaneously placing the City in the forefront with this technology and these are the first steps to becoming a smart city. Dave Waddington commented he would love to see this used for snow removal and Tiffany Taylor responded that snow removal is another prototype that has been looked at and using GIS to track. Wes Poole asked about the maps presented and Tiffany Taylor said that the maps shown are all prototypes right now. Eric Wobser said he was particularly impressed with the housing program map showing data layers of downpayment assistance and exterior repairs and that is a good application to track where are we seeing those types of investments and he thinks some of those things will be beneficial. Wes Poole asked about the work order application and when it could be utilized. Stu Hamilton said it is still being work on and testing it as a concept and he would estimate at least 6 months or longer.

CURRENT BUSINESS

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to accept all communications. The President declared the motion passed.

Dennis provided the following changes to the agenda: 1). Item D (proposed fee schedule for Mills Creek Golf Course for 2017) moved from the Consent Agenda to the Regular Agenda, 2). Item #1 (Chapter 1129 - parking of recreational vehicles) recommended to be amended with additional changes distributed by Staff and table to allow further input, and 3). Item #6B (additional seasonal dockage at the Paper District Marina) removed from agenda at the request of Staff in order to gather additional information requested by some of the Commissioners.

CONSENT AGENDA

A. Submitted by Amanda McClain, Housing Manager

TRANSFER OF PROPERTIES TO THE ERIE COUNTY LAND REUTILIZATION CORPORATION

Budgetary Information: There is no cost associated with the transfer of these properties other than the total amount of staff time expended to prepare the property deeds and transfer title.

ORDINANCE NO. 16-204: It is requested an ordinance be passed **declaring that certain real property owned by the city as part of the Land Reutilization Program is no longer needed for any municipal purpose and authorizing the transfer of said property to the Erie County Land Reutilization Corporation (ECLRC) for the purpose of utilizing grant funding from the Ohio Housing Finance Agency (OHFA) for the Neighborhood Initiative Program (NIP);** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

B. Submitted by John Orzech, Police Chief

GRANT APPLICATION FOR NEW DELL LATITUDE TABLETS

Budgetary Information: The cost for a new Dell Latitude tablet, docking station and all hardware is \$2,585.96 and the total cost for ten (10) is \$25,859.60 The SPD will provide a 25% match of \$6,464.90 and will be paid with funds from the police department budget. An amount of \$19,394.70 is being requested from Ohio Developmental Services Agency.

RESOLUTION NO. 066-16R: It is requested a resolution be passed **authorizing the filing of an application with the Ohio Development Services Agency (ODSA) for financial assistance through**

the **Local Government Safety Capital Grant Program**; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

C. Submitted by Marvin Ranaldson, Transit Administrator

AMENDMENT TO MV CONTRACT TRANSPORTATION SERVICES AGREEMENT

Budgetary Information: STS operations and administration are funded by the Federal Transit Administration, State of Ohio, local contributing agencies, local contributing private entities, and the daily farebox collections. This Extension changes the service hour rate from \$30.183 to \$29.946 due to the city taking over responsibility for utilities in 2017.

ORDINANCE NO. 16-205: It is requested an ordinance be passed **authorizing and approving an amendment to the contract for transportation services between the City of Sandusky and MV Contract Transportation, Inc., for services related to the operation of the Sandusky Transit System**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

D. Submitted by Victoria Kurt, Recreation Supervisor (moved to Regular Agenda)

PROPOSED FEE SCHEDULE FOR MILLS CREEK GOLF COURSE FOR 2017

E. Submitted by Dennis Murray, Commission President

OPPOSING THE APPROVAL OF THE WAUKESHA WATER DIVERSION APPLICATION

RESOLUTION NO. 067-16R: It is requested a resolution be passed **opposing the approval of the Waukesha Water Diversion Application**; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

F. Submitted by Jeff Keefe - Project Engineer

PURCHASE ROOF FOR WASTEWATER TREATMENT PLANT ADMINISTRATION LABORATORY BUILDING

Budgetary Information: The total cost for this project is \$64,762.95 for materials, removal of the old asphalt roof layers, delivery and installation, which will be paid from the Sewer Fund. This work is included in the recent rate increase.

