

Diedre Cole called the meeting to order at 5 p.m. after the **Invocation**, given by Jeff Smith, **a moment of silence in memory of Lorie Miller and for her family**, and the **Pledge of Allegiance**.

The clerk called **the roll** and the following Commissioners responded: Jeff Smith, Julie Farrar, Pervis Brown, Diedre Cole, Wesley Poole and Keith Grohe.

City staff present: Todd Roth – Engineer, Jim Lang – Interim Police Chief, Paul Ricci – Fire Chief, Scott Miller – General Services Director, Tom Whitted – IT Department, Don Icsman – Law Director, Nicole Ard - City Manager, Hank Solowiej – Finance Director and Kelly Kresser – Commission Clerk.

Upon motion of Pervis Brown and second of Julie Farrar, the commission voted to excuse John Hamilton. The Vice President declared the motion passed.

Upon motion of Pervis Brown and second of Jeff Smith, the commission voted to approve the minutes of the October 9, 2012 meeting and dispensed with the oral reading. The Vice President declared the motion passed.

AUDIENCE PARTICIPATION (*agenda items only*)

None.

PRESENTATIONS

A presentation was made by **Justin Hille regarding his Eagle Scout Project** for Troop 8, Zion Lutheran Church. Improvements were made to the **Sandusky Mills Street Node** and Justin Hille has met the following criteria:

- achieved the Scout ranks of Tenderfoot, Second Class, First Class, Star and Life
- completed at least 21 merit badges, including 12 Eagle required merit badges
- served in a leadership position
- completed an Eagle service project
- completed a Scout Master Conference and a Board of Review before becoming 18.

Justin Hille said the project area is near the west end of the city's bike path and the location was left to the elements after the city put in the bike path. The trees and vegetation were all overgrown, there was no landscaping and no place to sit and enjoy the view of Sandusky Bay. The project idea was presented to Justin Hille by Tim Schwanger, President of Save Our Shoreline Parks. The fence around the location was covered with overgrown vines and weeds. Justin Hille said some of the overgrown trees were removed to restore views of Sandusky Bay and many volunteers assisted in cleaning up the shoreline. Three bushes, two benches and two new trees were added to the location; unfortunately, a couple of the trees were lost to vandals. The new park offers an amazing view of the coal docks at night. Wesley Poole said he has been to this area and the work done by Justin Hille is incredible and thanked him for his efforts. Julie Farrar said she is very proud of Justin Hille and hopes someone will consider replacing the broken trees. Jeff Smith said Sandusky could use a couple hundred more people like Justin. Diedre Cole said she is disheartened someone would break a tree but this issue will be taken care of.

Peter Zaehring, Executive Director of the **Erie County Economic Development Corporation (ECEDC)**, **provided program updates, facts and figures** about ECEDC and Northeast Ohio strategic partnerships in the last 12 – 24 months. The Regional Incubator for Sustainability and Entrepreneurship program is housed at BGSU Firelands and serves a total of 54 companies almost equally and are split between manufacturing and retail. Top notch mentoring and counsel is provided for issues facing businesses. A total of thirty (30) of these entrepreneurs come from Sandusky which is very encouraging. The Lead Referral Initiative contacts are obtained from selection consultants both at the State of Ohio and in-house. Over the last 24 months, 75 leads have been given to ECEDC. A database is also used to send out information about available grants and the information flow will be increasing. The Business Expansion and Retention (BEAR) program allows a professional to speak with local companies (over 4,500 in Erie County) and Abby Bemis recently was hired to be the BEAR Specialist. Abby Bemis provided an update about the BEAR program where 109 contacts were made with local companies, half of which are located within the City of Sandusky. Expansion and retention opportunities were identified as well as job creation potential or risk. The visits were identified by industry cluster including manufacturing, construction and industrial services, whole and distribution, agriculture and horticulture, healthcare,

