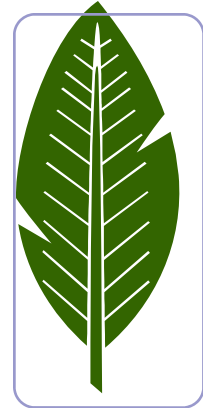
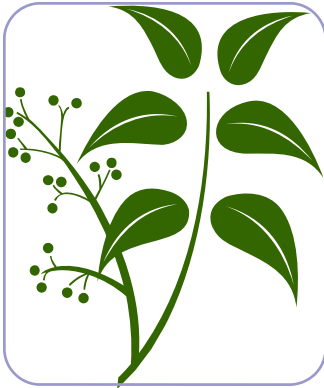




# CITY OF SANDUSKY PLANT RENTAL ORDER FORM

**DEPARTMENT OF PARKS, RECREATION  
& HORTICULTURAL SERVICES  
419.627.5879**



### Plant Rental Guidelines

- Plants must be transported in a covered vehicle such as a van or pickup with a cap. A tarp is not sufficient. During cold weather, the vehicle must be heated.
- Payment must be made when the plants are picked up. The check or money order should be made out to the **City of Sandusky**. No cash accepted.
- If the customer has no other method of payment other than cash, he or she may pay in the Customer Accounting Office at the City Building.
- Delivery is available to Residents for \$25 and to Non-Residents for \$35 up to 20 miles away. Access to the facility must be arranged prior to delivery attempt.
- Any delivery outside of the 44870 Zip Code is subject to a fuel surcharge of \$1/mile.

### Pickup/Drop-off Arrangements

Order Date: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Plant Use Location: \_\_\_\_\_  
 \_\_\_\_\_  
 Pickup Time: 9 a.m.  12 p.m.  2:30 p.m.   
 Date: \_\_\_\_\_  
 Drop-off Time: 9 a.m.  12 p.m.  2:30 p.m.   
 Date: \_\_\_\_\_

### Resident Plant Order

\_\_\_ Ferns @ \$2.50 = \$ . \_\_\_\_  
 \_\_\_ Palms @ \$7.50 = \$ . \_\_\_\_  
 \_\_\_ Delivery @ \$25.00 = \$ . \_\_\_\_  
 + Add'l. Mileage Charge, if applicable: \$ . \_\_\_\_  
**TOTAL** \$ . \_\_\_\_

### Non-Resident Plant Order

\_\_\_ Ferns @ \$3.50 = \$ . \_\_\_\_  
 \_\_\_ Palms @ \$10.50 = \$ . \_\_\_\_  
 \_\_\_ Delivery @ \$35.00 = \$ . \_\_\_\_  
 + Add'l. Mileage Charge, if applicable: \$ . \_\_\_\_  
**TOTAL** \$ . \_\_\_\_