ORDINANCE NO. 16-206: It is requested an ordinance be passed **authorizing and directing the City Manager to expend funds for the purchase and installation of a new roof for the Wastewater Treatment Plant (WWTP) Administration Laboratory Building from Duro-Last Roofing, Inc., of Saginaw, Michigan**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

G. Submitted by Jeff Keefe - Project Engineer

PURCHASE ROOF FOR WASTEWATER TREATMENT PLANT CONTROL BUILDING

Budgetary Information: The total cost for this project is \$23,948.70 for materials, delivery and installation, which would be paid from the Sewer Fund. This work is included in the recent rate increase.

ORDINANCE NO. 16-207: It is requested an ordinance be passed **authorizing and directing the City Manager to expend funds for the purchase and installation of a new roof for the Wastewater Treatment Plant (WWTP) Control Building from Duro-Last Roofing, Inc., of Saginaw, Michigan**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

H. Submitted by Jeff Keefe - Project Engineer

PURCHASE ROOF FOR WASTEWATER TREATMENT PLANT DIGESTER BUILDING

Budgetary Information: The total cost for this project is \$22,366.59 for materials, removal of the old asphalt roof layers, delivery and installation, which would be paid from the Sewer Fund. This work is included in the recent rate increase.

ORDINANCE NO. 16-208: It is requested an ordinance be passed **authorizing and directing the City Manager to expend funds for the purchase and installation of a new roof for the Wastewater Treatment Plant (WWTP) Digester Building from Duro-Last Roofing, Inc., of Saginaw, Michigan**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to accept the Consent Agenda and declare that all ordinances and/or resolutions as drafted and presented to the City Commission under the Consent Agenda shall take effect in accordance with the section reflected in the ordinances and/or resolutions, whether it be in accordance with Section 13 or Section 14 of the City Charter.

Roll call on the motion: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady, Dave Waddington, 6. Roll call on the ordinances and resolutions: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady, Dave Waddington, 6. The President declared the ordinances and resolutions contained in the consent agenda passed in accordance with the City Charter.

REGULAR AGENDA

SECOND READING

ITEM #1 - Submitted by Casey Sparks, Assistant Planner

PLANNING AND ZONING CODE AMENDMENT (PARKING OF RECREATIONAL VEHICLES)

Budgetary Information: There is no impact to the general fund.

It is requested an ordinance be passed **amending Part Eleven (Planning and Zoning Code), Chapter 1129 (Residential Districts), Section 1129.06 (Accessory Uses), of the codified ordinance of the city of Sandusky**, in the manner and way specifically set forth hereinbelow.

Upon motion of Dick Brady and second of Dave Waddington, the Commission considered this ordinance at second reading for purposes of discussion.

Discussion: Dick Brady said he is pleased there is an amendment to this piece of legislation and thinks it is an improvement and stiffen the resolve but he is anxious to hear from staff and constituents. Dennis Murray said the amendment that was going to be proposed tonight, and that Justin Harris had prepared, addressed the issue of limited vehicles and required the vehicles to be titled in the name of resident at the dwelling. Dennis Murray noted this is being enforced on a complaint driven basis and the City to date has tripled the enforcement capacity and is making steady progress. Dennis Murray said he would welcome suggestions for additional changes to the amendments from the public from both those who would like it to be further constrained and those who feel it is important for them to be able to keep their boat or other vehicle at home.

Upon motion of Dick Brady and second of Dave Waddington, the Commission voted to table this ordinance. **Roll call on the motion: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady, Dave Waddington, 6. The President declared the ordinance tabled.**

ITEM #2 - Submitted by Victoria Kurt, Recreation Supervisor

PROPOSED FEE SCHEDULE FOR MILLS CREEK GOLF COURSE FOR 2017

Budgetary Information: The proposed fee schedule will not negatively impact the General Fund.