food and beverage, and tourism and entertainment. The capital investment potential is largest in the healthcare field. Of the 129 companies contacted through the BEAR program, 55 visits were accomplished, half of which are in the City of Sandusky. The first-ever Business Appreciation Week will take place November 5 – 9, 2012 and outreach efforts will be made with different businesses in the community to help support them and thank them for doing business in the area. Peter Zaehring said Abby Bemis recently graduated from Denison University and is a great addition to the community. Of the 55 visitations, there was a six month period without a full-time BEAR Specialist; prior to Peter's appointment, there were only fourteen of these visits in a three-year period of time. Peter Zaehring said the strategic switch, as determined by the Governor's office, aligned ECEDC with Northeast Ohio which means new partners and contacts for the organization. Economically, this means the western region's gross domestic product is about 10.9% of Ohio's GOP while northeast Ohio is about 35% - 40% - the largest economic region in the State of Ohio. Erie County may be a small fish in a big pond, but one of the strategies is to create new partnerships with other organizations. Huron County, Lorain County and the Norwalk area also made the switch into the Northeast Ohio region and now has more leverage. A FAM-tour was implemented to bring people into Erie County to show them firsthand what it is like and to bring site selectors to this area and attract investment. Some of the larger companies ECEDC has worked with include Adrienne's Gourmet Foods and Decko Products. As a result of working with different companies in Erie County, 490 jobs were created while 744 jobs were retained. Peter Zaehring said it will be tough to beat these numbers but there are a lot of new partners who understand what Erie County needs. The unemployment numbers are outpacing the rest of the state and unemployment has gone down by almost 9% in Erie County. This number is adjusted seasonally and has dropped from 11.7%. The tourism industry cluster is important to Ohio and Area Development has analyzed data and said there is recession busting criteria. Erie County is ranked sixth in this category in the whole country due to our tourism industry. Julie Farrar said she has received calls about development and sometimes when she follows up with Carrie Handy or Anna Enderle, they have already responded. Wesley Poole thanked Peter Zaehring for providing this report and said it contains a lot of information for the citizens which is important. Diedre Cole asked Abby Bemis to share her experience at the recent visit to Stone Lab at Put-In-Bay. Abby Bemis said this visit helped her and representatives from the city to learn about the work and research being done on Lake Erie. She learned staggering information about pollution and how Stone Lab is raising awareness to help keep the health of the lake a priority for the area as it is important to tourism in the area. Diedre Cole asked if it is fair to say the eight counties around Lake Erie contribute about \$11 million annually and Peter Zaehring said it is more like \$1.2 - \$1.6 billion for Erie County alone.

CURRENT BUSINESS

Upon motion of Pervis Brown and second of Jeff Smith, the commission voted to accept all communications. The Vice President declared the motion passed.

ITEM #1 – Submitted by Todd J. Roth, P.E., P.S.

Budgetary Information: The city will collect an annual registration fee of fifty dollars (\$50) per vehicle, for the purpose of inspection, administration and enforcement of Chapter 955. One half of the permit fees collected will be paid by the city to the Board of Health for providing bulky and solid waste vehicle inspection services.

RESOLUTION NO. 030-12R: It is requested a resolution be passed **authorizing the city manager to enter into a contract for services with the Erie County General Health District Board of Health for bulky and solid waste vehicle inspection services;** and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Pervis Brown and second of Keith Grohe, the commission voted to approve this resolution according to Section 14 of the city charter. Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Pervis Brown, Diedre Cole, Wesley Poole and Keith Grohe, 6. Roll call on the resolution: Yeas: Jeff Smith, Julie Farrar, Pervis Brown, Diedre Cole, Wesley Poole and Keith Grohe, 6. The Vice President declared the resolution passed.

ITEM #2 – Submitted by Scott A. Miller, Director of General Services

Budgetary Information: No general fund money will be required for this purchase. The total cost for this purchase is \$125,211 (including the trade-in value of \$24,749) and \$71,996.33 will be paid with street funds, \$15,651.37 will be paid with state highway funds, \$18,781.65 will be paid with water funds and \$18,781.65 will be paid with sewer funds.

ORDINANCE NO. 12-103: It is requested an ordinance be **passed declaring the 1978 John Deere Model 544B loader, Serial #298598T as unnecessary and unfit for city use pursuant to Section 25 of the city charter; authorizing and directing the city manager to purchase one (1) 2012 John Deere Model 544K**

four wheel drive loader from Buck & Knobby Equipment Company of Ottawa Lake, Michigan, through the State of Ohio Department of Administrative Services cooperative purchasing program for the street, water distribution and sewer maintenance divisions; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Jeff Smith and second of Keith Grohe, the commission voted to approve this ordinance according to Section 14 of the city charter.

Discussion: Wesley Poole asked Scott Miller to explain what this will do for the City of Sandusky and Scott Miller said it will update an older piece of equipment. This equipment is used for snow removal, storm cleanup and other similar activities.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Pervis Brown, Diedre Cole, Wesley Poole and Keith Grohe, 6. Roll call on the ordinance: Yeas: Jeff Smith, Julie Farrar, Pervis Brown, Diedre Cole, Wesley Poole and Keith Grohe, 6. The Vice President declared the ordinance passed.

CITY MANAGER'S REPORT

Upon motion of Pervis Brown and second of Jeff Smith, the commission voted to **accept a donation in the amount of \$500 from Keith Grohe to be used for the Sandusky Fire Fighter's Shoe Fund. The Vice President declared the motion passed.**

Nicole Ard said Lt. Phil Frost from the Sandusky Police Department has located a potential grant. This **grant would provide up to \$20,000 to purchase a new server for the SPD and the match would be approximately \$1,500.** The department is in need of a new server and if money can be found to help support the purchase, it will ease the burden on the city. The deadline to apply is October 1 and information will be formally brought back to the commission.

Upon motion of Wesley Poole and second of Julie Farrar the commission voted to support filing a grant application with the Office of Criminal Justice Services/Justice Assistance Grant in the amount of \$20,000. Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Pervis Brown, Diedre Cole, Wesley Poole and Keith Grohe, 6. The Vice President declared the motion passed.

Nicole Ard said Thomas Schwan, Transit Administrator, has received notification of **funding from the Ohio Department of Transportation JARC Grant** in the amount of \$256,412 to help support SPARC 1 and 2. The STS has also received \$16,000 from the **Ohio Department of Transportation Elderly and Disabled Transit Fare Assistance Program.**

Nicole Ard said in follow-up to a request and updates provided over the past couple of months regarding **Firelands Vending and improvements to Ferndale Drive**, she would like to advertise for public comment to utilize the maximum amount of CDBG funding toward the project. A local business owner (Firelands Vending) requested support for road improvements which would also require storm water and sewer improvements. This would do more than just improve the business's ability to serve clients in Cleveland and throughout the area that are doing business with our local suppliers. It would also support some of the neighboring properties to retain low- and moderate-income jobs and new potential jobs. Undeveloped property which is currently farmland could potentially be developed in the future and this would help facilitate this type of economic development. Carrie Handy has prepared an update to the CDBG action plan and will have to provide notice of a public comment period for 30 days prior to making any changes. The original deadline with ODOT was November 1 for \$87,000 in funding and this date was extended due to an unfortunate circumstance (death) at the local business. The city has worked with Peter Zaehring to obtain an extension until December 1 in order for the business to provide the information needed in order for the advertisement to be completed and placed. Nicole Ard said the city will advertise for a maximum of \$157,529 of CDBG funding and \$80,000 of ODOT funding; there was a difference of approximately \$7,000 for giving us an extension of the timeframe. It is possible to lower the amount of CDBG funding to be used, but Nicole Ard said she would like to advertise for use of the maximum amount to be safe. This could be used as a mix of CDBG funds and sewer funds and the commission can vote to change the action plan at the November 26 meeting. Nicole Ard said she believes this is the best use of city and federal funds to help address the situation with dust, the condition of this road, storm water and sewer work. A map was provided showing the areas to be improved. Wesley Poole thanked Nicole Ard for her work on this project and said he is happy to use CDBG funds to complete this work. Nicole Ard also thanked Carrie Handy, Todd Roth and Peter Zaehring for their work on this project. Peter Zaehring said Todd Roth, Nicole Ard and Carrie Handy have been great and this is a wonderful project. Peter Zaehring said many people are out in the