ORDINANCE NO. 16-209: It is requested an ordinance be passed **approving the fee schedule for the Mills Creek Golf Course established by the City Manager pursuant to Section 973.02 of the Codified Ordinances of the City of Sandusky**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

Discussion: Dave Waddington said the proposed fee schedule was approved by the Recreation Board and was discussed with the City Manager. He asked Victoria Kurt, Recreation Superintendent, to explain the reasons for the rate increase. Victoria Kurt said the last rate increase was in 2012 and she compared fees with area golf courses and the increase will make the Mills Creek course more comparable but still keep it the most affordable in the area with respect to both memberships and green fees. She said the increase will generate an estimated

\$17,000 more revenue and they are reviewing the lease with Sandusky Catholic Cemeteries. Eric Wobser reiterated the City has had dialog with the Sandusky Catholic Cemeteries and most of the Commissions and public know the City has a long standing lease with them regarding leasing some of the property, approximately 3 and one-half holes are actually owned by the Sandusky Catholic Cemeteries. He said it is a burdensome lease that continues to escalate over time. Eric Wobser said the City has had productive conversations and hopefully a mutually beneficial agreement can be worked out in which the City can provide the value the Sandusky Catholic Cemeteries is due pursuant to the agreement but also create long-term operating sustainability for the golf course. Victoria Kurt added that rounds were down this year due to the extreme heat and the air condition unit had to be replaced. Dennis Murray added that the City does not expect the golf course to necessarily break even. He said we have parks all across the City that do not break even. Washington Park, one of the City's jewels does not break even, the Greenhouse does not break even, SPD and SFD do not break even. Dennis Murray said we are here to provide services and that is one of the services we provide. Wes Poole said he is comfortable with the rate increases but Mr. Schuessler's comments are important and what are we doing to improve the golf course so we become the selected place that people come to play 9 holes of golf in a nice comfortable environment and balance that against making it affordable for our local citizens.

Roll call on the motion: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady, Dave Waddington, 6. Roll call on the ordinance: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady, Dave Waddington, 6. The President declared the ordinance passed in accordance with Section 14 of the City Charter.

ITEM #3 - Submitted by Maria Muratori, Economic Development Specialist

ECONOMICAL DEVELOPMENT GRANT TO S&H BLINDS & FLOOR

Budgetary Information: The City will be responsible for providing \$20,500 in grant proceeds from the Economic Development Capital Projects Fund on a reimbursable basis at the completion of the project.

ORDINANCE NO. 16-210: It is requested an ordinance be passed **authorizing and approving a grant in the amount of \$20,500.00 to S&H Blinds & Floors, in relation to the property located at 2124 Cleveland Road;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

Discussion: Maria Muratori, Economic Development Specialist, introduced Clare Opfer, from S&H Blinds & Floors, and said the request for funds is under the signage and façade portion of the Economic Development Programs and Staff views this project as a comprehensive façade restoration and includes doors, windows, new material on the building surface and enhanced signage and new landscaping. She said the project will enhance the building along with the Cleveland Road Corridor. Clare Opfer, S&H Blinds & Floors, thanked the Commissioners for the opportunity present this building project and for their consideration. She said S&H Blinds & Floors has been owned by two people since opening its door in 1947 and the current owner, Ed Opfer, bought the company in 1988 after working for Sandusky Home Interior for 10 years and a few years later moved the business to Cleveland Road and changed the name to S&H Blinds & Floors. Clare Opfer showed pictures of the progression of the building from where it started, where it is now, and where they hope to go. She said the business will be celebrating their 70th anniversary next July and the dream of an external building remodel would all be possible with the Commissioner's approval through the generosity of this grant program. Clare Opfer noted all local contractors and businesses will be used to complete the project and they are excited about the opportunity to share in the revitalization of Cleveland Road and now is the time to build Cleveland Road up to its potential. She again thanked the Commissioners and Staff for having confidence in their business and allowing them this opportunity to grow and thrive. Dick Brady said he is recusing himself from voting on the legislation as he has submitted a proposal for some of the work on the project.

Roll call on the motion: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Wes Poole, Dave Waddington, 5. Abstain: Dick Brady, 1. Roll call on the ordinance: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Wes Poole, Dave Waddington, 5. Abstain: Dick Brady, 1. The President declared the ordinance passed in accordance with Section 14 of the City Charter.

ITEM #4 - Submitted by John Orzech, Police Chief

CHEVY TAHOE PURCHASE

Budgetary Information: The cost for the vehicles is \$34,473 which will be paid for with law enforcement trust funds.