community and this is a perfect example of retention an expansion when something can be done rather than reading about it in the newspaper. The business made it very clear their customers are in Cleveland, Akron and Canton and the decision is easy for them to pick and choose where their future is.

Nicole Ard **thanked staff in the IT Department** for their recent assistance in switching cell phone carriers for all city phones. There will be a cost savings and more reliable service.

Nicole Ard said other **security measures** are being worked on.

Nicole Ard provided information about **fishing tournaments** in Sandusky and information about **heritage tourism including the Underground Railroad** from the National Park Service.

Nicole Ard said she has spoken with the organizer of **Ohio Bike Week** who has expressed interest in possibly changing the way it does business with the city. Nicole Ard said she would like the commission to authorize her discretion about changing the dates of Ohio Bike Week as well as payment arrangements. There will be some decisions made later in the week about the plans and the ability to let the general public know the dates and plan activities around Bike Week. Julie Farrar said she has no concerns with Nicole Ard speaking with them, but she hopes they will not be changing this date to August or July. Nicole Ard said the organizers are talking about having it earlier in the year. Diedre Cole said part of the approval for Ohio Bike Week called for reevaluating the numbers later in the year and Hank Solowiej said the commission was given flexibility and the ability to void it if things did not work out. Payment arrangements and the venue area were locked in for a five-year period. Wesley Poole said he is not sure if this involves rewriting the contract; changes can be brought back to the commission for approval as they impact the city. Wesley Poole asked for the costs incurred during last Bike Week so the commission has a concept of what was invested. Nicole Ard said she is working with outside legal counsel regarding Ohio Bike Week.

Nicole Ard thanked city staff members for hosting **recent events including the SFD Open House and auction of city property.**

Nicole Ard said she **taught a class at BGSU Firelands** last week and participated in **Women's Network.**

OLD BUSINESS

Diedre Cole said the city previously discussed membership in the **National League of Cities.** Information was disseminated to be evaluated for potential membership and she asked how the commission would like to proceed. Julie Farrar said she is in favor of membership and there are benefits, but does not know the expense. Nicole Ard said she believes the cost is \$1,500 and is based upon the municipality's size.

Upon motion of Julie Farrar and second of Pervis Brown, the commission voted to expend \$1,500 to join the National League of Cities.

Discussion: Wesley Poole said he read the information, but would like to know how the benefits of membership will be used prior to voting. Diedre Cole said the NLC has a program where they videotape the downtown area and create a promotional video for Sandusky. This will be attached to NLC's website to help market the area. A 20% discount prescription drug card can be offered to residents and they offer a program for the under-banked and several other components.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Pervis Brown, Diedre Cole, Wesley Poole and Keith Grohe, 6. The Vice President declared the motion passed.

Diedre Cole said she emailed correspondence to the commission from Lauren Berlekamp regarding a **federal endorsement letter of support/recommendation for the City Fresh program** and would like to proceed with this letter. Wesley Poole asked if this can be done at the next city commission meeting and Diedre Cole said she will resend the information for consideration.

NEW BUSINESS

Julie Farrar asked if **a pair of tennis shoes could be removed** from the electrical lines at Jaycee Park near the tennis courts. Scott Miller said he would take care of this.