ORDINANCE NO. 16-211: It is requested an ordinance be passed **declaring a 2000 Dodge Durango as unnecessary and unfit for city use pursuant to Section 25 of the City Charter; authorizing and directing the City Manager to purchase one (1) 2017 Chevy Tahoe through the State of Ohio Cooperative Purchasing Program from Byers Auto of Grove City, Ohio, for the Police Department; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.**

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

Discussion: John Orzech said this new vehicle will be used by the Detective Bureau to process crime scenes which requires a lot more materials and equipment so this vehicle is necessary to carry those larger items when needed for crime scene processing.

Roll call on the motion: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady, Dave Waddington, 6. Roll call on the ordinance: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady, Dave Waddington, 6. The President declared the ordinance passed in accordance with Section 14 of the City Charter.

ITEM #5 - Submitted by Jane Cullen, Project Engineer

AGREEMENT FOR (CEDAR POINT) CP#14 EJECTOR STATION IMPROVEMENTS PROJECTS

Budgetary Information: The cost for this design is \$36,000.00 to be paid from the Sewer Fund.

ORDINANCE NO. 16-212: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an agreement for professional design services with Jones & Henry Engineers, Ltd., of Toledo, Ohio, for the (Cedar Point) CP#14 Ejector Station Improvements Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.**

Upon motion of Naomi Twine and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

Discussion: Aaron Klein said this lift station is on the far east end of Cedar Point Road, near Lane D, and is currently an underground lift station ejector station and the equipment and materials are obsolete. He said the lift station is 40 years old and he is looking to replace with a newer style, newer version that will be effective and not have to be serviced frequently.

Roll call on the motion: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady, Dave Waddington, 6. Roll call on the ordinance: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady, Dave Waddington, 6. The President declared the ordinance passed in accordance with Section 14 of the City Charter.

ITEM #6 - Submitted by Jane Cullen, Project Engineer

AGREEMENT FOR VENICE ROAD PUMP IMPROVEMENTS & SEWER INVESTIGATION PROJECT

Budgetary Information: The cost for this design is \$164,000.00 to be paid from the Sewer Fund with possible partial reimbursement from Erie County per the Sewer Services Agreement for dry weather flow.

ORDINANCE NO. 16-213: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an agreement for professional design services with Jones & Henry Engineers, Ltd., of Toledo, Ohio, for the Venice Road Pump Station Improvements and Venice Road Area Sewer Investigation Project**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

Discussion: Aaron Klein said this is the lift station that looks like a brick building on the corner by Margaritaville. He said there are three pumps located in the basement, all of which have reached their useful life, and the project includes not only improvements but extensive investigative work, more camera work, to determine if the problems are the sewer mains, laterals or some of the older sewers that the City received from annexation many years ago. Dick Brady said he wanted to take the opportunity to clear up a misnomer that he has heard for years that the Bay View Sewer line is exacerbating our problem. This is not the case and cannot be as the new Bay View sewer line attaches well past that location and the overflows we are experiencing, we have been experiencing.

Roll call on the motion: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady, Dave Waddington, 6. Roll call on the ordinance: Yeas: Greg Lockhart, Naomi Twine, Dennis Murray, Wes Poole, Dick Brady, Dave Waddington, 6. The President declared the ordinance passed in accordance with Section 14 of the City Charter.

ITEM #7 - Submitted by Victoria Kurt, Recreation Supervisor

PROPOSED FEE SCHEDULE FOR 2017-2021 AND ADDITIONAL SEASONAL DOCKAGE AT PAPER DISTRICT MARINA

Budgetary Information: Any proceeds generated annually by said rates will be deposited in the Parks and Recreation Fund.

ORDINANCE NO. 16-214: It is requested an ordinance be passed **approving a new fee schedule for the Paper District Marina**; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Dave Waddington and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

Discussion: Justin Harris said the fee schedule is set on a yearly basis irrespective of the contract and the last item on agenda that deals with the operation agreement is silent as to the fees. He said the Commission has to speak to the fees to have them in place for 2017 and this proposed ordinance looks at the long term prospect of fees over a five-year period. Justin Harris added that this proposed ordinance basically caps the increase to the fees throughout the next five-years no matter who is operating the Marina. It creates a range and a cap so there will never be a hike greater than 10% and it is possible the fees will be the same in 2018 and 2019 as they are for 2017. Dennis Murray said he will be abstaining from voting on this legislation given his minority interest in a competing marina just down the street. Greg Lockhart asked about collections and the City's portion versus the Marina manager's portion and Eric Wobser responded that historically the arrangement was a different type where the City paid a management fee to an individual but more of the day-to-day management actually fell on the City, including the collection of receipts. Eric Wobser said last year was the first year the City entered into agreement with a separate operator, Lake Erie Towing, and began to collect revenue. Victoria Kurt said pursuant to the agreement this year with Lake Erie Towing, the City received the first \$10,000, basically for utilities, and the next \$35,000 went to Lake Erie Towing for operations, employees, day-to-day maintenance, and anything after \$45,000 was split 50/50. She said the proposed new agreement with Lake Erie Towing is the same financially and this is the first year since the opening of the Marina, even with the split, that the City made revenue, which was approximately \$1,200. Wes Poole said the fee schedules determines the

amount to collect and it is based on the market. He said he is comfortable that Lake Erie Towing is giving us good advice and he encouraged the other Commissioners to support the proposed fee schedule. Dave Waddington added that the City lost nearly \$150,000 prior to last year so we are going in the right direction and he is very supportive.

Roll call on the motion: Yeas: Greg Lockhart, Naomi Twine, Wes Poole, Dick Brady, Dave Waddington, 5. Abstain: Dennis Murray, 1. Roll call on the ordinance: Yeas: Greg Lockhart, Naomi Twine, Wes Poole, Dick Brady, Dave Waddington, 5. Abstain: Dennis Murray, 1. The President declared the ordinance passed in accordance with Section 14 of the City Charter.

ITEM #8 - Submitted by Victoria Kurt, Recreation Supervisor

AGREEMENT WITH LAKE ERIE TOWING FOR OPERATION & MANAGEMENT OF PAPER DISTRICT MARINA

Budgetary Information: The agreement will not result in any additional budgetary expenses. The City will benefit from Lake Erie Towing management and operation of the Marina, as well as the agreed upon first \$10,000.00 revenue each year going to the City of Sandusky, with an additional 50% split after revenues received meets \$45,000.00 for the season.

ORDINANCE NO. 16-215: It is requested an ordinance be passed **authorizing and directing the City Manager to enter into an agreement with Lake Erie Towing of Sandusky, Ohio, for the operation and management of the Paper District Marina;** and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Wes Poole and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

Discussion: Greg Lockhart asked about the financials and the City's responsibilities and Eric Wobser responded the City netted \$1,200 after our expenses, which does include some administrative cost, including a portion of the Recreation Superintendent's salary. Eric said the Marina is in the black for the first time and that can be attributed to a good partnership. Lake Erie Towing was selected through a competitive process and had a lot of marina experience and a passion for this marina and the positive feedback received bodes well for the long term revenue for the marina.

Roll call on the motion: Yeas: Greg Lockhart, Naomi Twine, Wes Poole, Dick Brady, Dave Waddington, 5. Abstain: Dennis Murray, 1. Roll call on the ordinance: Yeas: Greg Lockhart, Naomi Twine, Wes Poole, Dick Brady, Dave Waddington, 5. Abstain: Dennis Murray, 1. The President declared the ordinance passed in accordance with Section 14 of the City Charter.

Dennis Murray took a moment to ask the Cub Scout Pack 7 if they had any comments or questions on matters heard so far this evening and Anthony Flewelling said he agrees that the pictures showing parking recreational vehicles did not look very nice.

CITY MANAGER'S REPORT

Upon motion of Dave Waddington and second of Wes Poole, the Commission voted to accept a donation in the amount of \$50 from Dennis and Vicki Bird to the Sandusky Fire Department for the purchase of Narcan. The President declared the motion passed.

Upon motion of Dave Waddington and second of Dick Brady, the Commission voted to accept a donation in the amount of \$100 from Leo Brown to the Sandusky Police Department for the Cops & Coats for Kids Program. The President declared the motion passed.

Upon motion of Naomi Twine and second of Greg Lockhart, the Commission voted to accept an in-kind donation from Bob and Sharon Barnes and Barnes Nursery for their efforts in selecting and delivering the 2016 Christmas tree at Schade-Mylander Plaza. The Christmas tree was selected from Thomas and Angela Kessler's property on Ogontz Street. The President declared the motion passed.