Jeff Smith said after **last week's murder**, he has spoken to a lot of people who have **questions and concerns about the direction the city is going.** When running for election, Jeff Smith heard candidates (himself included) stating they want to make Sandusky a better place and he believes it starts with the

commission as citizens look to them for answers, advice and assistance. The commissioners are not experts on crime and there is no easy answer to reduce crime to zero. Jeff Smith said he would like to **put a committee together of important persons in the community** and has done some research identifying that crime comes from lack of education, the economy, drugs, peer pressure and health problems. Jeff Smith said he would like to put a committee together, and also use the Weed & Seed Committee, with a Sandusky focus. Landlords own 70% of the property in Sandusky and there are programs that can help landlords identify if they are renting to drug dealers. This committee would be made up of organizations and individuals to help identify the problems and offer solutions to the commission and the SPD. The SPD is set up to fight crime as it happens and his goal is to help prevent crime. Jeff Smith said drugs or theft to purchase drugs accounts for about fifty percent of the crime and crime cannot be reduced to zero, but the city can try. Jeff Smith said one less victim is better than being the victim. Jeff Smith said he would like to look into working to reduce crime in Sandusky. Diedre Cole said the specific crime being spoken of is a crime of domestic violence and believes this is prevalent in the community. Something needs to be done, but John Hamilton should be an active part of this discussion and he is not present tonight. Diedre Cole said she would like to wait until John Hamilton returns to discuss forming this committee and to talk with the police chief and city manager as there are mechanisms in place to do exactly what is being talked about and taking a role in the community without formalizing anything with the city commission. Pervis Brown said he disagrees this should not be done just because John Hamilton is not present.

Upon motion of Pervis Brown and second of Julie Farrar, the commission voted to allow Jeff Smith to take on the task of forming this committee to work on the reduction of crime in Sandusky.

Discussion: Pervis Brown said this is an honorable task and would be a benefit to the community and to the commission. Diedre Cole asked Wesley Poole what "Bridges Out of Poverty" is and how it could possibly relate to this. Wesley Poole said Bridges Out of Poverty is a program which attempts to educate counselors, court officials and people who deal with folks affected by generational poverty and the issues which cause and create it. There is a program on November 2 at Kalahari and a national speaker will be on hand to get this moving in Erie County. Wesley Poole said Marion, Ohio, has instituted this program; Ottawa County held a program in the spring, and seven police officers will attend the program in November. Nicole Ard said city employees from other departments will also be attending. Wesley Poole said this will give some perspectives and background to understand why people do the things that they do between upper, lower and middle class folks. Keith Grohe said he sat in on the last Bridges Out of Poverty meeting and one of the biggest problems is people do not know where to get help in the system. Keith Grohe said he does not see a problem with what Jeff Smith is trying to do and sometimes the city is more reactive than proactive. It seems like sometimes people try to look for reasons to disagree with ideas and having grown up in poverty, it is a long way out. It takes education and caring people around you. Diedre Cole said she does not necessarily have a problem with forming the committee, she just does not know if the commission needs to be the vehicle to do it. Julie Farrar said when the most recent murder occurred, many people asked her what the city is going to do about all of the crime. Julie Farrar said domestic violence was mentioned and these are individuals making the decision to do these things. If she had ESP or was a tarot card reader, she would call the chief and tell him, but there is no way to know what is going on inside of anyone's head at any given time. Julie Farrar said she is not sure how the commission or the committee can address these individual events but as far as crime itself, she does not know how a candidate for Erie County Commissioner can run down the City of Sandusky. Julie Farrar said as a citizen of Sandusky, she is proud and no one should portray Sandusky this way. Recently, there were shootings in an upper/middle class area in Wisconsin as well as in Aurora, Colorado and Julie Farrar asked if everyone should now avoid this area because of actions of one person. A label cannot be placed on a city because of the acts of a few individuals who have mental issues. Julie Farrar said Sandusky is not the only community with issues and recently looked at statistics for Perkins Township. So far in 2012, Perkins Township has reported 70 burglaries, 145 domestic violence calls and 246 drug calls; for the year 2011, they reported 61 burglaries, 222 domestic violence calls and 208 drug calls. Sandusky is not special or unique to others and the SPD does the best it can with the resources provided. Julie Farrar said when she was younger, there were two police officers in every car but now there is only one unless it is a weekend. There were not two police officers in the cruiser when the shooting of Officer Andrew Dunn occurred but the city now has two officers per cruiser and sometime lessons are learned in a hard and tragic way. Julie Farrar said she does not want people running her city down nor does she want someone running down Sandusky City Schools as she would not be sitting here without the education provided by them. Julie Farrar said as far as the idea by Jeff Smith to form a committee, the city should grab a hold of the people who live in this community and to include the landlords. When citizens hear their neighbors arguing, they should call the police; when the kid next door is sidewalk chalking a neighbor's porch, citizens should tell them to stop. This is a good idea and it will take all of the commissioners getting together to make it happen. Julie Farrar said Bridges Out of Poverty is a good training opportunity and when she was on the school board, people sometimes did not