Eric said the final certification notice was received from the **Ohio Collaborative Community-Police Advisory Board** that our Police Department is compliant and this information will be circulated and distributed throughout the State in March of 2017.

Eric said the City received the **Certificate of Achievement for Excellence in Financial Reporting** award by the Government Finance Officers Association of the United States and Canada (GFOA) for its 2015 comprehensive annual financial report (CAFR) and that this is the 25th time the City has received this award.

Eric reminder **property owners of vacant dwellings**, and highly recommended, they contact our Customer Accounting Office to turn off the water if your dwelling is expected to remain vacant and unoccupied during the winter months. He said this will help prevent your water lines from freezing and breaking which would lead to costly repairs for the property owner. The Customer Accounting Office number is 419-627-5893.

Eric said the **water and sewer rates** will increase with the January 2017 bill and information regarding the annual rate increases through 2021 is available on the City's website.

Eric announced the **Ohio Department of Natural Resources** (ODNR) received official approval to transfer \$1M to the City of Sandusky for design projects related to nutrient and habitat improvements along four coastal areas within East Sandusky Bay and said ODNR approached the City with this offer due to their interest in improving water quality in the bay and their recent proactive environmental work within Sandusky.

Eric welcomed two new employees to the City, Justina McCutcheon as an assistant plant operator at the Big Island Water Works and Larry Koelsch as a Maintenance 2 in the Sewer Maintenance Department. Eric also announced that Troy Werner has been promoted to Utility Operator at the Big Island Water Works plant.

Eric said the **US-250 Corridor project** is complete except a few punch-list items and that this was an ODOT project that included improvements to two intersections on Sycamore Line, as well as resurfacing south of the bridge on Milan Road.

Eric said the initial neighborhood conversations associated with the **Sandusky Neighborhood Initiative** are complete and they collected concerns and suggestions from citizens in each neighborhood and the CUDC will bring initial plan concepts and recommendations for each neighborhood for public feedback to the second round of neighborhood meetings. He said the City will also be mailing invites to each home within any of the districts (and to those who live within 100 feet of a district) and he urges citizens, your neighbors and all interested individuals to attend one or all of these meetings.

The meeting date and times are as follows:

- 1st – 5th District - Tuesday, December 6th at 5pm at the Central Fire Station (600 West Market Street)
- Cove District – Tuesday, December 6th at 7pm at the Central Fire Station (600 West Market Street)
- South of Kilbourne – Thursday, December 8th at 5pm at the Central Fire Station (600 West Market Street)
- Garden District – Thursday, December 8th at 7pm at the Central Fire Station (600 West Market Street)
- Westside – Wednesday, December 14th at 5pm at the Central Fire Station (600 West Market Street)
- Southside – Thursday, December 15th at 6pm at New Jerusalem Baptist Church (1920 Eddy Henry Way – Corner of Buchannan and Eddie Henry Way)

Eric mentioned the City will be installing three (3) **Wounded Warrior Parking Signs** in downtown public lots and that Detective Jonathon J. Huffman contacted the Wounded Warrior Family Support Group to obtain the signs and has led this initiative.

Eric said the Department of Community Development only has approximately \$21,000 in uncommitted **Housing Development and Beautification funds** left for program year 2016 and that any property owners looking to make year-end exterior repairs or those purchasing homes in the next 30-days are encouraged to apply. For more information, contact Maria Muratori in the Department of Community Development at 419- 627-5891 or via email at mmuratori@ci.sandusky.oh.us.

Eric stated the **Planning Commission meeting** for November has been moved to November 30th at 4:30 in the First Floor Conference room.

Eric stated the **Board of Zoning Appeals meeting** for December is the 22nd at 4:30 in the First Floor Conference room.

Dave Waddington asked for an update on **Monroe school** and Eric responded the property was actually in a tax foreclosure situation and someone on behalf of the ownership group entered into a payment plan with the County Treasurer's office. He said the City looked seriously at potentially stepping in to ensure appropriate owners for the property and has attempted to get in touch with the ownership as some local entities have showed interest in the property. He said the challenge is that it is a significant rehabilitation project and the City worries the longer the property goes neglected the harder it will be to save or repurpose the property. Matt Lasko added that the City was hoping to acquire the property through the tax foreclosure process and clear up the murky title he believe exists on the property and reiterated the serious long term consequences if the building continues to be neglected. Matt Lasko said the City is trying to figure out our legal ability to clear up the title issues on the property given the defunct ownership structure but ultimately we need to vacate the entity or entities that are occupying the space given, in our opinion, it is bordering on uninhabitable at this point.