know what kids had (or did not have) for breakfast, who was raising them (parents or grandparents), if they had help with homework, or if anyone had ever spoken to them about attending college. Julie Farrar said people can tell when parents are involved in a child's life and sometimes kids need to be pulled back in before they are lost and that mentoring children is important. People have to start helping each other and become part of their surroundings in order to begin solving problems. Jeff Smith said Pam Brumbaugh (United Way and Bridges Out of Poverty) spoke at a recent Erie County Landlord Association meeting and a lot of people do not realize that sometimes the one individual between a tenant and homelessness is the landlord. Some tenants are living paycheck to paycheck and an educated landlord can actually help a troubled tenant. Landlords sometimes are looked at as greedy people but many would like to help good people and there are programs that can help. Diedre Cole said she heard the same comments made by a county commission candidate and finds them repulsive. The candidate has never presented himself to the city to voice his concerns. Diedre Cole said it is not wise to appear to have a knee jerk reaction because someone said something about the city. Diedre Cole said Dick Brady recently stated, "to succumb to the kind of ideology this candidate espoused was to neglect and discredit all of the wonderful residents in the community and how good Sandusky really is", and she truly believes this. During a recession, crime, poverty and homelessness rises and starting another committee is some form of an action, but the city needs to be careful that there is a committee which actually does something and works hand in hand with people and organizations charged to make these corrective measures such as the police department and health and human services.

Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Pervis Brown, Diedre Cole, Wesley Poole and Keith Grohe, 6. The Vice President declared the motion passed.

Diedre Cole said the **commission meetings for December are the 10th and 26th and suggested changing these to either December 10th and 17th or December 3rd and 17th**. Winter break for the schools begins on December 24 and people like to spend time with their children. The city office holiday is the 24th and 25th and people may also be traveling who are on staff and this would allow time off without having to come to a city commission meeting on the day after Christmas. Wesley Poole asked if there was anyone on staff who does not want to come to a meeting on December 26; essentially, running meetings one week after another cramps business that needs to get done. Wesley Poole said he signed up for this, will take his lumps and is prepared to come on December 26.

Nicole Ard asked Todd Roth to provide comments about the former **Apex property and funding**. Todd Roth said there has been some discussion about this property and a staff member from the Ohio Department of Development has been in. The partnership agreement has been signed and there are contracts with Partners, the Certified Professionals, who are currently preparing bid documents. This is being done through the property owner and the city will have the opportunity to review these before they are finalized. A visit was also made to the former **DC Filter** property and the agreement has been signed. The partnership agreement is close to being finalized and the Request for Qualifications for the Certified Professional for this project is due November 1. The Ohio Department of Development agreement for the former **Sandusky Cabinets** property has just been signed and the Request for Qualifications is due November 2. Todd Roth said liquor sale money is being used to fund these projects and has been a program for a number of years. The Clean Ohio Council oversees handling of the funds.