Dick Brady wants to emphasis the second round of **Neighborhood Initiative meetings** coming up and that everything is being done to increase the attendance at those meetings.

Greg Lockhart asked for an update on the issue with **coyotes** on Venice Road and at Dorn Park. Eric Wobser said Brad Link has been actively working on this issue and that the Division of Wildlife recommends an educational effort to let people know how to make sure their pets and property are secure from coyotes. Eric said there are ways to detour coyotes that have been applied to our public parks in that area and this information was shared with some of the individuals who expressed concern and it seems to be successful. Brad Link said he is gathering information for community outreach to residents in that area and possibly making an informational pamphlet. Wes Poole said the City need to address the issues with coyotes and remove them. Dennis Murray said he knows the City is not responsible to get rid of the coyotes except to be good stewards for our citizens and asked Justin Harris to provide information regarding the City's rights and responsibilities. Greg Lockhart agrees with Dennis Murray about being good stewards and asked if the City can do live trapping which would not require much City resources. Wes Poole said he recognizes that live trapping and those things are necessary but he thinks our approach to this at the beginning was extremely passive and left more to chance than he was comfortable with and he want to emphasize that sharing life with coyotes any further than the law absolutely requires is not acceptable to him. Justin Harris started with the premise that we cannot kill coyotes. He said that the Division of Wildlife is aware of the situation through Brad Link and it is a concern to citizens, especially on the west side, but there is a balancing act and the Division of Wildlife has to determine if there is a crisis. Justin continued that he thinks Brad Link is doing all the necessary steps that can be done within the context of the law at this time. He said this is one of those unfortunate situations that we need to continue to monitor and do the best we can to encourage the coyotes to leave the area but we cannot actively hunt them.

Andrea Flewelling, 4401 Homegardner Road, and Den Mother to the Cub Scout Pack 7, said she lives out in that area and hears coyotes all the time. She said she has 20 chickens in her backyard and the coyotes have never bothered her chickens nor has she ever had a problem with the coyotes.

OLD BUSINESS

None

NEW BUSINESS

Naomi Twine said it was about this time last December that the Commission performed a **job performance evaluation** for the City Manager said the Commission should start thinking about this and proceeding forward in the next few weeks with Eric Wosber's evaluation.

Dick Brady said the initial **Office Hour with Commissioners is set for Wednesday, December 7th at 9 a.m. in the Commission Chambers with Commissioners Brady and Waddington** to be present. Naomi Twine and Dennis Murray volunteered to officiate and organize an evening meeting in January and will pick a date in the near future.

Greg Lockhart said he discussed options with the IT department to have more availability to the public via social media or livestreaming and he would like to have Staff research doing facebook live, twitter or more livestreaming with the cable channel so everyone can have more insight to what the commissioners do. Dennis Murray said additional media outlets are part of the long term strategic plan and asked Eric Wobser to follow-up with Commissioners, in particular Greg Lockhart on these ideas.

AUDIENCE PARTICIPATION

Arnie Schuessler, 2802 Peterson Lane, said he grew up by the golf course and there is not much he does not know about it. He said back in the late 1950's up to the 1980's the golf course made money because it was run right. Arnie Schuessler said they cannot compare Mills Creek to other golf courses and he is willing to meet with the City to express his thoughts.

Sue Daugherty, 1016 Third Street, thanked the Commission and City for the culture of allowing citizens to participate in the process and encouraging it and encourages other residents to participate and give their perspective and their side of the argument as to why the City should or should not have recreational vehicles.

Dennis Murray said the new sound and audio equipment is installed and working and he is anxious to get feedback in terms of the quality of the presentation.

Dennis Murray wanted to clarify that the last meeting in December will be Tuesday, December 27th as the City building is closed on Monday for the holiday.

At 6:40 p.m., upon motion of Dave Waddington and second of Naomi Twine, the commission voted to adjourn. The President announced the motion passed.

Paige Doster
Acting Clerk

Dennis E. Murray, Jr.
President of the City Commission