Keith Grohe asked Hank Solowiej **how the budgeting process is going**. Hank Solowiej said the current year is going well and September reports are online. Income tax and tourism dollars are better than expected this year. Hank Solowiej said the draft 2013 budget will be distributed to the city commission by November 1 to get the process moving forward. This will also be provided online and in city offices.

Wesley Poole said **Kelly Kresser recently completed her coursework required to become a Certified Municipal Clerk** and has been working toward this designation since being appointed to her position as commission clerk. This is quite an extensive program and Kelly Kresser is very knowledgeable and has spent a lot of time studying at home to complete this.

Upon motion of Jeff Smith and second of Pervis Brown, the commission voted to hold an executive session regarding personnel, police department. Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Pervis Brown, Diedre Cole, Wesley Poole and Keith Grohe, 6. The President declared the motion passed.

Upon motion of Julie Farrar and second of Pervis Brown, the commission voted to hold an executive session regarding the purchase and sale of personal property. Roll call on the motion: Yeas: Jeff Smith, Julie Farrar, Pervis Brown, Diedre Cole, Wesley Poole and Keith Grohe, 6. The President declared the motion passed.

AUDIENCE PARTICIPATION

Tim Schwanger, 362 Sheffield Way, representing Save Our Shoreline Parks, said many hours were put into Justin Hille's Eagle Scout project. There were donations of funds, goods and services. Unfortunately, a couple of the trees were lost and he asked if the city will replace these trees. Scott Miller said at the last tree commission meeting, the members agreed to use a couple of larger trees from the city nursery to replace those vandalized. Tim Schwanger asked if the Apex agreements are in the engineering office for public inspection and Todd Roth confirmed they are.

Sharon Johnson, 1139 Fifth Street, asked for an update on the Lions Park project and Todd Roth said the rock climbing equipment will be in the next phase. The concrete pads have been placed in preparation of future equipment. The action plan has some additional funds which could possibly be targeted for play equipment. Sharon Johnson said \$64,000 was set aside for play equipment and asked if the city is waiting for the money to come in. Todd Roth said the city is waiting patiently for the federal money to come in. Hank Solowiej said he checks this daily and the city has been waiting for it for approximately 40 days. Todd Roth said it will be up to the city commission to allow this to be bid in the next phase and the bike path is now under design. Sharon Johnson asked about the basketball equipment and Scott Miller said the hoops were installed about one month ago. Sharon Johnson said she is concerned about money coming from CDBG funding for Ferndale Drive and asked if the sewer improvements can be taken from the sewer fund. Nicole Ard said the road improvements include sewer and storm sewer upgrades and the road cannot be built without them. Some items can be paid with sewer funds but the \$80,000 from ODOT must be used to leverage. Nicole Ard said \$157,000 is what is being put into the street, storm water and sewer and is the maximum to be used with CDBG funds. Sharon Johnson asked if the city has decided what will be 'bumped' and Nicole Ard said this is part of what Carrie Handy is writing and there will be 30-day public comment period. Sharon Johnson said if the Sports Hall of Fame is built, she is concerned about the sewer and water setup to provide for it. Todd Roth said he has met with the neighbors and they are concerned about drainage issues; this is one thing the city will have to look at. Sharon Johnson asked if there will be another meeting for strategic planning to prioritize projects. Nicole Ard said the concept of having a balanced scorecard is to allow staff to be able to adapt and follow up on department priorities. Staff will be working on these in coordination with the budget in order to prioritize day to day activities. Higher level issues and items will be looked at by the city commission and they will have to give direction for these. This is an ongoing process and the performance measures are targets in terms of "How are we doing".

The Vice President announced a recess of the regular session at 6:40 p.m. Two executive sessions were held beginning at 6:50 p.m. Upon motion of Jeff Smith and second of Julie Farrar, the commission voted to adjourn the meeting at 7:07 p.m. The Vice President declared the motion passed.

Kelly L. Kresser
Clerk of the City Commission

John F. Hamilton
President of the City Commission